



Coon Rapids Youth Hockey Association

Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting

DATE: December 29, 2024
TIME: 7:00pm (called order at 7:01pm)
LOCATION: Coon Rapids Ice Center

Participants

<input type="checkbox"/> Kelly Traynor, President	<input checked="" type="checkbox"/> Tia DuHamel, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input checked="" type="checkbox"/> Dave Schmidt, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input checked="" type="checkbox"/> Dan White, Recruiting and Retention
<input type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input type="checkbox"/> Jeremy Johnson, Player Representative
<input type="checkbox"/> Deb Pulskamp, Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jessica Morgan, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Missy Walicke, Tournament Coordinator
<input checked="" type="checkbox"/> Perry Troyer, Equipment Manager	<input type="checkbox"/> Sponsorship Coordinator
<input type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input type="checkbox"/> Tim Matsch, Ice Scheduler	
Guest: Michelle Clark (Gambling Assistant Manager)	
<i>*Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.</i>	



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Agenda items & meeting minutes

Please refer to the Motions Made section for details on the motions made regarding agenda items noted with an asterisk (*).

Topic	Board Member	Agenda Items
Attendance	Kristin Hultquist	Roll call: 7:00pm
Agenda *	Tia DuHamel	December 2024 *
Prior Month Minutes *	Tia DuHamel	November 2024 *
President & D10 Reports	Tia DuHamel for Kelly Traynor	<p>SUMMARY OF D10 MEETING ON</p> <ul style="list-style-type: none"> Continued reminders to have locker room monitors to avoid fines. D10 has shown up to a handful of rinks unannounced checking on this. District 10 has had three SafeSport issues-Coon Rapids having one of them No shared practices outside the association for Mites 12B State is the same weekend as the boys State high school tournament Dave brought up that District 10 changed policy in late October on coach-controlled scrimmages. It will apply to the 10U and Squirts: any outside coach-controlled scrimmage will count as a scrimmage. If we coaches go over their game count it is a \$1K per game fine. No formal communication was sent out from D10 regarding this updated policy.
Treasurer Report *	Holly Bachman	<ul style="list-style-type: none"> Significant Changes: None Revenue Sources for November 2024: Gambling Donation \$42,604.07, Registration & Player payments \$16,834.34, Misc. Donations \$1,900.11 and Sponsorships \$2,250. Employees (new/terminated/resigned): Process and Controls: N/A Identified Risks: N/A Annual Audit (preparation, status, presentation): Misc: During the topic of revenue sources Kristin inquired about the use of the sponsorship packets that included a spot on the sponsorship wall. It was confirmed that the packet is still being offered. Kristin noted, however, that since the wall is not currently set up, this is misleading sponsors into thinking they are receiving something they are not or did not for the previous year. Jessica mentioned that additional social media posts could be made for sponsors while the wall is being redone, and Tia confirmed that the sponsors would be added to the wall once it is completed and would extend their time on the wall to make up for any missed time. When asked if sponsors would be informed of this delay, the response was no.
Gambling Committee	Sue Erickson Kelly Traynor Kristin Hultquist Corrie Niska	<ul style="list-style-type: none"> Reviewed/discussed the following: <ul style="list-style-type: none"> Completeness and accuracy of all deposits, game records, game counts/audits, raffles, and financial statements. Accounting: <ul style="list-style-type: none"> Reviewed/confirmed every aspect of the CRYHA Gambling Fund.
Gambling Report	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> Significant Changes: NA Gambling Sources (sources, sites, upcoming events, etc.) <p>MC GARAGE:</p> <ul style="list-style-type: none"> Upcoming Bingo payouts will be \$200 for regular games, \$2K must-go-coverall and the bar giving away two 55" TVs. <p>CHANTICLEAR</p> <ul style="list-style-type: none"> Filling up the bar with Bingo in December and selling record amounts of packets. Meeting the objective.



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Gambling Report Continued	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> ○ January will be the same except for 57 balls for \$1K. ○ Doing a special NYD \$500 must-go-coverall. MUDDY COW: ○ Upcoming Bingo payouts will be \$200 for regular games, \$2K must-go-coverall and the bar giving away two 55" TVs. ● Process and Controls: NA ● Identified Risks: N/A ● Compliance (rules, regulations, star rating): <ul style="list-style-type: none"> ○ 4 Star rating ● Annual Audit (preparation, status, presentation): <ul style="list-style-type: none"> ○ The year-end audit is currently under review with Mair. It is nearing submission, but an extension will be needed due to the close proximity of the year-end. ○ Gambling Financial Review: ○ November 2024 gambling activities and related expenses * ● Misc: <ul style="list-style-type: none"> ○ All gambling employees were appreciative of the bonus. ○ Suggested donation to CRYHA of \$95K * ○ Suggested donation to SFYHA of \$10K * ○ Suggested donation to the Blue Ox to help pay for trailer \$2.5K * Advertising included on the trailer.
Mite Director Report	Nick Hanzlick	<ul style="list-style-type: none"> ● Still working through logistics of end-of-season HEP testing. ● The end-of-year Jamboree for C & D Mites will take place on 3/2/25 from 8am to 1pm. B Mites will have the opportunity to play each other and join the festivities but will not receive a goodie bag or trophy. Tia will be scheduling a meeting with Mite managers to begin the planning process. ● Pictures: C-Mite teams can visit Sports Line or have them come to CR in February. Corrie will send Tia the game schedule. Tia will also explore other vendor options as suggested by Dave.
Admin Committee	Tia DuHamel	<ul style="list-style-type: none"> ● Sponsorship position is vacant. Corrie asked if the Board should have been notified when this occurred. Tia explained that she left the decision to Kelly on how to handle it. Corrie inquired further, and the Board was provided with further details. ● Last year Bantam's banners were added to the rink boards, 15's going up next. ● Apparel Window in February for off season items to expand CR branding items ● Information into Communications by 12/30/24 for January 1, 2025 Newsletter. <ul style="list-style-type: none"> ○ Off-season development opportunities to be included
Hockey Ops Committee	Dave Schmidt	<ul style="list-style-type: none"> ● Some teams prefer not to skate outdoors, while others are more flexible. At the start of the season, it was communicated that ice time would be limited, and outdoor practices would be implemented. Fortunately, the weather has remained relatively mild. ● There was discussion about the development piece, balancing too much or too little structure on the ice. Consideration is being given to renting the outdoor rink from 4-6pm on Sundays for optional pond hockey. Further details will follow if this becomes an option. ● The Co-op with Champlin expires at the end of the season. Conversations have begun about the desired structure for the new Co-op, with the goal of presenting a contract for Board by review by March.
New Business	Tia DuHamel	<ul style="list-style-type: none"> ● Refund \$860 of a Bantam player fees and forgive the remaining \$430 for the rest of the season. Total cost for the full season is \$1290. * ● Dave suggested a gift of \$4,999 from the association to support a player's family during their bereavement. *



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Good & Welfare	Tia DuHamel	<ul style="list-style-type: none">• Following a recent cost-of-lodging issue for an out-of-town tournament, it was discussed that the association may want to set an expected amount for families to pay for lodging next season. Dave suggested reviewing the Scholarship verbiage to potentially include support for lodging expenses. Additionally, families can utilize the fundraising tools provided by the association to help cover costs.• All 100 logo stickers for the girls' teams have been handed out. Perry will order more if needed.
Adjourned	Tia DuHamel	<ul style="list-style-type: none">• Time: 8:12pm *



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Motions Made

Agenda Topic/Agenda Item	Motion By	Motion Seconded	Opposed?	Motion Pass?
Agenda: December 2024	Dave Schmidt	Nick Hanzlick	No	Yes
Meeting Minutes: November 2024	Missy Walicke	Nick Hanzlick	No	Yes
Treasurer Report: November 2024 Financial Statements	Dave Schmidt	Nick Hanzlick	No	Yes
Gambling Report: November 2024 Gambling Activities/Related Expenses	Dave Schmidt	Nick Hanzlick	No	Yes
Gambling Report: December 2024 Estimated Gambling Activity and Expenses	Kristin Hultquist	Nick Hanzlick	No	Yes
Gambling Report: November 2023/2024 Gambling Activity Comparison	Dave Schmidt	Nick Hanzlick	No	Yes
Motion: Donation Gambling to CRYHA Total Donation Approved: \$95K	Dave Schmidt	Dan White	No	Yes
Motion: Donation St. Francis Hockey from Gambling fund Total Donation Approved: \$10K	Dave Schmidt	Dan White	No	Yes
Motion: Donation Blue Ox for trailer from Gambling Fund \$2.5K	Nick Hanzlick	Corrie Niska	No	Yes
Motion: Refund/Forgiveness Refund of a player's season fees Total Refund Approved: \$860 + Forgiving remainder of season fees of \$430 = \$1290	Holly Bachman	Dave Schmidt	No	Yes
Motion: Player/Family Support from Association Gift Amount Approved: \$4,999	Perry Troyer	Dan White	No	Yes
Motion: Gambling Site Adding Tasty Pizza until St. Francis has their Gambling license.	Missy Walicke	Nick Hanzlick	No	Yes
Adjournment- 8:12pm December 2024 Board Meeting	Holly Bachman	Dave Schmidt	No	Yes



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Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet

As of November 30, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	116,886.48
11810 Spire Main Checking Account	95,298.44
Total Bank Accounts	\$212,184.92
Total Current Assets	\$212,184.92
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
Total Other Assets	\$ (6,800.00)
TOTAL ASSETS	\$212,184.92
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(158,947.24)
Net Revenue	89,308.67
Total Equity	\$212,184.92
TOTAL LIABILITIES AND EQUITY	\$212,184.92



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