



Purpose

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting Information

Fill in the meeting details in the below table.

Date	August 29th, 2021	
Scheduled Time	7:00pm (called to order at 7:02pm)	
Location/Conference #	CRIC Conference room	
Participants	<input checked="" type="checkbox"/> Dave Schmidt, President	<input checked="" type="checkbox"/> Scott Brinkhaus, District 10 Representative
	<input type="checkbox"/> Sara Barsness, Vice President	<input checked="" type="checkbox"/> Don Ruotsinoja, Sponsorship Coordinator
	<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Mandi DeGrote, Registrar
	<input checked="" type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Stacy Johnson, Recruiting and Retention
	<input checked="" type="checkbox"/> Kelly Traynor, Secretary	<input checked="" type="checkbox"/> Gerad Remus, Tournament Director
	<input checked="" type="checkbox"/> Rheanna Mickelson Fundraising Coordinator	<input checked="" type="checkbox"/> Jermey Johnson, Player Representative
	<input checked="" type="checkbox"/> Brian Peterson, House/Mite Director	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
	<input type="checkbox"/> Scott Anderson, Girls Traveling Director	<input type="checkbox"/> Assistant Gambling Manager (Vacant)
	<input checked="" type="checkbox"/> Jim Boden, Coaching Director	<input checked="" type="checkbox"/> Jessica Ables, Communications Coordinator
		<input checked="" type="checkbox"/> Jessica Morgan, Volunteer Coordinator
		<input type="checkbox"/> Brian Alphin, Ice Scheduler
Voting Members Present	15 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	



Agenda Items & Meeting Minutes

Provide details of the agenda items and related meeting minutes (*see Motions Made section for motion details on Agenda Items noted with an (*)*).

#	Agenda Topic	Board Position	Board Member	Agenda Item
1	Attendance	Secretary	Kelly Traynor	Roll call
2	Agenda	President	Dave Schmidt	
3	Meeting Minutes	President	Dave Schmidt	July 2021
4	President Report	President	Dave Schmidt	The ice was taken out at CRIC, it will hopefully be back by September 7th, 2021 for the start of PTO. The contract for CRIC was signed off. iPads are needed for the new reporting in D10. Meeting with the gambling board on Tuesday August 31st, 2021
5	Treasurer Report	Treasurer	Holly Bachman	Significant Changes -N/A Revenue Sources - Bad debt from past seasons Employees (new/terminated/resigned) - N/A Process and Controls -N/A Identified Risks - N/A Annual Audit (preparation, status, presentation) - Operating Budget Review - July 2021 Financial Statements*
6	Gambling Report	Gambling Manager	Sue Erickson	Significant Changes - N/A Gambling Sources (sources, sites, upcoming events, etc.) Employees (new/terminated/resigned)Donations (amount/to whom) - \$35,000 to youth, \$5,000 to Boys High School Hockey team and 2,500 to the girls High School Team Process and Controls - N/A Identified Risks - None Compliance (rules, regulations, star rating) - 3 Star Annual Audit (preparation, status, presentation) -annual audit -Sue Erickson is working with Sharon at Mair on this, Gambling Control Board Investigator did Site checks on all

COON RAPIDS

YOUTH HOCKEY ASSOCIATION



				<p>three sites and all passed Gambling Financial Review- Everything looks good on the report. August 2021 Gambling Activities and Related Expenses* September 2021 Estimated Gambling Activity and Expenses* August 2020 Gambling Activity Comparison* Received refund of \$4645 from Workers Comp Audit</p>
7	Committee Report	District 10 Representative	N/A	
		Recruiting and Retention	Stacey Johnson	Admin Committee- Worked on season kick off party September 18th, 2021. Thinking about having a hockey fest November 6th, 2021 at Scoops.
		Traveling Director	Todd Bushy	Hockey Operations Committee- working on Tryout planning/ new level scrimmages for tryouts. Still looking for some coaches. tournaments are booked for the season.
8	Old Business	N/A	N/A	N/A
9	New Business	President	Dave Schmidt	Boys and Girls High School donations, Ipad purchase
10	Good and Welfare	Recruiting and Retention/ Registrar	Stacey Johnson/ Mandi DeGrote	School open houses, Registration update and board roster
11`	Adjournment	President	Dave Schmidt	

Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	Agenda-August 2021	Todd Bushy	Jim Boden	No	Yes
2	Meeting Minutes-July 2021	Todd Bushy	Holly Bachman	No	Yes
3	Treasurer Report-July 2021	Todd Bushy	Brian Perterson	No	Yes

COON RAPIDS YOUTH HOCKEY ASSOCIATION



	Financial Statements				
4	Gambling Report -July2021 Gambling Activities and Related Expenses	Kelly Traynor	Todd Bushy	No	Yes
5	Gambling Report - August 2021 Estimated Gambling Activity and Expenses	Kelly Traynor	Todd Bushy	No	Yes
6	Gambling Report Amend - August 2021 Estimated Gambling Activity and Expenses	Jim Boden	Todd Bushy	No	Yes
7	Gambling Report - July 2021 Gambling Activity Comparison	Todd Bushy	Kelly Traynor	No	Yes
8	New Business - Boys High School Donation	Kelly Traynor	Jim Boden	No	Yes
9	New Business - Girls High School Donation	Kelly Traynor	Holly Bachman	No	Yes
10	New Business - Ipad purchase	Brian Peterson	Stacey Johnson	No	Yes
11	New Business - Gambling Donation	Don Ruotsinoja	Todd Bushy	No	Yes
12	New Business - Gambling Convention expenses	Kelly Traynor	Todd Bushy	No	Yes
14	Adjournment - August 2021 Board Meeting (9:12pm)	Jim Boden	Holly Bachman		

Key Decisions Made

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1		

Supporting Documents

11000 Crooked Lake Blvd. Coon Rapids, MN 55433 (763) 421-5035



List the supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet
As of July 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	87,009.18
11810 Spire Main Checking Account	60,448.28
Total Bank Accounts	\$147,457.46
Accounts Receivable	
11000 Accounts Receivable	1,261.88
Total Accounts Receivable	\$1,261.88
Total Current Assets	\$148,719.34
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
Total Other Assets	\$ (6,496.63)
TOTAL ASSETS	\$149,022.71
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(132,349.50)
Net Revenue	(451.28)
Total Equity	\$149,022.71
TOTAL LIABILITIES AND EQUITY	\$149,022.71