

NORTH COUNTY REGION USA VOLLEYBALL

JUNIOR ASSEMBLY REPRESENTATIVE ELECTION POLICY

ARTICLE I: JUNIOR ASSEMBLY OVERVIEW and HISTORY

The USA Volleyball Administrative Council (USAVAC) acts as an information gathering and dissemination arm of USA Volleyball and communicates to USA Volleyball through the USAVAC. The USAVAC a) provides recommendations to USA Volleyball Board and Staff related to motions from the Joint Administrative Committees and Assemblies and b) votes on issues that come out of the various Assemblies that affect Assemblies and forward to the Board and appropriate staff.

Junior Assembly Restructure: USAVAC bylaw change affects Regional Volleyball Association Assembly (RVAA) Committees and the Junior Assembly. The 40 Regions of USA Volleyball were notified October 2021 of a Junior Assembly restructure for each Region to implement by August 2022.

- a member may only serve on one USAVAC committee
- allows the Junior Assembly to be streamlined and consistent with Officials Assembly (OA) and RVAA
- provides more input and representation from junior clubs with the Region's oversight
- collaboration between the Junior Assembly Representative and Region Commissioner
 - put forth initiatives that best serve the Region and Region membership
 - vote on initiatives that best serve the Region and Region membership

Section 1.1: Junior Assembly Vision

The Junior Assembly shall develop, support, and represent junior volleyball in the United States. The Junior Assembly will act as an information gathering and dissemination arm of USA Volleyball regarding junior topics and communicate to USA Volleyball through the USA Volleyball Administrative Council.

Section 1.2: Junior Assembly Mission

The Junior Assembly shall assist USA Volleyball in introducing the sport of volleyball to youth in America, providing positive playing experiences for all participants, and increasing access to programs that develop athletes and coaches.

Section 1.3: Junior Assembly Composition

- One representative from each region that sanctions USA Volleyball events. The representative shall have experience as a USA Volleyball club director, coach, and/or administrator of a junior club. This group will receive a two-thirds of the voting power within the junior assembly
- Up to three international athletes chosen by USA Volleyball ACC with at least half of these international athletes being 10-year athletes as defined in the USA Volleyball bylaws and the remaining international athletes 10 years+ athletes. This group will receive one-third of the voting power within the junior assembly.

ARTICLE II: NORTH COUNTRY REGION USA VOLLEYBALL JUNIOR ASSEMBLY REPRESENTATIVE

Section 2.1: Position Title and Purpose

This position shall be known as the North Country Region USA Volleyball (NCR) Junior Assembly Representative. The purpose of this role is 1) to assist and support North Country Region, 2) to grow and support North Country Region registered clubs, and 3) communicate quarterly (minimum) with NCR club leadership, and 4) to communicate club leadership updates, ideas, and issues with North Country Region Board of Directors and Region Commissioner.

Section 2.2: Board Status

The Junior Assembly Representative shall serve as a non-voting position on the North Country Region USA Volleyball Board of Directors,

Section 2.3: Term of Office

The Junior Assembly Representative shall serve for a term of one Olympiad (four years), or as needed in case of vacancy.

ARTICLE III: ELIGIBILITY REQUIREMENTS

Section 3.1: Required Experience

Candidates for NCR Junior Assembly Representative must (at minimum) meet the following criteria at the time of application and maintain through their term.

- Current working knowledge of the volleyball landscape both nationally and regionally
- Current working knowledge of volleyball club administration, tournament administration, insurance, business structure and function
- Current resident in North Country Region and the five consecutive years immediately prior to election
- Current NCR - USA Volleyball member and a member the five consecutive years immediately prior to election

Section 3.2: Membership Status

Current NCR-USAV member, completed NCR-USAV club director eligibility and safety requirements, and in good standing.

Section 3.3: Conflict of Interest

Candidates may not have any financial interest or business relationship that could reasonably be perceived to conflict with the duties as Junior Assembly Representative.

Section 3.4: Disclosure Requirement

Candidates must disclose all volleyball-related business interests and financial relationships as part of their application. The NCR Board of Directors shall review these disclosures to determine if any conflicts exist.

Section 3.5: Approval Requirement

All candidates must be approved by the NCR Board of Directors and the NCR Region Commissioner prior to being placed on the election ballot.

ARTICLE IV: DUTIES AND RESPONSIBILITIES

The primary purpose of the Junior Assembly Representative is to represent North Country Region at the Junior Assembly and to grow and support North Country Region. This includes developing strategies to recruit, retain, and advance all NCR registered clubs and foster community within NCR registered clubs, North Country Region Board of Directors, and Region Commissioner.

Section 4.2: Core Duties

The Junior Assembly Representative shall be responsible for the following core duties:

1. Attendance at all Junior Assembly Meeting (May of each year – in person)
2. Participation in a Junior Assembly Committee and at Junior Assembly Meetings
3. Attendance at North Country Region Board of Directors Meetings
4. Communicate junior volleyball updates, concerns, etc... quarterly (at a minimum) with North Country Region Board of Directors and Region Commission
5. Develop and execute strategies with NCR Staff to support and grow NCR registered clubs
6. Advocate for clubs' needs and concerns to North Country Region Board of Directors
7. Other related activities as agreed upon

ARTICLE V: ELECTION PROCESS

Section 4.1 Election Timeline

Election for the Junior Assembly Representative shall be held every four years in March to coincide with the Summer Olympic cycles, or as needed to fill a vacancy.

Section 4.2: Call for Candidates

The NCR Commissioner shall issue a call for candidates at least sixty (60) days prior to the scheduled election date.

Section 4.3: Application Process

Candidates shall submit the following to the NCR Commissioner who will share with NCR Board of Directors:

1. A completed application form as prescribed by North Country Region
2. A current resume highlighting volleyball experience and qualifications for position
3. Proof of NCR residency, membership, and eligibility status
4. Disclose any real or potential conflicts of interest

Section 4.4: Candidate Review

The NCR Board of Directors and Commissioner shall review all applications within fourteen (14) days of the application deadline to determine eligible candidates.

Section 4.5: Voter Eligibility

Each NCR registered club receives one vote

1. Club Director has a current membership and completed eligibility/safety requirements
2. Club has a minimum of one team successfully rostered in USA Volleyball's membership management platform

Section 4.6: Election Administration

The NCR Commissioner shall conduct the election via email ballot. The Commissioner may delegate this responsibility to another NCR staff member who is not a candidate for the position.

Section 4.7: Voting Period

The voting period shall be no less than fourteen (14) days from the distribution of ballots.

Section 4.8: Election Results

The candidate receiving the highest number of votes shall be declared the North Country Region Junior Assembly Representative. In the event of a tie, a run-off election between the tied candidates shall be conducted within fourteen (14) days.

Section 4.9: Announcement of Results

The NCR Commissioner shall announce the election results to all candidates and voting members within seven (7) days of the conclusion of the voting period.

ARTICLE VI: REMOVAL AND VACANCIES

Section 6.1: Grounds for Removal

NCR Junior Assembly Representative may be removed from role for any of the following reasons:

1. Failure to maintain NCR-USAV membership, eligibility and safety requirements, or not in good standing with the Region or USA Volleyball
2. Development of a conflict of interest as defined in 3.3
3. Failure to perform duties of the position
4. Violations of North Country Region USA Volleyball or USA Volleyball codes of conduct, policies, or bylaws
5. Actions that harm the reputation or interests of North Country Region USA Volleyball or USA Volleyball

Section 6.2: Removal Process

The process for removing NCR Juniors Assembly Representative shall be as follows:

1. A written complaint must be submitted to the NCR Commissioner and NCR Board of Directors, specifying the grounds for removal
2. The NCR Commissioner shall notify the Junior Assembly Representative of the complaint within seven (7) days
3. The Junior Assembly Representative shall have fourteen (14) days to provide a written response to NCR Commissioner and the NCR Board of Directors
4. The NCR Board of Directors shall review the complaint and response, and may conduct an investigation if deemed necessary
5. A two-thirds majority vote of the NCR Board of Directors is required to remove the Junior Assembly Representative
6. The Junior Assembly Representative shall be notified of the decision in writing within seven(7) days of the vote

Section 6.3: Creation of Vacancy

A vacancy in the Junior Representative role may occur through resignation, removal, or inability to serve.

Section 6.4: Interim Appointment

In the event of a vacancy, the NCR Commissioner, with approval of the NCR Board of Directors, may appoint an interim Junior Assembly Representative who meets all eligibility requirements until a special election can be conducted.

Section 6.5 Special Election

A special election to fill a vacancy shall follow the same procedures outline and shall be initiated within thirty (30) days of the creation of the vacancy.

ARTICLE VII: ONGOING OBLIGATIONS

Section 6.1: Continuous Disclosure

The Junior Assembly Representative shall have an ongoing obligation to disclose any new or potential conflicts of interest that arise during their term in office.

Section 6.2: Annual Eligibility

NCR Junior Assembly Representative shall annually certify in writing:

1. Maintain NCR-USAV membership
2. Maintain NCR-USAV eligibility and safety requirements
3. Disclose all real and potential conflicts of interest

ARTICLE VII: COMPLIANCE

Section 7.1: Governing Documents

This policy shall at all times comply with and be subordinate to NCR bylaws and USA Volleyball bylaws and governance documents.

Section 7.2: Policy Review

This policy shall be reviewed at least once every Olympiad by the NCR Board of Directors to ensure continued compliance with all applicable governing documents.

Section 7.3: Amendments

Amendments to this policy may be proposed by the NCR Board of Directors, the NCR Commissioner, or the Junior Assembly Representative, and shall require approval by a majority vote of the NCR Board of Directors.

ARTICLE VIII: IMPLEMENTATION

This policy shall take effect immediately upon approval by the NCR Board of Directors.

