



Cortland County Youth Hockey Association (CCYHA)



Monthly Board Meeting Agenda – August 19, 2021

Meeting Date: Thursday August 19, 2021

Time: 7:00pm

Location: Hobo's

Approval Date: 9/16/21

Attendees: (X=Present, NP= Not Present, G=Guest)

X	Bridget Dutcher	President		Josh Dolbec	Operations Director	
	Shannon Spalding	Vice President		X	Melissa Quinlan	Scheduler
X	Jenai Rossow	Communication Director		X	Shana Blum	Fundraising Director
X	Tara Wetherell	Treasurer			Erin Gray	Tournament Director
X	Jordan Perkins	Registrar			Tessa Brown	IP Coordinator
						Guest

1) **Call to Order, Time: _7:06_pm**

2) **Approval of July 22, 2021 Meeting Minutes'**

a. Motion to approve _____; 2nd _____; Motion Carried

Next Meeting

Directors' Reports

3) **Treasurer's Report**

a. Budget Report 8/19/2021

i. Motion to approve _____; 2nd _____; Motion Carried

1. Will complete next meeting

ii. Hat trick Fundraiser - \$238 in profit (out of 9 orders, 20% profit)

iii. Status on Scholarships - Confidential between VP and Treasurer look at applications and review. Case by case basis. Just registration fee at this point, however that's not set in stone and would be at the discretion of the board. They were due 8/15/21. Are we requiring income if someone does not want to provide that information? Income is not a requirement, just a factor to be considered.

1. VP and Treasurer confer, will make confidential decisions, and present to the board.

4) **Communication's Report**

- a. Registration Reminder - Access to email, discussing
- b. 2 posts a week to keep up engagement regarding events, reminder of practices, IP exposure, IP education, when will emails/information regarding when practices are this season for people who have already registered going out?,

5) **Registrar's Report**

- a. USA Hockey Numbers & Safesport for Board Members
 - i. Update on completions
 1. Tara - Needs Safesport, background check
 2. Erin - Completed
 3. Shana - Complete
 4. Bridget - Complete
 5. Missy - Complete
 6. Jenai - Complete
 7. Shannon - Needs USA hockey, background check, Safesport
 8. Tessa - Needs USA hockey, background check, Safesport
 - b. Coach's List
 - i. Update on completions
 1. A lot are in the process of completing, CEPs probably not going to offer in person - probably virtual - Dates are repeatedly updated and plans continue to keep changing.
 2. Does Peewee have coaches?
 - c. Registration Numbers
 - i. Midgets are almost all rostered - anyone over 17 has to complete Safesport, Many squirts still need to register, (Do we many a registration deadline? Do we increase fees as the summer goes on in order to encourage people to register in a timely manner? What would be the cut off date and would it be different dates for different levels as their season starts at different times? Late registration fee once you're past a certain date) Sent registration reminders with dates of season starts.
 - ii. Are there any players from last year IP to move up to Mites who might not be coming back? What do our numbers for Mites look like? Who is moving up?
 - iii. Squirts - Discussion about rostering up/down. Need more conditioning in practices. Does there have to be 3 teams if there

are not enough numbers to actually fill 3 teams? Concerns about 3 teams being too sparse.

d. Insurance Form

6) Operation's Report

- a. At the meeting currently regarding Operations. Will send out an email with an update from the meeting. Meeting is - President's reports, law changes with dual rostering requests, Treasurer report dues, etc.

7) Scheduler's Report

- a. Ithaca - No new news - Travel team has been practicing at JM. Bridget has emailed and they look at Snowbelt season starting end of Oct. They opened Peewee registration this week. Bridget will follow up next week. They should all be there on the 7th for start. They might choose one day to go, not both days. If the Ithaca kids don't want to do the second day, we will do combined second practice with Squirts. Waiting on them to give registration numbers. We need to coordinate Radja days with Ithaca. Cortland - Tuesday, Ithaca - Monday. Their Radja Mites will be in Cass Park in October.
- b. Radja - Missy has been in communication. Sent 15 potential dates and extra dates in case, Radja still has to finalize. Typically, he will give a bill at the end of the month. Last year, all mites couldn't go because of the age cap. He said this year he will accommodate the lower age. They will work out the logistics during the practice for Sat. practices. Grey will work with Radja about grouping ages on ice for the Sat. practices.
 - i. Follow up if Radja wants anything written, contract or even just an email.
 - ii. Missy will get the bill, give to Tara who will pay out for the services.

8) Fundraising Report

- a. Golf Tournament
 - i. Looking at holding the event 8/28
 1. Total Teams: 16 confirmed (up from 6 a month ago), \$540 profit from teams themselves, 3 sponsors,
 2. Still accepting teams? Yes - until Monday - Post on fb regarding teams signing up by Monday -
 - ii. \$100 a hole - John Deere, Tallmadge, and Hage Real Estate
 - iii. Boards inside Rink - Jay Stanley Paving - should be getting a check from them, Shana left info at Perkins,
 - iv. Prizes - Longest drive male/female - \$25 gift card to Little Italy, Closest to pin - Another \$25 gift cards, there are also prizes in the cage,
 - v. Reaching out to places to see if they would like to sponsor a hole or donate a prize for the Tournament - Instant Replay, First National Bank of Dryden, Homer Men and Boys, Heritage, H&H,

- vi. Guthrie - Donation for youth sports - Lots of requirements - Hang up 2 banners, parents webinar, survey to parents - How much is the donation amount? Tara and Shana will follow up.
- vii. Grow the Game Grant - Brandon Dutcher to follow up regarding this grant to purchase this year.
- viii. Can take down All County Collision and Repair banner.
- b. Can Bottle Drive - Tentative Date? Shana is following up. Can we reach out to campuses?
- c. Pancake Breakfast - Shana has left a message and is waiting to hear back.

9) Tournament Director's Report

- a. Fire and Ice Dates Feb 11th - 13th - We can change the date at no loss of money. Superbowl Weekend. Ice is all ours that weekend, what else is going on that weekend?
 - i. Superbowl Squares again
- b. Can we do a Squirt Tournament

10) IP Coordinator's Report

- a. Start to reach out to schools/daycares
- b. Time and Date of Equipment hand out date
 - i. Will use Turf or basketball court. Yes - just has to check with Quinn, most likely 8-10am.
- c. Tessa is working on a graphic about IP.
- d. Last Saturday of September for Registration and hand out - 9/25/21 - mostly likely 8-10 - Location to be determined.
- e. Open house - first informal skate - 10/2/21 from 9-10 am

11) Vice President's Report

No report

12) President's Report

- a. Ithaca - Still waiting to hear, registration is opened this week, still going forward to work with at Peewee level waiting for numbers and waiting on their registration, will send USA hockey numbers to Jordan, Which association will they register with? Jordan needs to rostering them.
- b. Central Section Voter Delegation - We are allotted 11 votes within our section, Bridget will follow up with 11 signatures then she can go and vote and have the vote count 11 times.
- c. Goalie Coach

- i. Reached out to Hunter Anderson - Interested and will fill out coaching application. He is in Law School and has a full agenda. He has extensive history as a player and wants to continue to be involved in hockey.
 - ii. Jason Rossow will work with Mites on beginner skills - Open to working with Hunter. Getting more kids interested in Goalie.
 - d. Community Building Events
 - i. Bridget went to Midget parent meeting - Paul spoke with Midgets about volunteering at IP level, Bridget offered to do paperwork to give them credit.
 - ii. Reaching out to volunteers - Physical Education programs in the area might be interested in getting involved, Bridget will reach out to Joe Carderelli for college,
 - iii. Crown City Cinemas - Theater rentals - \$150 to rent theater and then unlimited popcorn. Opportunities to get groups together.
 - iv. Do we have a budget for an Events Committee? Some events people just pay themselves, more possible free events (sledding party, etc), possible tie into fundraising for local businesses (Shipwreck, pictures of kids in jerseys, etc), Older kids for Halloween event handing out candies for younger kids, Santa,
 - v. Off ice time - Development, Coaches run it, Struggle with adding time for coaches volunteering, Bridget reached out to Caleb Bright of Clocked In - does Strengthening and Conditioning for mostly high school kids, could he adapt to hockey kids? Bridget hasn't heard back. Bridget talked to Quinn if we could get the field side and he said let them know when and they would let us know, would have to pay for it, do we make it a regular if popular? Dusty Paul already has contract with Outlaws and Ithaca for off ice conditioning. What other locations are available if this is an option? Maybe something offered during Christmas break?
 - vi. Mites - Brandon Dutcher wants to reach out to parents at Mite level to go to a Crunch game. Used to do Crunch Experience. Crunch usually reaches out, we pick a night, ice, pizza party, and game after - 3 time slots - Chuck a Puck - Pay for that person's ticket. Usually kickback or discount on tickets.

13) Need for a Coaching Director(s)

- a. We need to advertise for a Coaching Director or Co-Directors
 - i. Bylaws description:

- 1. 9.1 The Director of Coaching will be appointed by the Board and is responsible for supervising, evaluating and training all coaches in the association. Responsibilities will include, but not limited to: Identification and recommendation of all coaching candidates to be presented to the Board; Coordination of training sessions for all coaches to ensure appropriate age-level skills are being properly taught; Review end of season coaching evaluations with each

respective head coach; Conduct routine meetings with coaches; Develop, maintain and provide a system of skill development to include philosophies, drills and an outcome skill set for all levels and mediate all hockey related coaching situations that may arise during the course of the season. The Coaching Director will also serve as the ACE Coordinator and will attend necessary USA Hockey Central Section meetings.

ii. Contact Bridget Dutcher, no deadline.

14) Next meeting

- a. September 16, 23, 30?
 - i. September 16th, 2021 - 7:00 pm - Virtual
- b. Potential Google meet check in?
 - i. Quick half hour potentially

Old Business

Future Discussions

- Review of Bylaws
- Bullying Policy & Procedure
- Buy Ice Elsewhere

15) Motion to Adjourn, _9:10_ pm.

- a. Motion by Bridget, Second by Tara, Motion Carried