



## FREQUENTLY ASKED QUESTIONS

**How and where do I register?** Simply go to [www.clarkcountysoccer.com](http://www.clarkcountysoccer.com) to register and pay online (via credit card). You may also register online and mail your check payment to: **P.O. Box 998. Jeffersonville, IN 47131**

Please note that paying by credit card is the best way to ensure your child is logged in our system “real time”. While mailing your check to CCSA is an option, we do not check our P.O. Box daily, so there may be a 3-5 day delay in getting your child into our system.

### What are the Registration deadlines and Fees?

**Registration Cost:**

Academy Kids (U5/U6): \$55

U8-U19s: \$90 (U19s Spring ONLY)

**Registration Deadlines:**

Regular Registration: June 10-July 12.

**Late Fee (After July 12):**

**After registration close: \$10. After team assignment/uniform orders placed: \$20**

**FOR REGISTRATION QUESTIONS, PLEASE EMAIL ANY OF THE FOLLOWING:**

[registrar@clarkcountysoccer.com](mailto:registrar@clarkcountysoccer.com)    [support@clarkcountysoccer.com](mailto:support@clarkcountysoccer.com)    [ccsaupdates@gmail.com](mailto:ccsaupdates@gmail.com)

**What if my child decides not to play...can we get a refund?** While we understand that circumstances change for every family, given the costs CCSA must incur each season, we resort to the following Refund Policy:

**Refund Request Made**

Prior to registration deadline

After Registration deadline and w/in 2 weeks from Opening Day

Within two weeks of Opening Day

After Opening Day

**Refund Amount**

100%

50%

25%

No Refund

**What age group will my child be placed in?** The Indiana Youth Soccer mandated registration system we use automatically selects your child’s playing age group based on their “Birth Year” ...not birthdate as in years past. Below are the birth years and respective age groups for the upcoming seasons...

Season	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
<b>Birth Year</b>					CCSA organizes in U6, U8, U10, U12, U14, and U19 Age Groups				
<b>2020</b>									
<b>2019</b>									U6
<b>2018</b>								U6	U7
<b>2017</b>							U6	U7	U8
<b>2016</b>						U6	U7	U8	U9
<b>2015</b>					U6	U7	U8	U9	U10
<b>2014</b>				U6	U7	U8	U9	U10	U11
<b>2013</b>			U6	U7	U8	U9	U10	U11	U12
<b>2012</b>		U6	U7	U8	U9	U10	U11	U12	U13
<b>2011</b>	U6	U7	U8	U9	U10	U11	U12	U13	U14
<b>2010</b>	U7	U8	U9	U10	U11	U12	U13	U14	U15
<b>2009</b>	U8	U9	U10	U11	U12	U13	U14	U15	U16
<b>2008</b>	U9	U10	U11	U12	U13	U14	U15	U16	U17
<b>2007</b>	U10	U11	U12	U13	U14	U15	U16	U17	U18
<b>2006</b>	U11	U12	U13	U14	U15	U16	U17	U18	U19
<b>2005</b>	U12	U13	U14	U15	U16	U17	U18	U19	
<b>2004</b>	U13	U14	U15	U16	U17	U18	U19		
<b>2003</b>	U14	U15	U16	U17	U18	U19			
<b>2002</b>	U15	U16	U17	U18	U19				
<b>2001</b>	U16	U17	U18	U19					
<b>2000</b>	U17	U18	U19						
<b>1999</b>	U18	U19							

**U19 Player Eligibility Guidelines:** Players born on or after (younger) the U19 age group birth year and still enrolled in high school or an equivalent home school program are eligible to play. Players who's birth year falls outside of the U19 birth year or are not enrolled in high school or an equivalent home school program are not eligible to play.

**Is my child guaranteed to be placed on a team if I register within the deadline?** No, they are not. We have a limited amount of teams and players we can take each season. Those limitations are based on coach availability, field scheduling, and neighbor club team availability. At the point at which we reach those limits (usually 350 players for the Fall season and 550 for the Spring season) we then initiate a "wait list". In the event a child drops off, we then replace them with a registered player from the Wait List...replacements are placed in order of registration date. If your child is wait listed your credit card will NOT BE CHARGED until such time as they are formally assigned to a team.

**What does my registration fee provide?**

- 7-8 regular season games
- Sunnyside Cup Tournament participation at the end of the Spring season only. No tournament after Fall season
- Uniform
  - CCSA logoed shirt for Academy Kids (no shorts or socks)
  - Full kit for U8-U19 (one each of logoed shirt, shorts, and socks)
- Priority status (with team) practice time at CCSA soccer complex (Turf Field subject to Jeff Parks Dept. scheduling, and Grass fields on a "First Come, First Serve Basis)
- Coaching equipment (balls, cones, pennies, and activity/drills books)
- USSF Certified officials for each game (Academy Kid games not officiated)
- Insurance coverage for practices conducted on CCSA (IYS) approved practice locations outside of the CCSA complex

**Can I "request a coach or team" for my child to be placed with?** While CCSA is governed by registration guidelines provided by U.S. & Indiana Youth Soccer, we do understand the occasional need to consider "special requests from our soccer families". To that end, we will make every effort to accommodate such requests as follows:

<b>Age Group</b>	<b>Consideration?</b>	<b>Comment</b>
Academy System (U5/U6)	Open Consideration	We will do our best to accommodate-No guarantee
U8	Open Consideration	We will do our best to accommodate-No guarantee
U10	Limited Consideration	Special circumstance only – explain in registration
U12	Limited Consideration	Special circumstance only – explain in registration
U14/15	None	Unless extreme circumstance present
U16-U19**	None	Unless extreme circumstance present

\*\*U16-U19 age groups are also governed by additional IHSAA high school guidelines

As a general rule we cannot accommodate requests unless there is an extreme circumstance present. CCSA is governed by Indiana and U.S. Youth Soccer's guidelines for recreational soccer team assembly. Below is an excerpt from the USYS Registration Rules:

Recreational soccer programs are intended to provide the opportunity for all interested children within the area served by the Member Organization (Club) to participate in and enjoy the game of soccer without regard for athletic ability or soccer skills, up to the limit of the Member Organization's ability to accommodate them. Specific guidelines are contained herein for recreational team formation and player assignment.

- a) The team formation process shall be random in nature.
- b) Criteria for player assignment shall include no consideration for the ability of the player except to aid in balancing the strength of teams.
- c) All forms of recruiting, invitations, and tryouts for a specific team are prohibited.

**Can I request to move my child UP or DOWN in age group?** Due to “Risk Management and Liability” policy guidelines, we cannot place a child “down in age group”. Any requests to place a child “Up in age group” will be considered on a case by case basis.

CCSA urges the parent/guardian to consider the below factors before requesting to move their child up:

- A. Players in the next age group up on average are bigger, stronger, faster, and more aggressive.
- B. Our age groups are U5/6, U8, U10, U12, U14/15, U16, and U19...if you moved a U8 player to U10 they'd be competing against players who are 1-2 years older than them each game.
- C. Even if your child is dominating their assigned age group, given the factors above, it is unlikely they'll do the same in an older age group.
- D. The dynamics of the game change dramatically as age groups get older. Consider that:
  - a. The field of play can be MUCH bigger...(i.e. U14/15 field is significantly bigger than a U12 field).
  - b. Speed of play accelerates
  - c. Physicality of play increases
  - d. Physical conditioning level of the player is more demanding

If after reviewing the above factors the parent still feels compelled to make the Move Up request, the Director Of Coaching and Player Development (along with the CCSA President) will investigate the matter and ultimately make the final determination to approve or deny the request.

**SPECIAL NOTE: CCSA staff does not select your child's age group placement...the registration system we use (dictated by USYS) automatically places them based on their birth year. Go to [www.clarckcountysoccer.com](http://www.clarckcountysoccer.com) to view the USYS Age Group Charting.**

**When will I hear from my child's coach?** We make every effort to have our teams assembled and provide our coaches their preliminary rosters 2-3 weeks prior to the season beginning. It is then up to the coach to contact their team to arrange the seasons logistics.

**When do practices begin?** Typically coaches will begin practicing their teams 2-3 weeks prior to the seasons kick off. Academy kids will not practice prior to opening day as they simply practice for 30 minutes prior to each game, then play their 30 minute game.

**How long and how often are practices?** While we leave this decision up to the individual coach, our general guidelines for practice frequency and duration are as follows:

- **Academy Kids:** No weekday practices. Practice/warm up 30 minutes prior to game on Saturday mornings, then play 30 minute game.
- **U8:** 1-2 practices per week at a maximum of 120 minutes of total practice time per week.
- **U10:** 1-2 practices per week at a maximum of 120 minutes of total practice time per week.
- **U12:** 1-2 practices per week at a maximum of 180 minutes of total practice time per week.
- **U14/15:** 1-3 practices per week at a maximum of 270 minutes of total practice time per week.
- **U16/19:** 1-3 practices per week at a maximum of 360 minutes of total practice time per week.

**When does the season begin?** The Fall season is scheduled to kick off August 18<sup>th</sup>. However, weather may cause schedule changes or delays if we experience excessive rain prior to each game weekend. The Jeff Parks Department usually dictates to CCSA whether or not we can use the grass fields if weather has affected their condition. We (CCSA) also reserve the right to reschedule or cancel games if we determine that field conditions are hazardous and present risk of injury to the players.

## What are the seasons play/game weekends?

- August 10<sup>th</sup> (Opening Day)
- August 17<sup>th</sup> (Picture Day)
- August 24<sup>th</sup>
- August 31<sup>st</sup>/September 1<sup>st</sup> (NO GAMES – LABOR DAY WEEKEND)
- September 7<sup>th</sup>
- September 14<sup>th</sup>
- September 21<sup>st</sup>
- September 28<sup>th</sup>
- September 29<sup>th</sup>

All game dates/weekends are subject to change in the event of inclement weather or poor playing conditions. CCSA reserves the right to reschedule games during the week and will work with each team to coordinate. Coaches ARE NOT empowered to reschedule or cancel games without CCSA approval.

## Where are the games played?

- **Academy Kids:** All games played on Turf field at CCSA complex
- **U8:** All games played at CCSA (grass and/or Turf)
- **U10:** All games played at CCSA (grass and/or Turf)
- **U12:** Most games played at CCSA, but some games will be “away” at neighboring club fields.
- **U14/15:** Most games played at CCSA, but some games will be “away” at neighboring club fields.
- **U16/19:** Most games played at CCSA, but some games will be “away” at neighboring club fields.

Neighboring clubs are Southern Indiana United (Floyd County – Rec only), Scottsburg, Salem, Brownstown, and Harrison County YMCA.

**Is there anything I need to provide for my child to play soccer at CCSA?** Yes, but nothing too complicated. You will need to provide:

- **Soccer Cleats:** We recommend you purchase “firm ground/molded” soccer cleats. Be sure you purchase soccer cleats and not football or baseball/softball cleats. Your child will not be allowed to participate unless they have the proper cleats. Academy Kids can play with turf shoes (indoor soccer shoes) since they’re playing all their games on the turf field. **Soccer cleats DO NOT have a central toe cleat.** See below:

**BUY THIS**



**Soccer Cleat**

**DO NOT BUY THIS**



**Football Cleat**

**DO NOT BUY THIS**



**Baseball/Softball Cleat**

- **Soccer Ball:** While your coach will have his own set of soccer balls, it’s always expected that each player bring their own ball. Ball must be age appropriate in size. See soccer ball size by age group below:
  - o **Academy Kids:** Size 3 ball
  - o **U8s:** Size 3 ball
  - o **U10 & U12:** Size 4 ball
  - o **U14 and above:** Size 5 ball
- **Water Bottle:** We encourage your child to bring their own water bottle to each practice and game as our coaching staff will not be able to provide this. Our concession stand will also be open each game day for pre and post game refreshments.

- **Shin Guards:** Age appropriate shin guards are available at your local sporting good store/section.

Please note that **Dick's Sporting Goods in Clarksville, IN is the preferred equipment partner of CCSA.** Your coach will have coupon books for 10% Off your soccer equipment purchase available at your first team meeting. You may also mention your child is registered at CCSA and they 'should' provide you with a 10% off coupon/discount.

**SPECIAL NOTE: Your child will not be allowed to participate in practices or games if they do not have appropriate cleats and shin guards. Referees will check before each game and disqualify your child if they do not have the proper equipment.**

### COACHING AT CCSA (?)

**What if I want to coach my child's team?** We are a volunteer organization, so we welcome anyone who wants to volunteer to coach. Our requirements are simple:

- **No prior experience is necessary...**but obviously helps. Our current coaching pool has a broad range of coaching experience from none to high school/collegiate.
- **You must complete the "Grassroots Licensing Course" Online Course:** CCSA will reimburse you (\$25) for taking this 60-90 minute online course.
- **You must complete a background check:** U.S. Youth Soccer Risk Management Policy mandates that anyone involved with our organization (whether a coach or concession staffer) must complete a background check every 24 months. The process itself is completed online and takes less than a minute to complete.
- **IF INTERESTED, PLEASE EMAIL THE FOLLOWING INFORMATION TO [doc@clarkcountysoccer.com](mailto:doc@clarkcountysoccer.com)**
  - o Full Legal Name
  - o DOB
  - o Legal address
  - o Best contact email
  - o Best contact phone
  - o Shirt size

**If I decide to coach, what does CCSA provide me?** We will provide all coaches with:

- Reimbursement of your F License/Tutorial online course
- Full reimbursement of your child's registration fee (**Head Coach ONLY**)
- Full complement of necessary equipment (pennies, balls, cones, ball bag, etc...)
- Priority practice status on the CCSA complex grass fields. Subject to change in the event of inclement weather causing unsafe field conditions.
- Full complement of practice and game day activities (aka drills) to help you train your team throughout the season
- Team management helper guidelines and tips
- Onsite support from licensed and experienced CCSA staff/volunteers

**Can I coach multiple teams?** While we prefer our coaches to focus on one team, we do allow a parent coach to coach their kids if they're in different age groups. However, we strongly discourage practicing teams "together" if they're in different age groups. There's a higher risk of injury and can cause an unpleasant environment for the players in the younger age group.

**If I coach multiple teams, would the registration for each of my children be free?** Yes...if you have children on both teams you're coaching, their registration would be free.

**Can I (or my child) get certified to be a referee?** Yes you may...our preferred age minimum for youth referees is 12 years old. To get information about referee classes/certification courses, you may contact:  
Teresa Knear-Bell, Southern Indiana Referee Assignor and Instructor

**GAME DAY FAQs**

**Does CCSA PLAY or practice in the rain?** **As a general rule, YES**...however, many factors could cause us to cancel or reschedule a game due to weather. Those factors are (but not limited to):

- **Lightning:** at a bare minimum the game will be delayed 30 minutes from each lightning strike per U.S.Y.S. Safety Guidelines. Your game referee will enact and preside over these delays.
- **Poor field conditions:** Excessive mud or slippery conditions that put player safety at risk. Also, the Jeff Parks Department has jurisdiction over field usage in poor conditions, so they may decide to delay or cancel games.
- **Excessive rainfall:** If visibility and play quality is affected by excessive rain, the referee (and coaches) may agree to delay or reschedule the game. Only the referee can cancel the game.

**Does CCSA PLAY in cold or hot weather?** We abide by U.S. Youth Soccer’s guidelines for both conditions. You can find those guidelines in our concession stand or online at [www.clarkcountysoccer.com](http://www.clarkcountysoccer.com) under Parent’s & Players tab. It is the responsibility of the parent/guardian to clothe and hydrate their child accordingly based on the game weather/temperature. Your child may wear a toboggan, gloves, long pants under their soccer shorts, or a sweatshirt under their game jersey. However, if they wear a hooded sweatshirt, the hood **MUST BE TUCKED IN** under the jersey or they’ll not be allowed to enter the game. Hats are not allowed.

Please see details below for Cold and Hot weather guidelines:

**COLD WEATHER:**

<b>Wind-Chill Factor Chart (in Fahrenheit)</b>															
<b>Wind Speed in MPH</b>															
		<b>Calm</b>	<b>5</b>	<b>10</b>	<b>15</b>	<b>20</b>	<b>25</b>	<b>30</b>	<b>35</b>	<b>40</b>	<b>45</b>	<b>50</b>	<b>55</b>	<b>60</b>	
<b>Air Temp (F)</b>	40	40	36	34	32	30	29	28	28	27	26	26	25	25	
	35	35	31	27	25	24	23	22	21	20	19	19	18	17	
	30	30	25	21	19	17	16	15	14	13	12	12	11	10	
	25	25	19	15	13	11	9	8	7	6	5	4	4	3	
	20	20	13	9	6	4	3	1	0	-1	-2	-3	-3	-4	
	15	15	7	3	0	-2	-4	-5	-7	-8	-9	-10	-11	-11	
	10	10	1	-4	-7	-9	-11	-12	-14	-15	-16	-17	-17	-18	-19
	5	5	-5	-10	-13	-15	-17	-19	-21	-22	-23	-24	-24	-25	-26
	0	0	-11	-16	-19	-22	-24	-26	-27	-29	-30	-31	-31	-32	-33
	-5	-5	-16	-22	-26	-29	-31	-33	-34	-36	-37	-38	-38	-39	-40
-10	-10	-22	-28	-32	-35	-37	-39	-41	-43	-44	-45	-46	-48	-50	

**Temperatures inside the chart are Wind Chill Temperatures**  
**Please read the entire document which covers prevention, indicators and treatment.**

- Wind Chill 40 degrees and above: Full activity, no restrictions.
- Wind Chill 39 - 20 degrees: Outside participation allowed w/appropriate clothing.
- Wind Chill 19 - 10 degrees: Additional appropriate protective clothing. Shorten games by 5 minutes per half.
- Wind Chill 9 degrees - minus 10 degrees: Strongly recommend postponement. Frostbite Time: 30 minutes
- Wind Chill below minus 10 degrees: Stop all outside activity. Frostbite Time: 15 minutes or less

**WARM/HOT WEATHER:**


**Heat Index Chart (in Fahrenheit %)**


**Relative Humidity (Percent)**


		40	45	50	55	60	65	70	75	80	85	90	95	100
Air Temp (F)	80	80	80	81	81	82	82	83	84	84	85	86	86	87
	84	83	84	85	86	88	89	90	94	94	96	98	100	103
	90	91	93	95	97	100	103	105	113	113	117	122	127	132
	94	97	100	103	106	110	114	119	129	135	135			
	100	109	114	118	124	129	130							
	104	119	124	131	137									


**Temperatures inside the chart are Heat Index Temperatures**

**Please read the entire document which covers prevention, indicators and treatment.**

 Comfortable for outdoor play; Be sure to have water available.

 Caution: Be sure to have water available, more frequent water breaks, encourage water breaks during games and monitor athletes carefully.

 Caution: Be sure to have water available, more frequent water breaks, water breaks during games and monitor athletes carefully.

 Stop all outside activity and all inside activity if air conditioning is unavailable.

**Same weather related principles apply to practices. However, your coach has jurisdiction over whether or not to cancel or reschedule a practice. Except in the event of lightning strikes, in which case USYS rules apply without exception**

**Where should I/can I sit?** All spectators MUST sit on the side opposite of the player’s sideline in accordance with U.S. Youth Soccer Risk Prevention Guidelines. Parents cannot sit behind the players bench or behind each goal. Further, no one who’s not officially registered by CCSA as a coach or assistant coach (and officially listed on the team’s roster) can be on the player sideline...also in accordance with U.S.Y.S. Risk Prevention rules.

**NOTE:** You must allow for a minimum of a 3’ easement between the sideline marker and your seating area in order to enable the referee to walk/run up and down the sideline to manage the game. The referee reserves the right to relocate spectators to afford him/her enough room to do their job.

**Can I bring a drink to my child if they forgot theirs?** Yes, but we prefer you do so during the Quarter or Halftime breaks.

**Can I bring snacks for my child (of their team) after the game?** Absolutely...we encourage it. Most teams (usually the younger ones) organize a “Post-Game Snack Schedule” amongst the parents before the season kicks off. Please consider that your teams coach is not responsible for organizing this effort. While some do organize it, it is their choice to do so. We expect our coaches to focus on player development and game management.

**Note:** Our concession stand is fully stocked with snacks and drinks. If advised ahead of time (a few hours before your game ends), they may even be able to create snack bags for your team. It is up to the Concession Stand Manager to decide if they have the resources to accommodate this, so please check with them prior to expecting it can be done.

**Can I interact with the referee (ask questions or give commentary on his/her calls)?** **Short answer is "NO".** Referees are instructed and under no obligation to explain their calls to spectators. Some choose to do so in an effort to educate spectators and/or players, but by rule they're not required to.

Additionally, ongoing questioning of the referee's calls or inappropriate/abusive commentary or language will result in the following:

- 1) Verbal warning for first offense
- 2) Removal from the spectator sideline
- 3) Removal from the CCSA complex

**NOTE:** The referee reserves the right to escalate his/her action to #3 if they deem the spectator's behavior to be detrimental to the game and/or safety of the players involved. REFEREES HAVE ABSOLUTE JURISDICTION AND EMPOWERMENT OVER THE GAME AND THE PLAYERS/COACHES (AND SPECTATORS) INVOLVED IN IT. THEIR DECISION IS FINAL AND WHOLY SUPPORTED BY CCSA's Board Of Directors.

**PLEASE REMEMBER THAT IN SOME CASES, THE YOUTH REFEREE OFFICIATING YOUR CHILD'S GAME IS ONLY 2-3 YEARS OLDER THAN THE AGE GROUP THEY'RE OFFICIATING, SO GIVE THEM A BREAK!**

**What if I have a comment or question about my child's game (after the game)?** If this is the case, you have several options...

- 1) You can (politely and professionally) approach your respective coach. They are encouraged to keep an open door policy with parents/spectators in an effort to improve communication, ensure Parent/Spectator-Coach are on the same page relative to your child's development, and to help educate the parent/spectator on the game of soccer and CCSA's coaching philosophy.
- 2) You can find a CCSA Board Member on site. Typically CCSA BOD members are on site and wearing a red shirt/top. Best way to find one is to inquire at the concession stand and they can contact one for you to come over and meet up with you.
- 3) You can send your question to [doc@clarkcountysoccer.com](mailto:doc@clarkcountysoccer.com) : This will go directly to our Director Of Coaching & Player Development who will either respond to your question or call you to discuss if you provide a phone number. It is helpful if you detail your question in the email so that our DOC can prepare before you connect.

**How much playing time will my child get?** CCSA operates under U.S. Youth Soccer's recreational soccer guidelines, which require (urges) a minimum of 50% playing time for each registered player regardless of skill level or practice attendance.

Please bare in mind that only the referee is tracking game time. Our coaches are expected to provide 50% playing time, but from time to time the game gets way from us, which may inadvertently cost a player some of their time on the field. It is never intentional as we'll make our best effort to ensure each player gets 50% time during each game.

If you notice that your child isn't getting at least 50% playing time on a consistent basis, feel free to approach the coach (politely and professionally) or contact our Director Of Coaching with your concern.

**What is CCSA's coaching philosophy?** All registered soccer clubs across the country are urged to use the U.S. Youth Soccer coaching methodology...**The Guided Discovery Coaching Process.**



CCSA puts a high emphasis on this coaching methodology, and it is part of the licensing course each of our coaches are required to complete prior to being able to coach a CCSA team.

### **Guided Discovery – what is it?**

- Coach – Player Connection
- Combination of information and questions
- Guiding the players
- Empowerment

**So what does The Guided Discovery Coaching Process mean in simple terms?** It means that our coaches are urged (and monitored) to allow your child to learn from the game vs. telling your child what to do every step of the way.

Have you ever seen that coach who stands on the sideline yelling at the players and telling them what to do every time they touch the ball? Of course you have! The Guided Discovery Coaching Methodology promotes the complete opposite of that. Especially as players progress in age and development.

In essence, we want our coaches to do their teaching/training during practices, and use the games as “implementation sessions” against real opposition. If your coach yells out directions the entire game, what is your child really learning? And what is your child going to do when the yelling stops and there’s no one to tell him/her what to do?

The GDCM is designed to let the players learn by doing, and take ownership of their own development by getting involved in figuring out the game. Our coaches won’t tell your child what they should do, but more will “ask your child what they think they should do”. Whatever their answer is part of their development, and consequently forces them to own their choice.

**“I hear and I forget, I see and I remember, I do and I understand” – Confucius**

### **Volunteering with Clark County Soccer Association**

**Can I serve as a volunteer (outside of coaching a team)?** Yes you can...CCSA is a non-profit, that is solely managed and operated by a small group of volunteers. While we have a very tenured group of volunteers now, we always welcome new members. As CCSA has increased in size to almost 600 youth players and 200 adult players, the need for more volunteer resources has also increased. Below is a short description of the various positions we have on the Board and their responsibilities/estimated time allotments:

**PRESIDENT**

**Vice President**

Referee Assignor (Licensed position)

**Compliance**

**Registrar**

**Treasurer**

**Scheduling**

**Concessions**

**Field Services & Logistics**

**Sponsorship**

**Director Of Coaching (Licensed position)**

**Key Roles & Responsibilities**

Role is responsible for acting as liaison between club and state governing body to ensure we're compliant with all guidelines such as player eligibility, insurance/risk/liability, etc...

Responsible for player assignment, fee collection, and team creation.

Responsible for general expense tracking, payments, and reporting. Budget maintenance, and tax submission coordination

Collaboration with neighbor clubs and internal sources to determine playing schedules and locations.

Coordinate purchase, selection, and pricing of concession products. Coordinate staffing for events requiring concession help.

Conduct field maintenance and set-up to ensure game day standards and field availability. Liaison with Jeff Parks Dept. for complex maintenance and repairs.

Responsible for overall sponsorship sales and revenue generation outside of normal player registration and concessions

**U6-U8 Commissioner #3**

**U10-U12 Commissioner #4**

**U14-U19 Commissioner #5**

All coaching standards, certification, and seasonal coach recruitment. Also liaison with state and national organization.

**Ideal Skill Set / Background**

Legal background

I.T. background

Accounting background

Event planning

Purchasing/procurement background

Outdoor Lawn & Garden affinity

Sales, business development, or marketing/background

Team Building

H.R. background

Complex data entry background

Finance/Budgeting/Planning/Forecasting background

Team building

Warehousing/storage background

Lawn & Garden equipment usage/maintenance expertise

Community outreach and relationships

Development vs. Winning Mindset

Youth Sports management background

Excel proficiency

Non-Profit Taxing and Finance background

Heavy organizational skills

High organizational and scheduling skills

Ability to (in season) put in 5-10 hours per week for field stripping and upkeep

Hunter mentality

Leadership and Public Speaking

**IN-SEASON Estimated Time Commitment**

1 HR./WK

1 HR./WK

1-2 HR./WK

1 HR./WK

4-5 HR./WK (usually on Friday evenings & Saturdays)

4-5 HR./WK

TBD...this position is "Sales Activity" driven

4-5 Hr./Wk. + Game Days at CCSA

**OFF-SEASON Estimated Time Commitment**

1 HR./WK + Board Meeting attendance

4-5 HRS./WK During 4-6 pre-season registration period. No off-season time outside of Monthly Board Mtgs.

1-2 HR./MO + Board Meeting attendance

1-3 HRS./WK During 2-3 week pre-season scheduling period. No off-season time outside of Monthly Board Mtgs.

1-2 HR./MO No off-season time outside of Monthly Board Mtgs.

1-2 HR./MO No off-season time outside of Monthly Board Mtgs.

TBD...this position is "Sales Activity" driven

2-3 Hr./MO

\*\*\*Please note that all "Volunteer time commitment hours" are estimates only. Time requirements could vary from time to time (more or less time) depending on registration numbers, field conditions, concession stand product consumption, etc...Additionally, BOD Volunteers are not compensated for their time\*\*\*