



## **ERAA Executive Board Bylaws**

### **Volleyball Addendum: Approved July 14, 2025**

The addendum (the “Volleyball Addendum”) is an addition to East Ridge Athletic Association (“ERAA”) Executive Board Bylaws (the “Bylaws”) and covers matters that specifically relate to ERAA’s volleyball program. In the event of any conflict between the Bylaws, the ERAA Operating Manual (the “Operating Manual”), and the Volleyball Addendum and documents referenced therein, the Bylaws and/or Operating Manual shall prevail. If a situation arises that is not outlined within the Bylaws, the Operating Manual, and the Volleyball Addendum and the documents referenced therein, the ERAA Volleyball Board will make decisions it believes are in the best interest of the ERAA volleyball community.

#### **VOLLEYBALL BOARD MEMBER POLICY**

The roles, responsibilities, and positions of Board members are documented in a separate document and are available upon request.

The term for all Board members will be two years, generally May 1-April 30<sup>th</sup>. Board members may serve multiple terms in their position by either re-election/reappointment when their term expires. They may also run for another open position on the ERAA Volleyball Board. Nominations for new, incoming board members will also be accepted approximately three months prior to the start of a new term. Voting will occur approximately two months prior to the start of a new term to allow a transition period prior to May 1. New Board member positions may be added at any time in accordance with the Bylaws.

A quorum shall consist of a minimum of two-thirds (2/3). If a quorum is present, the affirmative vote of a majority (minimum 51%) constituting the quorum shall constitute an act of the Board. In the case of a tie vote, the vote of the Director will not be counted, in

order to break the tie. Besides this exception to break a tie vote, each officer and non-officer board member shall be entitled to a single (and equal) vote.

### **OPEN POSITIONS**

If a Board position remains open due to Resignation, Removal, or other cause as outlined in the Bylaws, the remaining ERAA Volleyball Board may choose to either 1) fill the roles and responsibilities amongst the remaining Board members, 2) nominate an individual and approval shall meet a simple majority vote by the remainder of the ERAA Volleyball board, or 3) elect to hold a special election for the opened position.

### **REC VOLLEYBALL YEAR**

The Rec volleyball year shall be from August (this period includes tryouts) to October each year.

### **JUNIOR OLYMPIC (JO) VOLLEYBALL SEASON**

The Junior Olympic (JO) volleyball year shall be from November to April of each year (this period includes tryouts) and may continue until July should a team qualify for a national tournament.

### **JUNIOR OLYMPIC (JO) 10/11U VOLLEYBALL SEASON**

The JO 10/11U volleyball year shall be from December to Mid-March/April each year.

### **BOUNDARY REQUIREMENTS**

ERAA Volleyball allows players from outside the ERHS boundaries. Players will need to indicate that they live outside of the boundaries during registration, but will be granted a waiver for the season.

### **BOARD MEETINGS**

ERAAVB shall generally meet on a monthly basis.

### **REFUNDS**

ERAA Volleyball does not offer refunds once an athlete is placed on an ERAA team. Once registration closes, the Association immediately incurs financial impact for the season in the form of tryout evaluators, league fees, seasonal gym time commitment, apparel, and other overhead costs required to successfully run our program based on registration numbers.

JO season only: All fees will be charged upon registration. ERAA Volleyball does its best to place all players on a team.

If registrant is not placed on an ERAA JO team, refund will be given minus a tryout fee.

If registrant is placed on an ERAAVB JO team and declines the roster assignment within 24-hours of ERAAVB notification, refund will be given minus a tryout fee.

After the 24-hour decline window, no cost/fees will be refunded.

## **COACHES**

Head coaching staff must be at least 18 years old or older and will submit to a background check. Assistant coaching staff must be at least 16 years or older and will submit to a background check.

## **TEAMS**

ERAAVB will make every attempt to balance number of players per team by grade level. For competitive and JO teams, players will be evaluated according to skill level during tryouts and placed on the appropriate team. Attendance at tryouts is required to be placed on a competitive and/or JO team; permission to miss tryouts must be granted in advance by the ERAA Volleyball Board and will only be granted in extenuating circumstances and may rely on prior season player evaluations for team placement.

## **DRUG, ALCOHOL AND TOBACCO POLICY**

All players participating in ERAAVB activities are to refrain from the use of alcohol, tobacco, and controlled substances. NO EXCEPTIONS will be allowed.

## **CONFLICT RESOLUTION**

To resolve a conflict, proceed with the following steps:

When a player or parent has a concern, it must first be discussed with the coach after the required 24-hour “cooling off” period.

If the issue is not resolved, the player or parent should contact the ERAAVB Director in “writing.” Email may constitute “written” notice.

Once the ERAAVB Director is involved, the Director will act as the mediator between the involved parties.

The ERAAVB Director will communicate with the rest of the Board for final resolution.

The decision of the ERAAVB Board of Directors is final.

If an Incident or conflict needs to be formally documented, the ERAA Incident Report form should be completed in full. These incidents will be reviewed and handled by the ERAA Executive Board first, and involve the ERAA Volleyball Board as necessary.

**FISCAL YEAR**

The fiscal year will be from August 1 to July 31.

**BUDGET**

The Treasurer shall prepare an annual budget with monthly projections, as deemed necessary. The annual budget will be prepared and presented to the general membership at the annual membership meeting.

A financial report will be presented to ERAAVB at monthly meetings.

**EXPENDITURES**

Expenditures less than or equal to \$100.00 incurred by an ERAAVB member must be approved by the Treasurer prior to making the purchase or entering into agreements to make the purchase.

Expenditures greater than \$100.00 incurred by an ERAAVB member must be authorized by the ERAAVB Board prior to the date of purchase - or the date entering into agreements to make the purchase - in the form of a motion and of a simple majority approval by the voting members of the ERAAVB.

ERAAVB Board approved purchases will be reimbursed by the Treasurer as long as the Member:

- 1) Completes the required ERAAVB reimbursement request form;
- 2) Submits a valid receipt showing the date and location of the purchase and an itemized list of the objects purchased; and
- 1) Provides written justification that the expenditure was for the enhancement of the ERAAVB or its tax-exempt purpose.

Only the ERAAVB Director and ERAAVB Equipment/Uniform Coordinator shall be permitted to act as the Volleyball's Association's representative on purchasing contracts. Such contracts are subject to Treasurer or ERAAVB Board approval as defined above.

Approved purchases will be reimbursed by the Treasurer within 30 days of receipt of the information defined in section above.

**DIBS**

ERAAVB may require DIBS from each participating family during the JO season. Details will be communicated and confirmed at the time of registration, including the number of hours require and buyout amounts.

Current ERAA Executive Board and ERAA Volleyball Board members are exempt from fulfilling volleyball DIBS requirements.