

## MEMBERSHIP POLICY

### ONTARIO VOLLEYBALL ASSOCIATION (OVA)

#### Purpose

1. The purpose of this Policy is to contribute to the growth and development of volleyball for all Ontarians in a safe sporting environment by providing clubs and paying member categories with rules and requirements, including member obligations, fees and the terms/conditions of membership.
2. Membership is required to participate and/or compete at any OVA or Volleyball Canada competitions and/or events.

#### Membership Categories

3. The OVA has the following categories of membership:
  - a. Regional Members
  - b. Club Members
  - c. Individual Members
  - d. Associate Members
  - e. Honorary Members; and
  - f. Life Members

#### Membership Definitions

4. The OVA has the following categories of membership:
  - a. Regional Member – A geographical area defined by the Board of Directors which is composed of Club Members, Individual Members and Associate Members residing in the designated geographical area who have adopted the OVA's Bylaws, policies, rules and regulations.
  - b. Club Member – An organized volleyball club registered with a Regional Member of the OVA with goals and objectives similar to the OVA.
  - c. Individual Member – Any individual who is a coach, manager, official, referee, athlete or administrator registered with a Club Member, Regional Member or the OVA.
  - d. Associate Member – Any organized volleyball league registered with a Regional Member or the Association who have adopted the Association's policies, rules and regulations.

- e. Honorary Member – An individual or organization approved by majority vote of the Board of Directors who has contributed greatly to the development or promotion of the sport of volleyball in Ontario.
- f. Life Members – A life member is the highest honor that can be bestowed by the OVA and may be awarded to any individual or organization approved by two-thirds vote of the members at a meeting of members who has contributed greatly to the development or promotion of the sport of volleyball in Ontario.

### Admission of Members

- 5. Admission of Members – No individual or entity will be admitted as a Member of the OVA unless:
    - a. The candidate Member has made an application for membership in the following manner, completing following requirements:
      - i. All Club Members
        1. Register via OVA’s online registration system
        2. Pay club fee
        3. Complete and submit Club Information Form, as found on the Member Registration System.
        4. Demonstrate the capacity and commitment to actively support the mission and objectives of the OVA
        5. Demonstrate evidence of financial viability
        6. Show evidence of developing and supporting athletes and coaches of all levels
        7. Has paid (fulfilled) any outstanding financial liabilities to the OVA.
      - ii. New Club Member (no OVA affiliation in prior year) is also required to:
        1. Show evidence of Non-Profit registration
        2. Complete and submit New Club Application Form, as found on Member Registration System.
        3. Participate in an interview with OVA management team to verify club capacity
        4. Club Application Form and information provided in interview will be reviewed by OVA Senior Management.
        5. Approval/denial of club application will be confirmed within 30 days of interview.
- Note:** Club membership will only be granted to the principle operators stated on the initial application by the club. The affiliation cannot be transferred to any other party without prior written approval of the Executive Director.

iii. Individual Member

1. Register via OVA's online registration system
2. Pay membership dues
3. Complete all required fields noted as required in the OVA's online registration system (e.g. legitimate email address, phone number, mailing address, emergency contact, date of birth), for the current season.
4. Sign the most current version of either the Informed Consent and Assumption of Risk Assessment or Release of Liability, Waiver of Claims and Indemnity Agreement found on the membership registration system.
5. Agree to comply with Rowan's Law and the OVA Concussion Policy, including, but not limited to, signing the Concussion Code of Conduct and Review of Concussion Awareness Acknowledgement Form, acknowledging review of the Ministry approved concussion awareness resources and agree to follow the code of conduct for concussions.
6. If applicable, comply with OVA Screening Policy and complete screening requirements, prior to participating and registering.
7. If applicable, comply with the Coach Eligibility Policy prior to participating and registering.
8. Agree to comply with all OVA procedures, policies, and code of conduct.

iv. Associate Member

1. Complete sanctioning requirements  
<https://www.ontariovolleyball.org/how-to-sanction-an-event>

v. Honorary Member and Life Member

1. Email nominations to [awards@ontariovolleyball.org](mailto:awards@ontariovolleyball.org)
2. Provide details of how the individual or organization has contributed to the development and/or promotion of volleyball.

6. Regional Member - All Members will be assigned to one of the six regions in the province.
7. Failure to be Admitted – Where a candidate member is not admitted to membership, written reasons will be provided.
8. New Clubs – New clubs granted membership will be under probation for 12 months and will be reviewed on an ongoing basis throughout their initial year of operation.

## Membership Dues

9. Year – The membership year of the Association will be September 1<sup>st</sup> - August 31<sup>st</sup>.
10. Dues – Annual membership dues for all categories of Membership will be determined annually by the Board of Directors. See Appendix A for membership rate by category.
11. A Member can maintain multiple membership categories within the OVA, and is only required to purchase the membership category of the highest fee rate.

## Administrative Documentation

12. Club Information Form – The Club Information Form must be submitted by Clubs annually and at a minimum include:
  - a. Club name, address, and website
  - b. Club Contact name, phone number, and email
  - c. Club incorporation, non-profit #
  - d. Name, address, phone numbers, and emails of Board of Directors, and Club Staff
  - e. Name and NCCP certification levels of coaches
  - f. Declaration to adherence to OVA Screening Policy
  - g. Declaration to adherence to all OVA Policies and Procedures
  - h. Declaration that all OVA Release of Liability, Waiver of Claims and Indemnity Agreements and/or Informed Consent and Assumption of Risk Agreements are completed and on record
  - i. Declaration Club has proof of age on record for registered athletes
  - j. Authorized Signatures
13. The OVA management will publish the required version of the Club Information Form annually and periodically update its requirements.
14. No teams are eligible to participate in OVA events until the Club has submitted the Club Information Form.

## Withdrawal and Termination of Membership

15. May Not Resign – A Member may not resign from the Association when the Member is subject to disciplinary investigation or action of the OVA.

16. Arrears – A Member will be expelled from the OVA for failing to pay membership dues or monies owed to the OVA by the deadline dated prescribed by the OVA.
17. Discipline – In addition to expulsion for failure to pay membership dues, a Member may be suspended or expelled from the OVA in accordance with the OVA's Policies and Procedures in relation to discipline of Members.

### **Good Standing**

18. Good Standing – A Member of the OVA will be in good standing provided that the Member:
  - a. Has not ceased to be a Member
  - b. Has paid all membership dues for the current membership season
  - c. Has not been suspended or expelled from membership, or had other membership restrictions or sanctions imposed
  - d. Has completed and remitted all documents as required by the OVA
  - e. Has complied with the Constitution, Bylaws, policies and rules of the OVA; and
  - f. Is not subject to a disciplinary investigation or action by the OVA, or if subject to disciplinary action previously, has fulfilled all terms and conditions of such disciplinary action to the satisfaction of the Board.
19. Cease to be in Good Standing – Members who cease to be in good standing, as determined by the Board of Directors, Discipline or Appeal Panels, or OVA Management will not be entitled to vote at meetings of members and, where the Member is a Director, at meetings of Directors, or be entitled to the benefits and privileges of membership until such time as the Board is satisfied that the Member has met the definition of good standing as set out above.

### **Review and Approval**

20. This policy will be reviewed annually.
21. This policy is effective as at September 1, 2020.

### Appendix A - Membership Fees for 2020-21 Season

Membership Categories	OVA Fee	HST	VC Fee	Total Fee
Coach	47.00	6.11	31.00	<b>84.11</b>
Indoor Competitive Player	47.00	6.11	31.00	<b>84.11</b>
Beach Competitive Player	47.00	6.11	31.00	<b>84.11</b>
Club Contact	47.00	6.11	31.00	<b>84.11</b>
Team Contact/Staff	47.00	6.11	31.00	<b>84.11</b>
Recreational League Contact	47.00	6.11	31.00	<b>84.11</b>
Recreational Player	7.00	0.91	5.00	<b>12.91</b>
OVA Board Member	47.00	6.11	31.00	<b>84.11</b>
OVA Committee Member	47.00	6.11	31.00	<b>84.11</b>
<i>Officials see chart below</i>				

<b>OFFICIALS</b>							
Badge Type	Supplies or Resources	OVA Fee	HST	VC Fee	VC Surcharge	OVA Officials Development	Total Fee
Local Official	17.00	47.00	10.14	31.00	-	14.00	<b>119.14</b>
Provincial Official	17.00	47.00	10.79	31.00	-	19.00	<b>124.79</b>
Regional Official	17.00	47.00	12.35	31.00	35.00	31.00	<b>173.35</b>
National Official	17.00	47.00	12.74	31.00	45.00	34.00	<b>186.74</b>
International Official	17.00	47.00	13.13	31.00	50.00	37.00	<b>195.13</b>
Beach Local Official	-	47.00	7.93	31.00	20.00	14.00	<b>119.93</b>
Beach Provincial Official	-	47.00	8.58	31.00	30.00	19.00	<b>135.58</b>
Beach National Official	-	47.00	10.53	31.00	40.00	34.00	<b>162.53</b>
Beach International Official	-	47.00	10.92	31.00	50.00	37.00	<b>175.92</b>

### Membership Fees for 2021-22 Season

Membership Categories	OVA Fee	HST	VC Fee	Total Fee
Coach	47.00	6.11	32.00	<b>85.11</b>
Indoor Competitive Player	47.00	6.11	32.00	<b>85.11</b>
Beach Competitive Player	47.00	6.11	32.00	<b>85.11</b>
Club Contact	47.00	6.11	32.00	<b>85.11</b>
Team Contact/Staff	47.00	6.11	32.00	<b>85.11</b>
Recreational League Contact	47.00	6.11	32.00	<b>85.11</b>
Recreational Player	7.00	0.91	5.00	<b>12.91</b>
OVA Board Member	47.00	6.11	32.00	<b>85.11</b>
OVA Committee Member	47.00	6.11	32.00	<b>85.11</b>
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Provincial Official	17.00	47.00	10.79	32.00	-	19.00	<b>125.79</b>
Regional Official	17.00	47.00	12.35	32.00	35.00	31.00	<b>174.35</b>
National Official	17.00	47.00	12.74	32.00	45.00	34.00	<b>187.74</b>
International Official	17.00	47.00	13.13	32.00	50.00	37.00	<b>196.13</b>
Beach Local Official	-	47.00	7.93	32.00	20.00	14.00	<b>120.93</b>
Beach Provincial Official	-	47.00	8.58	32.00	30.00	19.00	<b>136.58</b>
Beach National Official	-	47.00	10.53	32.00	40.00	34.00	<b>163.53</b>
Beach International Official	-	47.00	10.92	32.00	50.00	37.00	<b>176.92</b>