



Position Description

JOB TITLE: Recreation Director of Coaching and Player Development

REPORTS TO: Fusion FC Board of Directors with direct supervision from VP of Recreation

SUMMARY:

The Recreation Director of Coaching and Player Development runs the day-to-day team and training operations for the Fusion FC Recreational Teams and Futures Program. The position assists the Fusion FC Board and VP of Recreation with strategic planning and coach management/evaluation. The position is also responsible for creating and implementing the coach development and coach education aspects of the club and player development programs for the recreational and futures programs. This position is restricted from performing similar duties for other clubs or organizations without prior written approval from the Club President.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Analyze programs and develop goals for the Recreational and Futures programs.
- Manage day-to-day operations and training for recreational teams and Futures program
 - Responsible for all coach inquiries
 - Oversee recreational and Futures club coaching
 - Create relationships to bring in quality coaches to the Club.
 - Respond to inquiries regarding new players, training, etc.
 - Oversee team viability (roster size/guest playing).
 - Create relationships to bring in quality players to the Club.
- Manage all Recreational/Futures Club Coaches
 - Recruit quality coaches
 - Create and implement coach development curriculum for all recreational coaches in the club
 - Evaluate effectiveness of development program and report outcomes to the VP of Recreation and Club President
 - Develop a recreational coaching manual and coaching orientation manual

- Develop and monitor club recreational coach standards and expectations
- Facilitate coach education program
- Provide coaching support and education to all recreational teams which includes mentoring coaches and assisting with team training as needed/desired
- Measure coach performance and development through Coach survey and observation and input from other Directors. Tabulate and communicate feedback back to recreational and futures coaches.
- Review and inspect to be sure that all coaches are compliant and properly licensed to coach at the level they are assigned
- Oversee player development and create curriculum and player development plans for recreation and Futures players.
 - Create and implement curriculum for Recreation and Futures programs at all playing levels/ages in the Club
 - Evaluate effectiveness of training programs and report outcomes to the VP of Recreation and the Club President.
 - Develop and implement a standard and ongoing player evaluation process
 - Responsible for skills clinics for Recreational and Futures players i.e. player check-in, communication, attend all clinics, etc.
- Manage and staff team formations
 - Work with Club Registrar to select coaches and form teams for each age group each season and who will coach teams.
 - Work with Director of Recreation to respond to player/parent inquiries regarding individual placements.
- Coordinate Referees
 - Supervise Head Referee
 - Assist with training programs for referees to referee at different levels and age groups within the Fusion FC.
 - Assist for handling inquiries pertaining to referees
 - Assist for reporting all referee concerns regarding players, coaches and parents to the Director of Recreation in resolving all matters brought forth by the referees with the Director of Recreation.
 - Responsible for coordinating payment of referees with the Director of Recreation.
- Fusion Futures Program
 - Oversee program and set dates and times for clinics and scrimmages
 - Identify and recruit quality players and coaches
 - Attend and lead Futures training sessions
- Work together with VP Directors of Travel and Club President to:
 - develop and Code of Conduct for players, parents, and coaches and educate players, parents and coaches
 - develop and execute a parent education program

- determine weeks for summer camp and administer the program
- Assist Director of Recreation, as needed, in mitigating and resolving issues.
- Assist VP Directors of Travel and Player Development with Competitive team tryouts
 - Attend tryouts
 - Assist in the selection of team
- Represent Club at selected functions, meetings and events as directed by the board
- Report to the board and attend monthly meetings
 - Topics include, but are not limited to, status of training programs, team accomplishments, team/coach issues and parent concerns

QUALIFICATIONS:

Experience:

This position requires 2 years of experience in a related position. Proper Licenses and education and successful experience as a coach, trainer and/or a director in a soccer club

Skills:

- Detailed oriented and ability to produce accurate results
- Ability to multi-task in a fast-paced environment
- Strong written and verbal communication skills
- Excellent prioritization and problem-solving skills
- Strong organizational and conflict resolution skills
- Team player with the ability to collaborate
- Proficiency using google docs, sheets, slides and Microsoft in Excel, Word and PowerPoint.

Required Onsite Hours:

- Attend rec practices 3 nights a week from 5:30 -8:00 pm on Mon, Tue, and Thur
- Attend Saturday rec games from 8am-12:00pm
- Attend all Futures Clinics - based on 2hrs hours per session which includes player check in, set up, and running clinic

RELATIONSHIPS:

- Reports to Fusion FC board of directors with direct supervision from the VP of Recreation and Club President
- Works closely with the VP of Recreation, VP Directors of Travel and Player Development, Director of Club Operations and Registrar
- Works with team coaches, managers and parents