

OCHA Board Meeting

December 11, 2019 Minutes

Meeting called to Order 6:05 pm

- Roll call of board members: Present – Tom Pratt, Katie Kucharek, Lindsay Kline, Nathan Mattson, Jess Rich, Andrea Warren, Jennie Carr, Corrie Smtih, Jason Alexander, Andrea Kirkby, Jamie Chafer
Absent – Eddie English, Ryan Kline
 - Guest attendance: Kyle Kucharek, Coach Frank
- Approval of November minutes: Motion to approve Katie, second Nathan. Approved all in favor, no opposed or revisions.
- Open membership forum – None
- Treasurers report – Alexander: Review of Bills Paid & Deposits, No pending bills at this time. Motion to approve Corrie, second Andrea W. Approved all in favor, no opposed.
- Old business
 - Financial audit: Jess reviews options for CPA. Steve Peacock of TBAHA is member of large CPA firm. Plan for an initial consult/assessment through his firm. Jason motions to approve \$1000.00 toward this initial consult/assessment, Lindsay seconds. Approved all in favor, no opposed.
 - Short term goals: Discussed on-going skills night/extra night of ice for player development U10-U14. Per coaching director, it would require more coaches/volunteers on the ice to include younger skaters. Possibly invite FHA to participate at some skills nights. Katie motion to approve \$1320.00 for Wednesday Skills Night to continue. Lindsay second. All in favor, no opposed.
 - Raffle Tickets & Discount Cards – Alexander: Many raffle tickets and discount cards remain to be sold. Andrea W will be taking over management.
 - MI State Lottery Paperwork: Tom will follow-up.
- New business
 - D7 Meeting Report -- Pratt: Update regarding exemptions, roster deadline 12/23/19, playdown games, team book reviews for districts 1/25/20, district tournament and jamborees.
 - USA Hockey registration discussion – Pratt: regarding OCHA reimbursement for student volunteer USAH fees. Discussion of student volunteer roles presently within OCHA, and requirements to be a USAH approved volunteer. Jamie motion to approve reimbursement for Brad Kihn, Jess second. All in favor, no opposed.
 - IP parent meeting -- Tom plan to meet with parents and conduct survey at practice next week.

- Coaches certificates on file – Jamie will follow-up.
- Bi-Laws – Pratt: Currently even number of voting members (10), discussed need to consider adjusting to odd number to prevent tie votes.

Standing committees – Defined executive board as President, Vice President, Secretary and Treasurer per descriptions. Again an even number (4), need to consider adjusting.

Bi-law discussion: Discussion regarding Bond/Insurance for treasurer personally or by position. Jennie Carr will inquire with past treasurers, Andrea W will follow-up as well.

- Player Conduct – Alexander: Discussion regarding U14 player conduct this season, also need for increased supervision in general. Review of OCHA disciplinary policy and related MAHA policy. Jamie will follow-up with all coaches. Determined need to develop locker room policy to comply with MAHA and USAH regulations. Tom plans to observe game/s this weekend.

Addition to disciplinary policy: Any criminal conduct by an OCHA player, parent, coach or volunteer will not be tolerated. Such conduct will be referred immediately to law enforcement and disciplinary committee. Consequence may include suspension and/or expulsion from OCHA. Jason motion to approve, Katie second. All in favor, no opposed.

- Date of next meeting – 1/7/2020 (Change from Wednesday to Tuesday per request of Tom due to scheduling conflict.)
- Adjournment 8:51 pm