



CRYHA Meeting Minutes
 Regular Meeting of the Board of Directors
 January 26th, 2020
 Scheduled Start time 6:30 PM
 CRIC, Coon Rapids, MN

Meeting called to order by Jeremie Bresnahan at 6:37PM
 Board Members; Attendance was taken and the following were present:

<input checked="" type="checkbox"/> Jeremie Bresnahan, President	<input type="checkbox"/> Jenny Moe, Registrar*
<input checked="" type="checkbox"/> Mandi DeGrote, Vice President	<input checked="" type="checkbox"/> Stacy Johnson, Equipment Manager
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input type="checkbox"/> Steve Ellenson Tournament Director
<input checked="" type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Jim Boden, Player Representative
<input checked="" type="checkbox"/> Don Ruotsinoja, Secretary	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager- Non Voting member
<input checked="" type="checkbox"/> Sara Barsness, Fundraising Coordinator	<input type="checkbox"/> Assistant Gambling Manager (Vacant)
<input type="checkbox"/> Recruiting and Retention (Vacant)	<input checked="" type="checkbox"/> Scott Brown, ACE Coordinator
<input checked="" type="checkbox"/> Tim Matsche, House/Mite Director	<input checked="" type="checkbox"/> Kelly Sartwell, Volunteer Coordinator
<input type="checkbox"/> Geoff Spah, District 10 Representative*	<input checked="" type="checkbox"/> Kelli Rolstad, Referee-In-Chief
<input checked="" type="checkbox"/> Scott Anderson, Girls Traveling Director	<input checked="" type="checkbox"/> Brian Alphin, Ice Scheduler
<input checked="" type="checkbox"/> Brian Peterson, Sponsorship Coordinator	
<input type="checkbox"/> Jessica Ables, Website Coordinator	

Number of voting members present: 14

*Geoff Spah and Jenny Moe notified the board they were returning from an out of town Hockey Tournament and unable to attend.

Guests: Bill Gansler and Cindy Evensen- Coon Rapids Ice Center, Aaron Frach – Coon Rapids High School Hockey Coach

Board Vacancies – Recruiting and Retention Coordinator

1. Filling a Vacancy- Recruitment and retention Coordinator- Jeremie Bresnahan
 - Kelli Rolstad, Stacy Johnson and Rob Grove were nominated for the position
 - Kelli Rolstad withdrew her name from the nomination due to other volunteering obligations
 - Jeremie Bresnahan took nomination from the floor, no additional nominations were received.
 - Stacy Johnson received majority votes from the Board to fill the vacant position. Stacy will immediately assume the position until the election at the 2020 Annual meeting in March.

2. Call to order

- Attendance
- Quorum reached
- Motion to accept December regular meeting agenda (MOTION by Todd Bushy, 2nd by Mandi DeGrote: Unanimous)

Motion to Accept November, 2019 Regular Meeting Minutes; Motion made by Mandi DeGrote, 2nd by Todd Bushy; Unanimous, none opposed. **Motion** Passes

Motion to Accept December, 2019 Regular Meeting Minutes; Motion made by Scott Brown, 2nd by Todd Bushy; Unanimous, none oppose. **Motion** Passes

3. Presidents Report- **Jeremie Bresnahan**

- Guest Presentation- Bill Gansler and Cindy Evensen-
 - CRIC is looking to expand the facility in the near future
 - Several proposals are on the table and the City is looking for involvement from CRYHA and asking CRYHA to provide input based on our needs.
 - Jeremie will select a special committee from existing board members to represent CRYHA regarding the CRIC expansion.
- Guest Presentation- Coach Aaron Frach
 - Coach Frach presented to the board his vision on how to adopt synergy from the High School and the Youth Hockey Association
 - Coach Frach will be assisting and providing information to our coaches regarding specific training at each level developing our players up to the high school program
 - Coach Aaron Frach will supply Jeremie with some information regarding upcoming off season training so we can post to our membership on our website and social media
- Girls Traveling Program- **Jeremie**
 - CRYHA is continuing to try and establish a meeting with Champlin Youth Hockey to establish a contract
 - Scott Anderson and Jeremie made it a goal to try and establish a Contract meeting with Champlin for the Co-op by February meeting
- Collection of past due debt- **Jeremie**
 - There is a very excessive amount of past due accounts from past and this current season. It is having a financial strain in the association
 - CRYHA will be notifying all members that they will either need to get current on all ice payments or members will have to sit with executive board members and establish an avenue with CRYHA to get current
 - Executive Board members will be setting up multiple sessions in February to allow members to go over player accounts. The time and information for these sessions will be emailed to the entire membership
 - If families do not get current or facilitate a meeting during one of the upcoming sessions to establish a plan to get current, CRYHA will follow existing policy and redline the past due account for future play.

4. Treasurer Report- **Holly Bachman**

- Presentation of financials –
 - Profit and loss
 - Balance sheet



Coon Rapids Youth Hockey Association

BALANCE SHEET
As of December 31, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	61,036.59
11810 Spire Main Checking Account	36,351.91
Total Bank Accounts	\$97,388.50
Total Current Assets	\$97,388.50
Other Assets	
1650 Accumulated Depreciation	(5,283.16)
Total Other Assets	\$ (5,283.16)
TOTAL ASSETS	\$92,105.34
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	271,681.49
32000 Unrestricted Net Assets	(150,139.69)
Net Revenue	(29,436.46)
Total Equity	\$92,105.34
TOTAL LIABILITIES AND EQUITY	\$92,105.34



PROFIT & LOSS

December 2019

	TOTAL	
	DEC 2019	JUL - DEC, 2019 (YTD)
Revenue		
40001 Misc Donations	216.05	6,135.06
40002 Sponsorships	1,900.00	11,000.00
47201 Charitable Gambling	0.00	50,000.00
47210 Registration and Ice Payments	15,433.96	127,683.42
Sales	(1,787.20)	(9,816.70)
Total Revenue	\$15,762.81	\$185,001.78
GROSS PROFIT	\$15,762.81	\$185,001.78
Expenditures		
1101 Boys Tryout Expenses	0.00	6,845.13
2 Tournament Fees	800.00	30,807.37
3 1099 Salaries	9,224.00	23,406.00
62101 Coaching Training	50.00	50.00
62102 Player Training & Development	11,425.00	18,050.00
62103 Coaching/Player Reimbursements	790.14	2,290.11
62104 Bank Service Charges	495.05	1,178.51
62105 Ref Fees	10,978.00	17,553.50
62110 Accounting Fees	75.00	550.64
65001 Hockey Equipment	10,355.11	34,393.30
65002 Ice Payments	40,692.25	62,054.97
65003 Gambling Expenses	(547.48)	(547.48)
65010 Books, Subscriptions, Reference	0.00	1,262.00
65040 Supplies	0.00	1,170.68
65101 CRYHA Special Event Expenses	0.00	3,260.84
65110 Advertising Expenses	0.00	497.85
Total Expenditures	\$84,337.07	\$202,823.42
NET OPERATING REVENUE	\$ (68,574.26)	\$ (17,821.64)
Other Revenue		
100 Golf Event	0.00	0.00
102 Golf Event Expenses	0.00	500.00
Total 100 Golf Event	0.00	500.00
1000 Coon Rapids Tournament	0.00	0.00
1001 Coon Rapids Tourney Registration	1,920.00	27,602.58
1002 Coon Rapids Tourney Expenses	(8,705.19)	(12,244.18)
Total 1000 Coon Rapids Tournament	(6,785.19)	15,358.40
Total Other Revenue	\$ (6,785.19)	\$15,858.40

Other Expenditures		
1100 Boys PTO Camp	0.00	3,936.80
300 Mite Camp	0.00	4,620.00
400 Jr. Cardinal Camp	0.00	430.07
500 Wreath Fundraiser	9,118.15	9,118.15

Cash Basis Friday, January 24, 2020 03:55 PM GMT-06:00 1/2

	TOTAL	
	DEC 2019	JUL - DEC, 2019 (YTD)
700 Butter Braids	9,368.20	9,368.20
Total Other Expenditures	\$18,486.35	\$27,473.22
NET OTHER REVENUE	\$ (25,271.54)	\$ (11,614.82)
NET REVENUE	\$ (93,845.80)	\$ (29,436.46)

MOTION made by Mandi DeGrote to approve the December financials; MOTION seconded by Jim Boden; UNANIMOUSLY approved. None opposed **Motion passes**.

- Additional Financial topics- Holly Bachman
 - None presented

5. Gambling Report- Sue Erickson

- Presentation of gambling financials to the Board

Jeremie Bresnahan requested approval for the gambling comparison activity (2019 vs 2018) and related income and expenses. **MOTION** was made by Sara Barsness to approve report on December, 2019 gambling activity; MOTION seconded by Kelly Rolstad; Vote- UNANIMOUSLY approved. None opposed **Motion passes**.

Jeremie Bresnahan also presented and encouraged Board members to ask questions and review;

1. Check registers of all gambling fund accounts
2. Reconciled bank statements for all gambling fund accounts
3. Monthly activity, tax returns and month end physical inventory
4. The lawful purpose rating
5. Schedule C and Schedule F documents

Jeremie Bresnahan requested the report presented on December, 2019 gambling activity be approved. A **MOTION** was made by Mandi DeGrote to approve report on December, 2019 gambling activities and related income and expenses; MOTION seconded by Scott Anderson; Vote- UNANIMOUSLY approved. None opposed **Motion passes**.

Sue Erickson then reported the estimated summary of February, 2019 gambling activities and related expenses

A MOTION made by Mandi DeGrote to approve estimated allowable expenses up to the amount shown for February, 2020; MOTION seconded by Brian Peterson; UNANIMOUSLY approved. None opposed, **Motion passes.**

- Additional Gambling topics presented to the Board – **Sue Erickson**
 - There are upcoming Bingo games at our sponsored sites. These Bingo games will be shared to the members on our website
 - Lenards will be opening soon. February?
 - The Board reviewed concluded gambling Audit provided by Mair and Associates
 - Items needing attention
 - Some past raffles we not recorded correctly with unsold tickets. Resolution is still ongoing
 - Some prize receipts were defaced. Issue tends to come from bartenders in bar ops in a hurry and sloppy. Sue has addressed this with bartenders to make them more aware
 - All donations through CRYHA gambling need to be approved and recorded in the minutes going forward.
 - All deposits need to made to the bank within 4 days of receipt
 - E-tabs – Bars are required to provide a bar receipt on prizes over a certain amount. Some were missed due to hurried work. Sue addressed this with each site for future correction.

6. Unfinished Business – none

7. New Business- none

- **Conflict of interest policy – Don Ruotsinoja**
 - Proposal was introduced to the board to adopt a conflict of interest policy to be compliant with non-profit status. Prior document is not found or recorded

Motion was made by Brian Peterson to adopt the Conflict of Interest Policy proposal as part of our policies and procedures. Motion was 2nd by Sara Barsness; Unanimous none opposed. **Motion Passes**

8. Good and Welfare-

- Safesport – **Todd Bushy**

Todd updated the board on differences between complaints and safesport violations based on his Conversations with Mr. Scott Gray- safe sport representative with Minnesota Hockey.

 - Any complaint directly to Safesport is handled outside our association. USA or Minnesota Hockey may ask our association to help investigate the matter.
 - There has been confusion on what constitutes a Safesport issue and what is handled as a complaint in our association.

- Each association has the authority, ability and responsibility to handle and resolve member situations and complaints through existing conduct and disciplinary policies of their associations.
- For efficiency, it is encouraged for members to handle complaints through their home association and if they feel proper resolution is not received follow the grievance and appeal process as provided by Minnesota Hockey in Article 6 of the Minnesota Hockey Handbook. This information is provided in the CRYHA Bylaws. If a member chooses to handle the situation through USA or Minnesota Hockey Safesport, it is no longer an association matter.
- In cases of suspected severe Safesport situations (situations of physical or severe mental abuse), every member is encourage to contact local law enforcement authorities immediately.

9. Meeting Adjournment

MOTION made by Holly Bachman to adjourn meeting; **MOTION** seconded by Mandi DeGrote; UNANIMOUSLY approved- **MOTION** Passes

Meeting called at 8:41 PM

Next Meeting

Meetings will be scheduled on the last Sunday of each month throughout the hockey season but are subject to change. Future meetings are scheduled to take place at Coon Rapids Ice Center but are also subject to change. Our next meeting will be on **Sunday, February 23th @ 6:30 pm** at **Coon Rapids Ice Center**.

Minutes submitted by: Don Ruotsinoja, Secretary

