

DOVER YOUTH HOCKEY ASSOCIATION

MINUTES OF THE MAY 20, 2024 BOARD OF DIRECTORS ANNUAL MEETING

6:00 PM – DOVER ICE ARENA CONFERENCE ROOM

JT Fortier – President

Steve Gahan – Vice President

Josh Hersey – Treasurer

Steeve Wintle - Secretary

- I. **CALL TO ORDER:** The May 20, 2024, Dover Youth Hockey Association-Board of Directors Annual Meeting was called to order at 6:02 PM in the Conference Room of the Dover Ice Arena.

The following board members were present: JT Fortier, Steve Gahan, Josh Hersey, Zach Cobb, James Blouin, Steeve Wintle, Ken Burlage (remote), Steeve Wintle. Mike Young – Prior Director of Hockey Ops, Brett Ricci – Incoming Director of Hockey Ops. Absent: Shannon Kennedy.
- II. **WELCOME:** Fortier provides an introductory statement highlighting that Dover Youth Hockey had a successful season, despite challenges, including certain disciplinary issues. Key highlight operationally is the transition from Mike Young serving as the Director of Hockey Operations to Brett Ricci who will be replacing him.
- III. **FINANCE:** Hersey provided a detailed review of the current status of Dover Youth Hockey's finances (see Appendix to these minutes).
- IV. **OPERATIONS OVERVIEW:** Young provided an overview of the prior year, including: Parity began in August 2023 with the season ending in March. Dover Youth Hockey had over 200 travel team players and over 100 players in house leagues, along with approximately 40 kids in First Shift program. The Heylinger tournament was held in January with 16 teams participating. The House league tournament was held in February with 4 teams participating.
- V. **DISCIPLINARY:** Gahan provided overview of disciplinary issues. Two investigations during the year with a third incident being addressed at the state level.
- VI. **CLOSING REMARKS:** No topics for discussion.
- VII. ANNUAL BOARD MEETING ADJOURNED 6:16 PM

Appendix to Board Meeting

Below is a summary of the proposed DYHA budget for the 2024-2025 season. In addition, a comprehensive review of last year's 2023-2024 DYHA Budget was completed, in comparison to the annual financial statements.

In review of the 2023-2024 actuals to budgeted, there are a few items to note:

- Non-Bingo fundraising was \$16K worse than plan driven by the timing of poker revenue (\$15K). We were chosen to host poker nights in May and July 2024.
- Bingo fundraising was \$7.6K lower than our conservative forecast of \$56K. There were no bingo games played in July or August due to the change in venue from Dover to Rochester. In addition, lower attendance figures contributed to the deficit.
- Ice rental expense was \$19K higher than plan and Uniforms \$7.6K higher than plan due to variability in projecting plan figures. We continue to monitor ice expenses monthly and will work to better forecast the annual expense. We moved our uniforms ordering to late spring which we hope to have a positive impact on expense results.

At the end of this current fiscal year, DYHA has a cash surplus of approximately \$75K. The Board has approved to apply \$15K to the scholarship account and \$38K as a credit to next year's tuition rates. The balance sheet as of March 31, 2024, has scholarship funds of \$11K, an operating reserve of \$80K, and cash on hand of ~\$25K.

Looking ahead to next year's budget, our fundraising efforts will continue to include sponsorship of ten poker nights, in addition to our long running operation of Sunday Bingo. For our skills offerings, we will again provide goalie and player skills, with some changes made to both offerings based on feedback from the Program Committee. Once again, we have included positions for Coaching and Operations coordinators. Next season we project to field the following travel teams: 2 Mite Development, 2 Mite Major, 4 Squirt (2 Major/Minor/Select), 3 Peewee (Major/Minor/Select), and 3 Split-Season teams. Non-travel team offerings will include Mite and 10U House League offerings, and First and Second Shift.

Lastly, I want to call out the efforts of a few individuals who work very hard to ensure the org remains in good standing. Kathy Gilpatrick, our Bingo Coordinator, and her team of volunteers and contractors for managing the weekly game and producing outstanding results. Without our weekly Bingo game, tuition rates would be much higher across the board and program offerings limited. I'd also like to thank our Ops Coordinator, Tia Pass, for all her assistance throughout the season – especially assisting me with SportsEngine registrations and recurring payment schedules. Last but not least, I want to thank Mike Young for all his contributions throughout his tenure as Hockey Ops Director. We'll miss Mike, but he will remain present as a special advisor to the Board.

Please note: We would be happy to review additional details of our DYHA Annual Budget individually, for any and all of our programs upon member request.

2024-2025 Budget Summary

Non-Programs		2024-2025 Budget	2023-2024 Budget	2023-2024 Actual	B(W) to Budget	
Non-Program Income	Donations/Grants	\$ 2,500	\$ 3,000	\$ 5,471	\$ 2,471	
	Fundraising	\$ 18,500	\$ 19,000	\$ 2,558	\$ (16,442)	No Poker this year (\$15K)
Total Non-Program Income		\$ 21,000	\$ 22,000	\$ 8,029	\$ (13,971)	
Non-Program Expenses		DYHA Overhead				
	Finance	\$ (15,161)	\$ (15,062)	\$ (13,860)	\$ 1,202	
	DYHA Organization	\$ (1,200)	\$ (1,200)	\$ (1,135)	\$ 65	
	Office	\$ (3,072)	\$ (3,072)	\$ (3,936)	\$ (864)	
	Employees	\$ (65,175)	\$ (61,405)	\$ (65,334)	\$ (3,929)	
	Misc Expenses	\$ (8,000)	\$ (5,000)	\$ (7,683)	\$ (2,683)	Driven by Bad Debt Exp. (2 players 2023)
		Granite State Wild Overhead				
	Tuition Discounts	\$ 1,000	\$ (13,500)	\$ (27,313)	\$ (13,813)	Scholarships came from surplus
	Leagues	\$ (22,600)	\$ (16,100)	\$ (22,588)	\$ (6,488)	
	Skills Provider	\$ (55,500)	\$ (55,000)	\$ (52,500)	\$ 2,500	Stride Envy & Hannu Toivonan
	Coaching	\$ (10,500)	\$ (12,500)	\$ (5,876)	\$ 6,624	
Total Non-Program Expenses		\$ (180,207)	\$ (182,839)	\$ (200,224)	\$ (17,385)	

Programs		2024-2025 Budget	2023-2024 Budget	2023-2024 Actual	B(W) to Budget	
Program Income	Tuition Income	\$ 596,475	\$ 519,500	\$ 524,491	\$ 4,991	
	Other program income (Heyliger, Tryouts)	\$ 43,300	\$ 30,630	\$ 36,329	\$ 5,699	
Total Program Income		\$ 639,775	\$ 550,130	\$ 560,820	\$ 10,690	
Program Expenses	Ice Rental	\$ (346,080)	\$ (284,375)	\$ (303,742)	\$ (19,366)	Working to refine budgeting process
	Referees	\$ (28,762)	\$ (27,544)	\$ (27,325)	\$ 219	
	Uniforms	\$ (47,265)	\$ (41,275)	\$ (48,840)	\$ (7,565)	Working to refine budgeting process
	Tournaments	\$ (42,500)	\$ (31,500)	\$ (32,845)	\$ (1,345)	
Total Program Expenses		\$ (464,607)	\$ (384,694)	\$ (412,752)	\$ (28,058)	

DYHA Budget Totals		2024-2025 Budget	2023-2024 Budget	2023-2024 Actual	B(W) to Budget	
Non-Program Totals		\$ (159,207)	\$ (160,839)	\$ (192,196)	\$ (31,357)	
Program Totals		\$ 175,168	\$ 165,436	\$ 148,068	\$ (17,367)	
DYHA Budget Totals w/out Bingo		\$ 15,961	\$ 4,597	\$ (44,127)	\$ (48,724)	

Bingo		2024-2025 Budget	2023-2024 Budget	2023-2024 Actual	B(W) to Budget	
Income	Bingo (conservative)	\$ 467,000	\$ 467,000	\$ 384,185	\$ (82,815)	
Expenses	Volunteer Credit	\$ (9,000)	\$ (37,013)	\$ (7,322)	\$ 29,691	Offsets player tuition (\$22/hour)
	Bingo Expenses	\$ (292,525)	\$ (292,525)	\$ (219,757)	\$ 72,768	
	Bingo Taxes and Licenses	\$ (26,022)	\$ (26,022)	\$ (23,629)	\$ 2,394	
	Bingo Rent	\$ (29,383)	\$ (29,383)	\$ (38,233)	\$ (8,850)	
	Bingo Payroll	\$ (55,000)	\$ (26,170)	\$ (46,969)	\$ (20,800)	Chairperson & Consultants
Total Bingo Fundraising Revenue		\$ 55,070	\$ 55,888	\$ 48,276	\$ (7,612)	

DYHA Budget Total w/ Bingo		\$ 71,031	\$ 60,485	\$ 4,148	\$ (56,336)	
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