



## PYJSBA Refund Policy

The following guidelines in this Refund Policy have been specifically designed for the PYJSBA organization. While considering that these guidelines may be later adapted and implemented, some assumptions regarding this policy are:

- Guidelines are offered in this policy regarding refund requests for PYJSBA player registration fees to help parents and guardians make an informed decision regarding PYJSBA Player Registration.
- Refund requests in this policy refers to all requests for refunds regarding registration fees for present and future registrations.

### Purpose

Acknowledging that a variety of unanticipated matters arise regarding youth and their or their parent's or guardian's interest and involvement in sports programs and organizations, PYJSBA has adopted a policy and refund structure regarding such instances where parents or guardians may need to request a refund. PYJSBA's Refund Policy is necessary to establish expectations and minimize impacts to the teams as well as protect PYJSBA's seasonal budgeting obligations.

### PYJSBA's Refund Structure

- Reimbursement requests received on or before January 31 are entitled to a full refund.
- Reimbursement requests received between February 1 through February 29 are entitled to the registration fee paid minus \$55 to cover uniform costs.
- Reimbursement requests received on or after March 1 through April 20 are entitled to 25% of the initial registration fee paid.
- April 30 is the last date to request a 15% refund.

### Eligibility

- **PRIOR to March 1** for early refunds, refund requests must be emailed to [PYJSBA.President@gmail.com](mailto:PYJSBA.President@gmail.com) with this form signed by the requesting parent or guardian.
- **After March 1**, refund requests must be submitted to your child's coach with this form signed by the requesting parent or guardian
- Initially paid registration fee refunds will be issued according to the structure posted above via check or original form of payment (minus processing fees) the final week of the season in mid-June.

Parent or Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_