

**Chelsea Hockey Association
Board of Directors Meeting Minutes
January 11, 2015, 7:00 PM**

Attendees: Capper, McCrate, Montgomery, Sherwood, Springer, Wright
Absent: Dougherty, Schultz, Westcott

Called to Order: 7:11 PM (Sherwood, Montgomery)

1. Approval of Minutes of Board Meeting (McCrate, Sherwood)

2. Unfinished Business

A. December 2014 Board Meeting Action Items:

- [Capper] Grundy House goalie coach on Saturdays that he is here, now confirm with Grundy the timing this Tuesday and distribute to the House teams (IN PROCESS)
- [Montgomery] Talk to J. Dempich regarding potential interest for spearheading CHA fundraising efforts (COMPLETE – NO LONGER HERE WITH CHA)
- [Capper] Will make copies of CHA Office keys for front desk (COMPLETE)
- [Board] Restructure house program with intra-mural league; Westcott and Capper have meeting with Ann Arbor on Wednesday (IN PROGRESS)
- [Capper] Send email from Board email address to request payment status for players identified on list (COMPLETE)
- [Dougherty] To send email with credential checks and District info to Coaches/Managers (COMPLETE)
- [Schultz] Draft email explaining the Warrior issue that we can blast to the CHA [via Montgomery/Springer] (COMPLETE)
- [Capper] Draft a start to the letter for CHA general membership requesting assistance, Board involvement, etc. for Montgomery/Springer to distribute (IN PROGRESS)

3. President Update – Open

- Need for D6 representation
- Second travel teams – We are going to allow the options for any interested teams and work on communication for establishing **ACTION ITEM: [CAPPER - Will draft announcement and guidelines for posting to general membership]**

4. Vice President Update – Sarah Sherwood

- D6 Meeting on January 13th at 7:00 in Byron Center
- Resignation at end of Fall season

5. Finance Update – Tom Capper

- Financial status of CHA **ACTION ITEM: [CAPPER – Draft some equipment needs for Coaches and send for Board approval]**
- Player payment status

6. Coaching / Arena Update – Don Wright

- CHA Coach missed module; awaiting final decision if can take late or will just not complete and has to be removed from roster.

7. House Program Update – Rick Westcott

8. Travel Program Update – Trish Dougherty

- District Credential Check List – background check confirmation included in all team books - DONE.
ACTION ITEM: DOUGHERTY – Will email travel teams to let them know.
- District Payment – Still owe balance for the rest of the teams and this will be sent with Chris Brush will bring to the credential check for full payment.
- Communication on travel team warm-up refund distribution (Both check and ice bill credits)
- District schedules – available at D6 meeting on 1/13; if no one is attending, we need to track down the schedules or hope that they are posted to site in timely manner
- Credential Check – 1/22/2015 in East Lansing; travel teams have received several emails reminding them of this date but will send one more next week.

9. Apparel Update – Cindy Schultz

- Warm-ups (picked up last items on 1/6/15) and spreadsheet sent for cancelled items to Marcy for reimbursement.
- Spirit Wear - All but 2 items have been delivered – invoice has been adjusted and sent to Marcy for a check to Fancy Stitch). Check has been cut and sent.
- **ACTION ITEM: SCHULTZ – Send itemization to Capper/McCrate for ledger input and budget reconciliation.**
- CHA Gear – All in agreement that pro shop will take care of all warm-ups, practice jerseys, spirit wear and jerseys will continue with Fancy Stitch until our jersey style is discontinued and we can open to outside bid if need be.

10. Communications/Website Update – Tamra Montgomery

- Rosters are posted as credential checks
- Need to start thinking about Spring Registration dates/pricing **ACTION ITEM: CAPPER – Need to get dates, pricing and try-out dates.**

11. Registrar – Sarah Sherwood

- Potential of dividing position into two as workload is excessive; potential scenario split between House and Travel (TABLED)
- LTP now requires birth certificates for all skaters

12. Treasurer – Marcy McCrate

13. Safesport Representative – Jennifer Dempich

- Need to find replacement by Spring season

14. STAR Representative – Jennifer Dempich

- Need to find replacement by Spring season
- One filed complaint – Meeting scheduled

15. Miscellaneous

16. Adjournment

Meeting called at 9:14 pm (Sherwood, McCrate)

February 16th @ 7:00 PM