



## Quick Start Guide - Scoring a Game on iPad

The GameSheet Scoring app replaces the paper scoresheet but follows a very similar workflow. Just like the scoresheet, the iPad will move from locker room to locker room as each team's coach reviews their lineup, then it will be taken into the scorekeeper's booth where it will be used to score the game. At the end of the game the iPad will be given to the referees for their post-game report and sign off. Both coaches should review the scorers input and give final sign off AFTER the game. Finally, the game will be uploaded to the league.

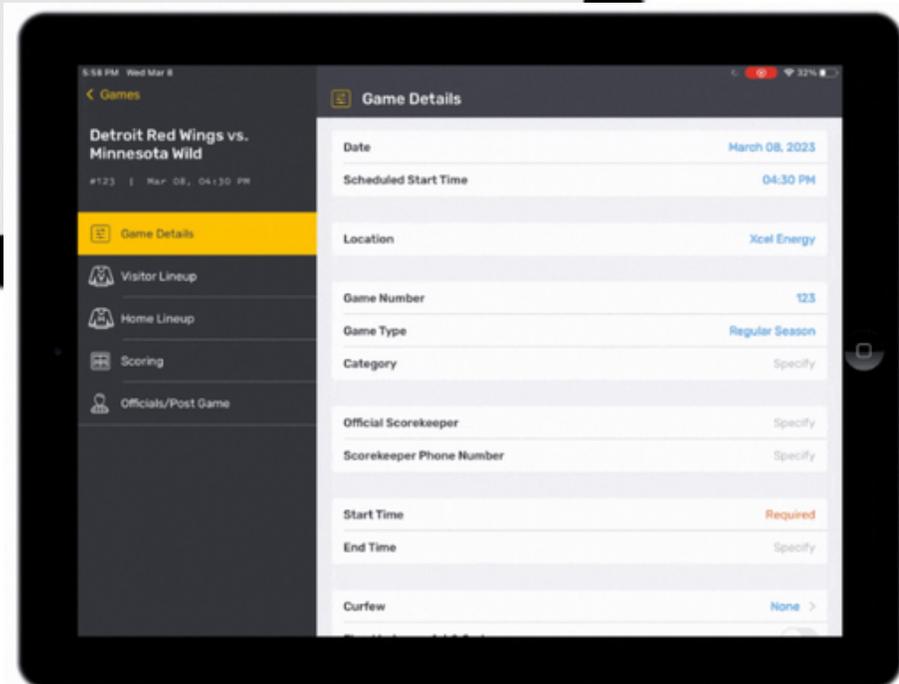
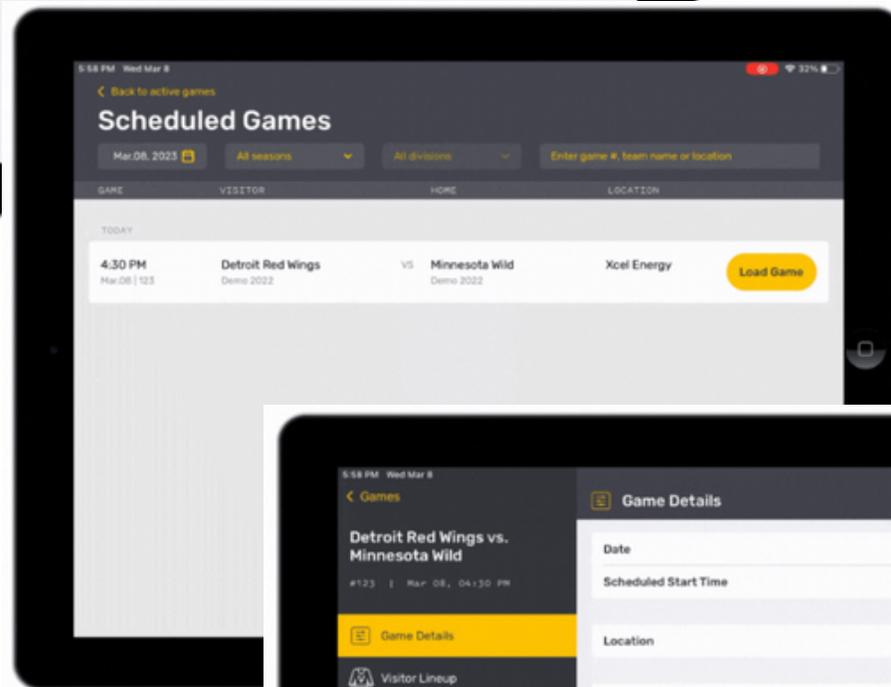
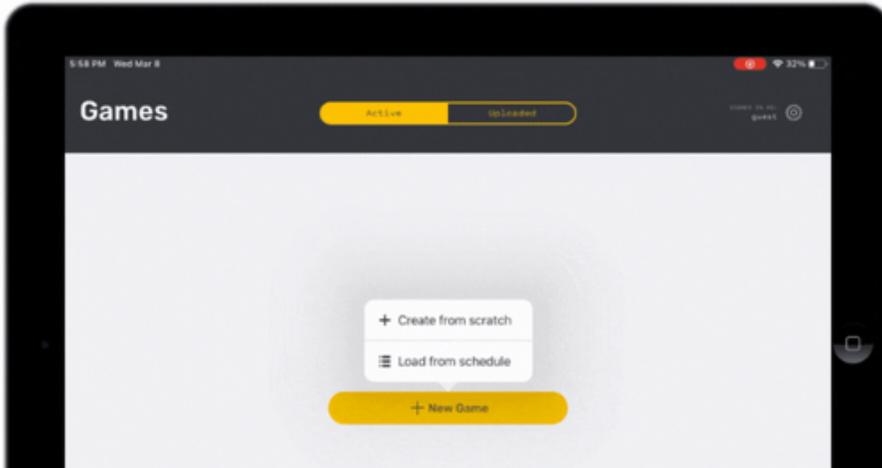
Pro tip: Scorekeepers should have a pad of paper and pen at all times to write down the detail's referees tell them for goals, assists, penalties, etc. This way they can tend to the clock first to keep the game running, then enter the details in GameSheet during play.

## Typical Scoring Workflow

Step 1 - Starting a New Game:

1. Open the GameSheet app on your iPad by tapping its icon on the home screen.
2. If the app is requesting a "Scoring Access Key", enter the key provided below and tap "Sign-In".
3. Tap "+ New Game" and then "Load from Schedule".
4. Locate your game and tap "Load Game" button. This will download the game to the iPad and bring you back to the Games page. If you do not find your game in the schedule, tap "Back to active games" and create a new game from scratch.
5. Touch the game to begin.

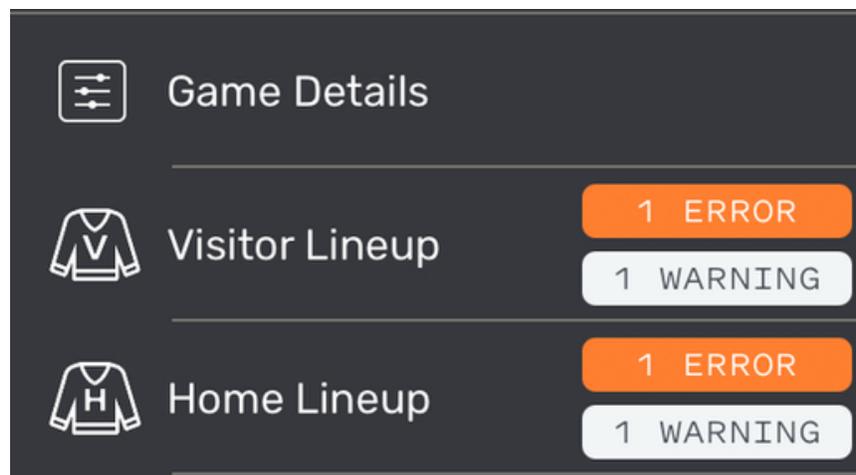
SCHL Scoring Access Key:  
ipad-schlsfab





## Step 2 - Confirm Lineups:

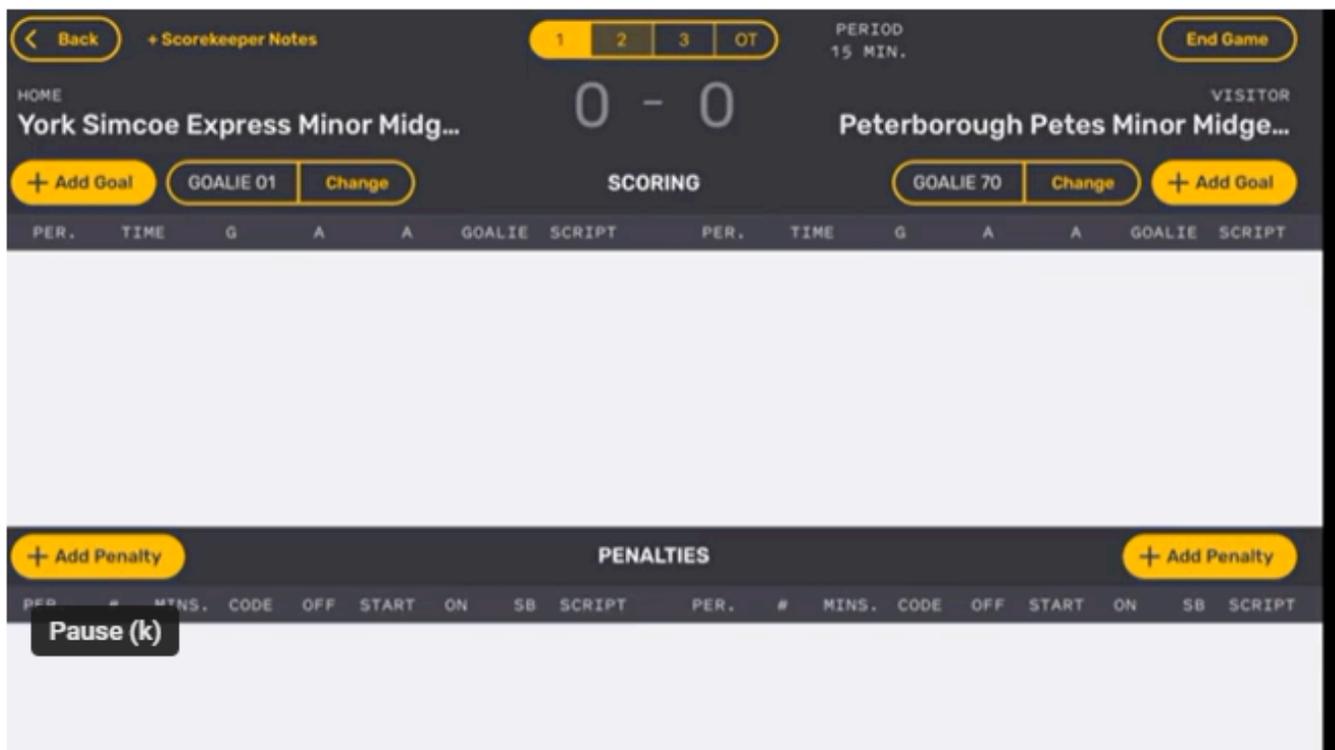
1. Team rosters are downloaded when the game is loaded, so coaches should only need to make updates specific to the game's lineup.
2. Tap either "Visitor Lineup" or "Home Lineup" on the left side to load the lineup.
3. Pass the iPad to the coach/manager and instruct them to set their lineup.
  - a. Players can be set to Starting, Playing, Sitting Out, Injured, or Suspended by tapping on their status.
  - b. Editing of players and coaches can be done by tapping the content you'd like to edit and following the prompts.
  - c. When the lineup is correct, the coaches must return it to the scorer
4. Verify that there are no errors displayed beside the Home and Visitor Lineup page titles. If the orange Error button is displayed, tap on it to review the errors





## Step 3 - Score the Game:

1. Tap "Game Details" on the left side.
2. Fill in any missing details and confirm the period lengths are correct.
3. Tap "Scoring" on the left side to enter the game scoring page.
4. Enter the "Start Time", e.g. 7:03PM, and tap "Start Game" at puck drop.
5. Record the game's events as directed by referee using pen/paper to write down details, then manage clock to start game play. Scorekeeper can enter details in GameSheet on iPad during game play.





## Step 4 - Post Game:

1. Verify there are no errors on the Scoring page (shown in the top right) and tap "End Game" in the top right corner.
2. Verify that there are no errors displayed in the top right corner of the Post Game / Officials page. If the orange Error icon is displayed, tap the icon and then tap on the error to make the necessary adjustments. Warnings should be reviewed, but do not need to be addressed to upload the game.
3. Give the iPad to the referees to complete the Officials Post Game page. Referees are expected to:
  - a. Add themselves to the game by tapping "+ Add Referee".
  - b. Review penalties and confirm the codes and lengths have been correctly recorded. If any penalties are incorrectly recorded, the referee may edit them by tapping the "Edit" button above the penalties table.
  - c. Add notes to major and misconduct penalties.
  - d. Sign.
4. Both coaches should review the GameSheet scoring and the players game statuses. If correct the coaches should sign off on the game.
5. Click the "Lock Game" button. Once the game is locked tap the blue icon to upload the game. Once uploaded the game will disappear from the Active games list, the league will have a copy of the game, the website will be updated, and the managers and coaches of both teams will have been sent a copy of the scoresheet via email.

