

**SAFESPORT FAQs**  
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**Is “self-refing” at local tournaments allowed without background screens?**

## **What are the USA Fencing SafeSport requirements?**

All Coach, +Coach and +CheckEd members with USA Fencing are required to complete a *background screen* through USA Fencing (NSCI is the background screen provider) and to complete the online *SafeSport Training Course* in order to meet the SafeSport Policy requirements.

Effective in the 2019-20 membership year, SafeSport training will be required for Coach, +Coach and +CheckEd members at the time of membership renewal as training is required on an annual basis.

All current SafeSport certifications will expire on July 31, 2019.

Current Coach, +Coach and +CheckEd members will receive notification 30 and 15 days prior to their background screen expiration. Members whose background screen or SafeSport training expire will have their membership reverted away from Coach, +Coach or +CheckEd. Once the training or background screen is completed, membership will automatically revert back.

## **Who must complete the online SafeSport course and how often?**

The following adults at USA Fencing or any of its divisions or member clubs shall complete training concerning child abuse prevention:

- Adult members at USA Fencing or any of its divisions or member clubs who have regular contact with amateur athletes who are minors to include any volunteer, coach, instructor, referee, administrator, trainer, or medical personnel (excluding those who only have incidental and observable contact with athletes at practices and events);
- An adult authorized by USA Fencing or any of its divisions or member clubs to have regular contact with or authority over an amateur athlete who is a minor
- Adult staff and board members of USA Fencing or any of its divisions or member clubs.

USA Fencing is managing the SafeSport course process through the membership types of Coach, +Coach and +CheckEd. The +CheckEd membership can be added to the membership and must be purchased annually. **The SafeSport training is valid for one year.** After completion of the Core SafeSport course, members will be able to take an annual refresher course.

Beginning in the 2019-20 membership year, **SafeSport training will be required on an annual basis for all Coach, +Coach or +CheckEd members.**

All current SafeSport certifications will expire on July 31, 2019.

## **Why is the US Center for SafeSport requiring training once a year?**

Research shows that in order for prevention to be effective, it must be administered in multiple sessions, including booster sessions. Refresher courses will be short reviews of the core training and will be approximately 30 minutes or less.

## **Who must complete the background screen process and how often?**

The following persons must complete the background screen process: (1) All USA Fencing directors, staff members, division officers, committee/task force members and national team staff; (2) Officials and volunteers at all USA Fencing sanctioned events who have direct access to minors participating in such events. This includes persons who interact directly and frequently with athletes as part of their duties, e.g., event administrators, referees, bout committee members, armorers and vendors; (3) All Affiliate and Member Club coaches, independent contractors, owners, board of director members and administrators.

USA Fencing is managing the background screen process through the membership types of Coach, +Coach and +CheckEd. The +CheckEd membership can be added to any membership type and must be purchased annually. These membership types include the cost of the background screen. The screening process typically takes 3-10 working days and results will automatically upload to the member's profile. The background screen is valid for two years.

## **How do I complete the SafeSport training?**

After completing the process to become a Coach, +Coach or +CheckEd member, please follow the steps below:

- a. Log in to your USA Fencing profile.
- b. Under "My Membership," scroll down to SafeSport Clearance.
- c. Click on the link "Visit our SafeSport page to watch the online training."
- d. The link will take you directly to the SafeSport Course website where you can complete the course. Course completion will be automatically uploaded into your member profile within a day.

## **How do I complete a background screen?**

After completing the process to become a Coach, +Coach or +CheckEd member, please follow the steps below:

- a. Log in to your USA Fencing profile.
- b. Under "My Membership" scroll down to Background Check.
- c. Click on the link "Start your Background screen."

- d. The link will take you directly to the NCSI website where you can complete the screening information.
- e. When the screen is complete (typically 3-10 working days), Green Light screens will report directly back to your profile with an expiration date and will change your membership type from (pending) to Coach/+Coach/+CheckEd (Note: a Red Light screen could be a function of not having submitted all the required documents so be sure to complete the entire application).

### **Why was the SafeSport Policy adopted and what is the U.S. Center for SafeSport?**

In 2012, the U.S. Olympic and Paralympic Movement launched the SafeSport program to improve athlete safety across the U.S. Olympic Committee's (USOC) 47 sport National Governing Bodies (NGBs). Since its adoption, the program has provided education and prevention resources related to emotional, physical and sexual misconduct, bullying, hazing and harassment.

To further the mission of SafeSport and provide even more comprehensive services, in 2017, the U.S. Center for SafeSport opened. The Center is the first and only national organization of its kind focused on ending all forms of abuse in sport while carrying out its mission of making athlete well-being the centerpiece of our nation's sports culture through abuse prevention, education and accountability. As an independent non-profit headquartered in Denver, Colorado, the Center provides services to sport entities on abuse prevention techniques, policies and programs. The Center has the authority to respond to reports of sexual misconduct within the U.S. Olympic and Paralympic Movements and carries out this important work professionally, emphasizing responsiveness, fairness and confidentiality (see website: <https://www.safesport.org/>).

USA Fencing, along with other leading youth sports groups, National Governing Bodies and the U.S. Olympic Committee, is committed to taking a proactive, multi-faceted approach to creating a positive and safe environment for all of our athletes.

### **What types of misconduct are reportable offenses under the SafeSport Policy?**

The primary types of misconduct that are reportable under the SafeSport Code for Olympic and Paralympic Movements include child abuse, sexual misconduct, emotional misconduct, physical misconduct, bullying, harassment, hazing, aiding and abetting, misconduct related to reporting, and misconduct related to Center's processes.

Additional Minor Athlete Abuse Prevention Policies (MAAPP) are included in the SafeSport Policy to help reduce the risk of potential abuse and are considered reportable offenses if violated. These policies include: One-on-One Interactions, Medical Treatment, Locker Room

and Changing Areas, Social Media and Electronic Communication, Local Travel and Team Travel.

### **What do I do if I suspect a SafeSport Policy violation?**

USA Fencing recognizes it can be difficult for an athlete, teammate, friend or family member to allege misconduct and strives to remove as many barriers to reporting as possible. You may remain anonymous if you wish.

All potential sexual misconduct or abuse violations must be reported to the U.S. Center for SafeSport – Response and Resolution Office. The Response and Resolution Office has the **exclusive authority** to investigate and resolve possible violations of the *SafeSport Code for the U.S. Olympic and Paralympic Movement* by covered individuals that involve **sexual misconduct**. If USA Fencing receives a SafeSport report that alleges any type of sexual misconduct, the report will be immediately turned over to the U.S. Center for SafeSport – Response and Resolution office. Additionally, the Center has exclusive jurisdiction over misconduct related to reporting, where the underlying allegation involves child abuse or misconduct, aiding and abetting when it ties to the Center's process, and misconduct related to the Center's process.

All other potential SafeSport Policy violations, including emotional and physical misconduct, harassment, hazing, and bullying and Minor Athlete Abuse Prevention Policies, should be directed to USA Fencing SafeSport. The reporting form can be found on the USA Fencing website at <http://www.usafencing.org/safe-sport>. You may also call the USA Fencing SafeSport Coordinator (719-866-2616) to file a report. USA Fencing requires reporting of physical, sexual or other misconduct by any member and strongly encourages reporting of any concerns relating to SafeSport. USA Fencing appreciates your willingness to report inappropriate behavior.

### **How will USA Fencing respond to SafeSport reports?**

Reports that allege sexual misconduct will be immediately turned over to the U.S. Center for SafeSport.

If the SafeSport allegations do not include sexual misconduct, Section VII of the USA Fencing SafeSport Policy addresses the organization's response to violations. As appropriate, and at its discretion, USA Fencing may institute a formal investigation and hearing procedure to address serious allegations of misconduct (e.g., physical misconduct). However, USA Fencing anticipates that an investigation and hearing will be undertaken to address only the most serious allegations and patterns of behavior that warrant significant sanctions. Accordingly, USA Fencing anticipates that this disciplinary procedure will be used rarely.

If a report is received that alleges serious misconduct or policy violation, the SafeSport Coordinator can review and recommend to the Executive Director, in consultation with the General Counsel, to call for a Disciplinary Panel with approval from the board of directors.

### **Why are the Minor Athletes Abuse Prevention Policies (MAAPP) part of the SafeSport Policy?**

Federal law authorizes the U.S. Center for SafeSport to develop policies and procedures for implementation by National Governing Bodies or Paralympic Sports Organizations to prevent abuse, including emotional, physical, and sexual abuse, of any amateur athlete. As a part of these policies and procedures, National Governing Bodies and Paralympic Sports Organizations must implement *reasonable procedures to limit one-on-one interactions between an amateur athlete who is a minor and an adult (who is not the minor's legal guardian) at a facility under the jurisdiction of a National Governing Body or Paralympic Sports Organization without being in an observable and interruptible distance from another adult, except under emergency circumstances*. The Minor Athlete Abuse Prevention Policies strive to reduce the risk of potential abuse through policies related to one-on-one interactions, medical treatment, locker rooms and changing areas, social media and electronic communication, local travel and team travel.

### **Why is the Travel Policy a part of MAAPP?**

During travel, athletes may be away from their families and support networks, and the setting is less structured and less familiar. Athletes may be more vulnerable to abuse or misconduct during travel, particularly overnight stays. The Travel Policy provides guidelines so that care is taken to ensure the athlete is safe and supported and to minimize one-on-one interactions between minors and adults while traveling.

### **Why is the Social Media and Electronic Communications Policy in place?**

While there is a need for effective communication between coaches and athletes, the improper use of mobile and electronic communications can result in misconduct or the appearance of misconduct. Adherence to the Social Media and Electronic Communications Policy helps reduce those risks.

### **Are SafeSport education material or information provided to the membership?**

Yes, USA Fencing developed educational materials and training seminars. New material and additional resources for coaches, parents, club owners and athletes are regularly being added to the SafeSport section of the [www.usafencing.org](http://www.usafencing.org) web page.

## **How will divisions and local clubs be involved with SafeSport?**

Divisions and local clubs interact more frequently and more directly with coaches, athletes and parents. Therefore, USA Fencing will be asking divisions and clubs to take a larger role in promoting and administering the program in the future, including having SafeSport discussions with athletes, providing SafeSport educational materials and resources to athletes, coaches and parents, and creating and supporting educational opportunities.

## **What company does USA Fencing utilize for the background screens and how are the screens conducted?**

USA Fencing has a contract with the National Center for Safety Initiatives (<http://www.ncsisafe.com>) to serve as the background screen provider for the organization.

NCSI searches the following databases in order to obtain information:

- Two multi-jurisdictional criminal database searches covering 50 states plus D.C., Guam, and Puerto Rico with more than 500 million records per provider
- Two SOR (Sex Offender Registries) database searches of all states plus D.C., Guam, and Puerto Rico
- Social Security Number validation
- Name and Address history records
- OFAC (Office of Foreign Assets Control) federal terrorist database search
- Local level searches – County Criminal Records search for each name used and county where the individual currently lives or has lived during the past 7 years (up to 3 included)
- Federal District Courts searches – For each name used and district where the individual currently lives or has lived during the past 7 years (up to 3 included)
- Automatic re-check at 12 months of multi-jurisdictional national database and SOR
- Multiple National Watch Lists

## **Is a credit check completed when processing the background screen?**

No, a credit check is not completed on anyone going through the background screening process.

## **What criminal offenses does the criminal background check look for?**

Any background check that results in a report of a disposition or resolution of a criminal proceeding, other than an adjudication of not guilty, for any of the below criminal offenses will be issued a red light determination :

- a. Any felony (any crime punishable by confinement greater than one year)
- b. Any misdemeanor involving:
  - i. All sexual crimes, criminal offenses or a sexual nature to include but



not limited to; rape, child molestation, sexual battery, lewd conduct, possession and distribution of child pornography, possession and distribution of obscene material, prostitution, indecent exposure, public indecency, and any sex offender registrant (any participant that has been convicted of, received an imposition of a deferred sentence for, or any plea of guilty or no contest for any sexual crime, criminal offense of a sexual nature, and/or sex offender registrant must be reported);

- ii. Any drug related offenses;
- iii. Harm to a minor and vulnerable person, including, but not limited to, offenses such as child abandonment, child endangerment/neglect/abuse, contributing to the delinquency of a minor, and DUI with a minor;
- iv. Violence against a person (including crimes involving firearms and domestic violence);
- v. Stalking, harassment, blackmail, violation of a protection order and/or threats;
- vi. Destruction of property, including arson, vandalism, and criminal mischief; and
- vii. Animal abuse or neglect.

#### **Can I submit a background screen from another source?**

No, NCSI is the only background screen accepted by USA Fencing. While USA Fencing respects the background check policies of other organizations, we cannot as a matter of policy accept background checks from other agencies. Any one exception would mean we would have to accept checks from a variety of organizations, thus diluting the consistency and value of the NCSI system.

#### **Are minors who coach, referee or volunteer required to have a background screen or SafeSport training?**

No, individuals under the age of eighteen (18) are not required to complete a background screen or SafeSport training. This applies to minors who are acting as coaches, officials, volunteers or other roles that would otherwise be included in the background screen and SafeSport training. Once a referee turns 18, she/he will need to upgrade to +CheckEd and complete the online SafeSport training and background check before refereeing.

#### **Can a non-citizen of the United States without a Social Security Number complete the background check requirement?**

Yes, please contact the National Office at [information@usafencing.org](mailto:information@usafencing.org) as you will need a USA Fencing registration number to initiate an international background screen. The cost of

completing a foreign background screen is \$75US for Canadian citizens and \$150US for searches in all other countries.

**Are foreign guest coaches, referees or referees training at events required to have a background check and SafeSport training?**

The SafeSport background screen and SafeSport Training Policy applies to all coaches and referees participating in USA Fencing sanctioned events or activities, including guest coaches and foreign referees. The background screen and SafeSport Training Policy also applies to adult referees in training at USA Fencing sanctioned tournaments.

**How can I find a complete listing of SafeSport members?**

The list of individuals who have a current background screen, current online SafeSport training and are Coach, +CheckEd or +Coach members can be found on the following page - <http://www.usafencing.org/current-member-list>

**Our college club is a USA Fencing Affiliate Club and does not work with minors. Are we required to have the club contact or coach successfully pass SafeSport training and background screen?**

Yes, the SafeSport Policy covers all athletes and participants; therefore, all clubs and coaches affiliated with USA Fencing must adhere to the SafeSport policies. All Affiliate Clubs, including those associated with a college or university, are required to have a head coach that is an active Coach member.

**Is “self-refing” at local tournaments allowed without background screens?**

Members who are over 18 and “self-refing” in an open tournament are not required to be Coach or +CheckEd members, or have SafeSport training and a background screen.