



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

BAHA BOARD OF DIRECTORS MEETING

sportsmanship * respect for individuals * integrity * pursuit of excellence * enjoyment * loyalty * teamwork

Date of meeting: August 28, 2024

Time: 6:30PM

Essentia Health Sports Center

In attendance: Amanda Ciesinski, Steve Leary, Sam Blum, Andrew Murray, Grant VanWyngereen, Chris Velasco, Joe Winegar, Alicia Prahm

- I. Call to Order – Called to order by Grant at 6:30
- II. Fundraising Meeting, open to all BAHA members: Attendance as above, no additional members joined
 - a. Review Gambling Report and approve: Sam makes a motion to approve the gambling report as presented and Steve 2nd the motion. The motion passes.
 - b. Pay back start up loan of \$15,100: Joe makes a motion to approve repayment of the BAHA start up loan (\$15,100) as presented. Sam 2nd the motion and is passes.
- III. Good News =/< 5 minutes
 - a. Fall Hockey coaching has been figured out and will be combination of MN Hockey Camp staff and high school staff
 - b. Kick Off Party scheduled for 10/13/24!
 - c. Charitable Gambling is going well and generating revenue
- IV. Approval of Meeting Agenda – Motion to approve by Sam, 2nd by Andrew. Motion carries.
- V. Approval of Consent Agenda which includes below: Motion to approve made Sam, 2nd by Steve. Motion carries.
 - a. Concessions report (*nothing to report*)
 - b. Hockey Director's report (*see attached*)
 - i. Player Development Committee and In-House sub-comm.
 - c. Treasurer's/Financial report (*nothing to report*)
 - d. Recruitment and Retention Committee report (*see attached*)
 - e. Alumni Committee report (*nothing to report*)
 - f. SafeSport/Grievance/Discipline Committee (*nothing to report*)
 - g. Fundraising Committee report (*open meeting and see report*)
 - h. Executive Committee report (*nothing to report*)
 - i. Finance Committee report (*nothing to report*)
 - j. Marketing Committee report (*see attached*)
 - k. Events Committee report (*nothing to report*)
 - l. Team Managers Committee report (*nothing to report*)
 - m. Meeting Minutes (*approved 8/21/24 electronically*)
- VI. Old Business
 - a. Update Volunteer Policy: Andrew has updated the Volunteer Policy; Chris will review and make sure that the policy on our website is correct. The changes will be sent out to membership when the season starts.
 - b. PDC members: Andrew presented a proposed organization chart for the PDC. It has been developed to improve communication and designates members at the various levels to lead the group that they are working with. A few suggestions were made and plan for final vote to come out electronically.



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

- c. Golf Tournament: Joe makes a motion for the tournament planning committee to purchase up to \$4000 in raffle prizes for the Golf Fundraiser. Alicia seconds this motion. The motion passes. Short term focus is on obtaining sponsorships.
- d. Multiple bank accounts: Finance Committee met last week to discuss BAHA's multiple bank accounts. Main theme of the recommendation will be to consolidate to 3 accounts – General BAHA account, Gambling account, and joint savings account. The Finance Committee will continue to work on this proposal and return with the specifications.
- f. Teamwear plan: At the last BoD meeting the sweatshirt and logo was decided. (This is for travel teams only). The BoD also discussed option to have player's name on teamwear. It was decided that player's name on sweatshirt will be helpful in keeping the teamwear with its rightful owner. Price (with name) is estimated to be \$88, which is consistent with other UNRL sweatshirts. Scholarship monies are available to any families who consider this to be a hardship. Plan for samples to be here during fall hockey for sizing. There will be an online store available to order. The goal is to have the sweatshirts here by November 1st

VII. New Business

- a. Logo Discussion: Andrew and Sam are first going to discuss long term plan for Brainerd's logo with the Brainerd AD
- b. Add to the RR Committee: Joe makes a motion to add Thea Feierabend to the RR committee and Andrew 2nd this motion. The motion passes.
- c. Concessions: Kristina Lee has been hired as the concessions manager. Jamie David and Megan Johnson have been hired as the concession co assistant managers. Inventory has been completed in the concessions stand and Square updated. Kristina will be providing the concessions report to the BoD monthly.
- d. Review Hockey Director job description - tabled
- e. Ice Time – several of the BoD members are working on alternative locations for additional ice time given the large number of in-house players
- f. New iPads for music and gamesheets – Andrew made a motion to approve up to \$4000 for the purchase of new devices and accessories to keep them secure/ charged. Steve 2nd the motion and the motion passes
- g. Confidentiality, Conflict of Interest and SafeSport for the BoD: The directors reviewed and signed their forms. Plan for all committee members to get this done as well. Reminder about completion of SafeSport.

VIII. Comments and Announcement

- IX. Adjournment – Motion to adjourn made by Steve at 9:00pm, 2nd by Alicia. Motion carries.

Next Board meeting 9/25/2024 at 5:30pm

Recruitment & Retention Committee Report 8.27.24

Submitted by Amanda Ciesinski

Try Hockey for Free: THFF plans have been finalized. Promotional jerseys have been ordered and will be delivered before 9/3. Flyers and yard signs have been distributed to all ISD 181 elementary schools, the WELC, and several area private schools. Volunteer badges have been made and will be available at THFF. A registration link for THFF was created, and participants have begun to sign up. An email to coaches has gone out, along with an email to both varsity teams recruiting volunteers. The equipment manager was notified by



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

email of the dates, and committee members offered to assist in preparing equipment and readying the equipment room. Neck guards for LTS are expected to be delivered by 08/30/2024. Folders containing important information about registering and general hockey info. will be put together for THFF participants. DIBS shifts have been made available to the general membership for this event. Helmet tags and bag tags will be made before the event. An email to participants will be sent out twice the week before the event. Snacks and decorations will be purchased the week of the event and hung in the CWRR lobby. Radio ads are going out (thank you, Mary Devine-Johnson).

LTS: Amanda will meet with VFSC on 08/29/2024 to finalize upcoming plans. Information about LTS will be provided to participants at THFF. An email was sent to BAHA coaches recruiting volunteers to help assist with this event. RR Committee members will assist in equipment distribution and checking participants in the first week.

Wild Scrimmage: A link was sent to all families with a Mite/8U aging up next year to Squirt/10U. The email provides information to be entered into a drawing to participate in a scrimmage at center ice during the MN Wild game on 11/1. Tickets must be purchased using the link to be entered into the drawing, and a submission form must be submitted before Monday, September 30. Sixteen participants will be randomly selected from among the submission forms. The link to purchase discounted tickets will be available to all BAHA members in early September.

Shot Club: 66 participants registered for Shot Club this summer. The committee would like to thank MN Hockey Camps, Landwerx, Essentia Health Sports Center, and Crow Wing Recycling for donating prizes to this program. Shot Club rewards will be purchased in early September. More information on participation will be provided once all shots have been reported. This deadline is 09/02/2024.

Fundraising Committee 8.25.24

Submitted by Alicia Prahm

Work continues on the upcoming Warrior Hockey Golf tournament. Registration link has been sent out to all members and posted on social media. The group continues to work on obtaining sponsorship and details regarding the raffles.

The July return for Charitable Gambling reports net receipts of \$35,684.84 and expenses of \$17,177.46. Our organization net profit for the month of July was \$15,600.38. July is the beginning of a new year for CG taxes, so we are still enjoying a tax rate of 8%. In the next 1-2 months, we will get bumped up to 17% (tax rate based on cumulative net), and will eventually be at 33.5%

Month	Allowable Expense	Requested	Spent
July	Rent to Sites	\$12,000	\$5,733.37
	Payroll & employee taxes	\$3,000	\$575.68
	Supplies	\$1,000	\$0
	Inventory (gambling product)	\$10,000	\$2,959.69
	Accounting/legal	\$3,000	\$0



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

	Equipment	\$3,000	\$0
	E tab equipment and Revenue sharing	\$13,000	\$8,364.90
Aug	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$3,000	\$1,507.68
	Service & Supplies	\$2,000	
	Inventory (gambling product)	\$10,000	
	Accounting/legal	\$3,000	
	Equipment	\$3,000	
	E tab equipment and Revenue sharing	\$13,000	
Sept	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$3,000	
	Service & Supplies	\$2,000	
	Inventory (gambling product)	\$10,000	
	Accounting/legal	\$3,000	
	Equipment	\$3,000	
	E tab equipment and Revenue sharing	\$13,000	

Marketing/Social Media Report 8.25.24

Submitted by Alicia Prahm

The committee members have been updating membership on upcoming events and deadlines. Try Hockey for Free has been created as a Facebook Event and pushed out to social media. The Warrior Hockey Golf Fundraiser has also been marketed on social media, and boosted on Facebook.

Next meeting 9/3/24 – agenda to include going through website and cleaning up/improving after the SE upgrade



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

Hockey Director Report 8.28.24

Submitted by Brent Potvin

PDC Updates 8-28-24

Co-ed Updates (Meeting on Sept 4th @ 5:30 for team confirmations)

-Sent out communication to the bantam parents based off the approval from the board for 3 teams at bantams. Explained how we got there and the why. We did get some correspondence back and a couple of questions which were answered on 8-28. We did receive texts and emails showing a lot of support of it which was good.

-Finalized Fall camp schedules. MHC will be running all fall camp sessions on Tuesdays and Thursdays while Jerr will be taking MWF.

-Email and google spreadsheet looking for help during Fall Camp, THFF and LTS have been sent out to all returning coaches from this past season. Many slots have been claimed thus far.

-Finalized all tournament registrations for this season. We were able to find openings for both Bantam A and PWA.

-Temporarily found a solution to our missing JOG demo jerseys and got those out for kids to try on.

-Emailed the finalized schedule to the rink. We will have to adjust a few times slightly. Will review the proposed schedule 1 more time after registration closes. If needed, updated tryout schedule will be sent out Sept. 5th.

-I have been tracking all registrations and keeping and up to date day 1 groupings list. This list will be available on sept 5th for posting to the website.

-Registrations in general are coming in slower this year than in years past.

-To date, we have approved move over requests from the Chan, Norton and Rudolph families. Peer move up requests have been approved for Tohm (12U to 15U) and Brotherton (Squirt to PW). We have 1 mite to squirt request that will be reviewed on Sept 4th and have had numerous MM to Mite and 6U to 8U requests, both peer move ups and just general requests. I will be looking into this again for next year for solutions to stop these requests as they are not needed.

Co-op(Meeting on Sept. 4th @ 7:15 for team confirmations and coaching selections)

-Jerseys have been gone through and a list has been made for what we need to order.

-JOG store set up and sent to the co-op side.



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

-Registration numbers are coming in and our 10U numbers are not nearly as strong as we had hoped. Its looking more likely that we will have 1 team at this level but will review on Sept. 4th.

In House Committee

-Work on updating the handbook is about half complete and should have the final copy ready for board approval by mid-September.

-Got dates set for the Warrior Cup Tournament, Mini Mite/6U jamboree, the D15 mite league. Those dates have been passed onto those that need them.