

Kettle Moraine Ice Center – Referee Assigning (Arbiter Sports)

Self-Assign Games

You have the ability to assign yourself to games that are Mite – Peewee. Bantam games will be assigned by the scheduler based on your availability.

1. Login to your Arbiter Sports account (<https://www.arbitersports.com>)
2. Click on Schedule
3. Click on Self Assign
4. Set your Filter
 - a. To see all games leave it set to the defaults


Self Assign (WCYHA)
Please set filter and click [Search].

[Hide Filter & Settings](#)

Filter

Game # Range:

Format: 10 (return game 10), 10-35 (return games from 10 through 35).

Start Date:
  (mm/dd/yyyy)

Site:

Sport & Level

WCYHA Hockey, Mite
WCYHA Hockey, Squirt
WCYHA Hockey, Peewee
WCYHA Hockey, Bantam

- b.
 - c. Click Search
5. This will now display all the games that meet your Search filter
 6. To assign yourself to a game that you would like to Officiate click on Go

Game	Position	Date & Time	Sport & Level	Site	Home	Away	Dist	Pay	Assign
29	Referee 1	10/27/2018 Sat 10:30 AM	WCYHA Hockey Squirt	Kettle Moraine Ice Center, Rink	WCYHA Squirt A	TBA	0	\$0.00	[Go]
29	Referee 2	10/27/2018 Sat 10:30 AM	WCYHA Hockey Squirt	Kettle Moraine Ice Center, Rink	WCYHA Squirt A	TBA	0	\$0.00	[Go]
44	Referee 1	10/27/2018 Sat 11:45 AM	WCYHA Hockey Squirt	Kettle Moraine Ice Center, Rink	WCYHA Squirt B	TBA	0	\$0.00	[Go]
44	Referee 2	10/27/2018 Sat 11:45 AM	WCYHA Hockey Squirt	Kettle Moraine Ice Center, Rink	WCYHA Squirt B	TBA	0	\$0.00	[Go]
30	Referee 1	10/28/2018 Sun 1:45 PM	WCYHA Hockey Squirt	Kettle Moraine Ice Center, Rink	WCYHA Squirt A	TBA	0	\$0.00	[Go]
30	Referee 2	10/28/2018 Sun 1:45 PM	WCYHA Hockey Squirt	Kettle Moraine Ice Center, Rink	WCYHA Squirt A	TBA	0	\$0.00	[Go]

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- The screen will refresh and you'll see if you were successfully assigned or not at the top

Self Assign (WCYHA)

Select a game to self-assign from the list below.

Successfully assigned as Referee 1 on game #29.

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Viewing your Assigned Games

- Login to your Arbiter Sports account (<https://www.arbitersports.com>)
- Click on Schedule
- Click on Calendar
- You will see all the games listed that you are currently assigned to Officiate

Schedule

Select 'Accept' or 'Decline' for specific assignments. Click 'Submit' when finished, or click 'Exit' to return to the previous page.

Filter												
Date	Future	Group	WCYHA (112570)	Include	All	Apply Filter						
Game	Notes	Group	Position	Date & Time	Sport & Level	Site	Home	Away	Fees	Status	Accept	Decline
76		WCYHA	Referee 1	10/27/2018 Sat 9:00 AM	WCYHA Hockey, Peewee	Kettle Moraine Ice Center, Rink	WCYHA Peewee A	TBA	\$0.00	Accepted on 10/4/2018		
29		WCYHA	Referee 1	10/27/2018 Sat 10:30 AM	WCYHA Hockey, Squirt	Kettle Moraine Ice Center, Rink	WCYHA Squirt A	TBA	\$0.00	Accepted on 10/4/2018		

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Setting your Blocks

What is a block? Blocks are essentially blocks of time where you are not available to officiate. It lets the scheduler know when you can be assigned games. By default your schedule will be completely open. You should block out the days and times where you are not available to officiate.

- Login to your Arbiter Sports account (<https://www.arbitersports.com>)
- Click on Blocks
- Under the Action menu select if you would like to Block All Day, Block Part Day, or Clear Blocks

Action

- View Schedule
- Block All Day
- Block Part Day
- Clear Blocks
- Add Notes

- 4.
5. Once you've selected an Action, click on a date on the Calendar

Action - "Block All Day"

Month Oct ▼

September		October 2018					November
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
30	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31	1	2	3	
4	5	6	7	8	9	10	

- 6.
7. In the image above I clicked on Block All Day and then clicked on October 23rd
8. This in return made that day on my calendar Red which indicates I am not available to officiate that entire day
9. If you were to select Block Part Day your date would turn Orange like October 13th on the image above
10. If you set your Action to View Schedule then click on a date, at the bottom it will show you what you have done for that day

10/13/2018 - Games and Blocks

Delete Note

	Group	Games/Blocks	Status	From	To	Site/Created	Firm
	104424	BLOCKED		8:00 AM	3:00 PM		<input type="checkbox"/>
	WIAA-Hockey	BLOCKED		8:00 AM	3:00 PM		<input type="checkbox"/>

- 11.
12. In the image above you can see I blocked my schedule from 8am-3pm however I can still be scheduled for games after 3pm