



**Berlin Youth Hockey
Board of Directors Meeting
Wednesday, May 8th, 2024, 6PM
Nucar Notre Dame Arena**

Board Members in Attendance: Scott T, Carl W, Sam R, Scott V, Evan B, Serena W, Kelly T, Mike B, Jason D, Zach C, Maranda M, Christine G, Matt K, CJ V

Absent Board Members: None

Non-board Members in Attendance: Kari W, Kristen C, Derek P, Beth R, Joe D, Mal P, Rick B

- 1) Meeting to Order: 6:00 Scott T
- 2) Approval of Minutes: Approval – Maranda M Second by – Samantha R
- 3) Treasurer’s Report:
 - A. Ice Time Payments
 - a. Player Tuition: Player paid final bill for 23/24 season before evaluations. Due to credit card delays, it is showing on April 2024.
 - B. Player Registration
 - a. \$550.00: \$50 per player from credit card delays for April 1st-3rd.
 - C. Expenses
 - a. Advertising & Marking
 - i. Put advertisement in Berlin Daily Sun for registration. Cost was \$58.50.
 - D. Referee Fees
 - a. Bantam, Mite, & Pee wee levels for March 2024.
 - E. Still waiting for refunds from registration for the girls tournament and 8U Red for Marlborough.
 - a. Reached out a couple of times to both Tri Town and Marlborough.
 - b. Girls tournament refund of \$1,133.00, will go to into the general fund.
 - c. Marlborough 8U refund of \$1,195.00, will go back into the tournament account.
 - i. Scott T – Is going to reach out to Bob Ingerson at Tri Town for refund.
 - ii. Scott V – In the past, Marlborough has given us a credit for next time.
 - F. Outstanding Bills
 - a. Midgets (2)
 - b. Pee wee (1) – Planning to be paid in full to play this year.
 - G. Tournament fund is down to \$4,526.87.
- 4) New Business:
 - A. Registration
 - a. Kari W – We are short on squirts and we need a pee wee goalie. Should we waive the \$50 registration fee for the squirt age group? Should we waive the registration fee for the pee wee goalie? We only have J. L. for pee wee goalie.
 - i. Zach C motioned to approved to waive fees for squirt level and for a pee wee goalie.
 - ii. Mike B and Matt K seconded.
 - b. Kari W – Maybe for learn to skate we can go back to sessions again. First 8 week session. Then after Jan 1st, do a second session. Constantly having people want to sign up every day.

- b. Serena W – Heather is willing to come in sometime after August 24th. She might potentially bring Dr. Bradley and meet with coaches about importance of protocol and safety. Once the coaches are good, maybe met with parents about the concussion protocol put in place.
 - i. Scott T – All coaches will be able to have questions answered and knowledge on what to do with a concussion. Then we will have a meeting with parents so they are educated and know they will need to abide by rules of protocol.
 - c. Serena W – Not every parent knows the safety concerns behind getting a concussion. Things can happen even afterwards. It is a liability for the organization. Therefore we need to educate coaches and parents on the matter. Once they know about a concussion, the child will need a medical professional to provide a note to return.
 - i. Carl W – What are we to do with notes when receive from players to return?
 - 1. Serena W – Suggest coach receives note first, then give to president.
 - ii. Carl W – Child will need return-to-play form signed by doctor.
 - iii. Zach C – Does the form need to go through the safe sport coordinator?
 - 1. Safe Sport Coordinator is open position at this time.
 - a. Serena W – Would like this position.
 - i. Sam R - Recommend Serena to apply for the safe sport coordinator position in June at the annual meeting.
 - d. Mike B – Should the referees be involved in the meeting regarding concussion protocol as they are the first ones out there to the player?
 - i. Scott V – They should be involved, but not touch the player and flag coach over.
 - ii. Scott T – Put concussion protocol poster in referee room.
 - e. Serena W – Coaches will need to take this seriously. They will need to go over the CRT6: Concussion Recognition Tool thoroughly. We will give a teaching, but then coaches need to take seriously and follow the protocol.
 - i. CJ V – Thanks for taking on, I see it is a big responsibility. Do you want to take this on all on your own or do you think you would benefit from having a medical committee of 2-3 extra people.
 - 1. Serena W – I am open to that.
 - 2. CJ V - Get people on board or put it out to body to see if maybe you could get outside help from nurses or other doctors? Kate N or Beth R?
 - f. Scott T – Wants to roll this out after annual meeting in June. Design a card to go in the coaches bag with 5 most important things.
 - i. Beth R – Willing to help with this committee.
 - ii. Mike B – Chelsea C might help out. Willing to reach out to her.
 - iii. Christine – Do they make stickers?
 - 1. Sam R – Anything can be made.
 - 2. Christine G – Maybe can put in boxes?
 - g. Serena W – Anyone can reach out if they have any ideas or questions.
 - h. Sam R – Maybe we should create a folder and put notes in the file cabinet upstairs.
 - i. Christine G – Parents need to follow this protocol due to liability.
- B. Budget Meeting
- a. Next Wednesday, May 15th at Notre Dame Arena.
 - b. Open to the Public.
 - c. CJ V – Printed out last years budget for board members to review prior to next week’s meeting.
- C. Hockey Operations Committee
- a. Zach C -Planning to meet Monday, May 13th as starting point.
 - b. Jason- Who is on the committee?
 - c. Zach C – Myself, Evan B, Scott T, Derek P, Derek G, Eric B

- d. Joe D – What does the Hockey Operation Committee do?
- e. Zach – Working to try to build a blueprint of systems. Then we will ask Mike P (High School Coach) to come in and see what he wants to see when they reach him. Looking into ways to do systems at mite and squirts levels as well as the peewee and bantams levels to get everyone on the same page. This will help new coaches and all coaches with player development.

D. Coaching Applications

- a. Evan B – Received 37 Applications as of May 5th.
 - i. Sam R – Does every level have options for coaches?
 - 1. Evan B – We have multiple options for head coaches at a few levels. 8U has the majority of coaching applicants. This year no one applied for 18U Black head coach position.
- b. Christine G – Did someone sign up for 18U assistant coach?
 - i. Evan B – Yes, but they are not interested in being head coach.
- c. Joe D – Is there no 16U team?
 - i. Evan B – No 16U team. Looking at having (2) 18U teams.
- d. Derek P - How to draw line on number of coaches?
 - i. Evan B – Only (4) roster coaches on the sheet.
 - ii. Scott V – Only (4) on bench and roster.
 - iii. Kari W – Can actually have more than (4) coaches on a roster. There is no limit on the number of coaches on a roster, but you can only have (4) coaches on bench at the time of a game.
- e. Joe D – How are coaches picked?
 - i. Evan B – Coaching Director makes recommendation for head coaches to the board. Then the board members give a yay or nay. This is why we recommend everyone to put application in for coaching. Then, whoever is the head coach gets to pick their assistant coach(es).
 - ii. Zach C – Certain people are not good fit as head coach, but can be good assistant coaches to help the head coach.
 - iii. Evan B – According to BYH bylaws, the coach director picks head coaches. It is his choice to pick who he chooses and make recommendations.
- f. Joe D – How does any on the board vote without knowing who applied for head coach?
 - i. Carl W – If we do not accept his decision, then it gets put to a board vote. Head coach applicants are always discussed.
 - 1. Kelly T – No they were not last year
 - a. CJ V – Yes, we had a meeting in regards to it.
 - b. Sam R – We had an email going around and we asked who applied. Then was told. Ended up with meeting due to conflict.
- g. Joe D – When do you vote on head coach?
 - i. Scott V – It will be different this year as we did spring tryouts.
 - ii. Scott T – Coaches should be picked in July.
- h. Joe D – Can I get a set of bylaws?
 - i. CJ V – Sent them to you last week.
 - 1. Joe D – I did not receive them.
 - ii. Kristen C – In 2019, we had attorney look at them. Where are they? Who was the lawyer? Maybe we can call her and get them again.

E. New Banner Update 8' x 8'

- a. Smith and Town - \$265.00 Color
- b. Seventh Street Graphics - \$249.00 Color
 - i. Scott T - Spoke to Robbie about a board 5' x 8' instead of a banner.
 - 1. Quoted \$486.00.

2. Board would look better, as banner will wrinkle over time.
3. Need to purchase sooner while no ice, easier to put up.
- ii. Carl W – Board will look better than banner.
- iii. Scott T – Board would be two pieces due to size. Robbie willing to help hang it. Need to figure out if we to pursue. It would be 4-5 weeks out.

6) Around the Horn

A. Sam R – Do we know plan for 8U yet?

- a. Scott T – Hockey operations committee to discuss plan for 8U. Going to do what is best for all kids involved.
- b. Christine G – What do you mean plan for 8U?
 - i. Sam R – Currently, no kids on 8U know which team they are on for this next season or what level they are going to be playing. That means half ice or full ice.
- c. Joe D – Did you decide on AAU for mites and squirts? Spoke to Wes Riley. Squirts will be good to go in July. He has had a lot of interest in the squirt level joining. According to Wes, a separate board is not needed. Kids sign up individually for AAU. Do not need additional cost as parents would pay AAU registration fee.
 - i. Scott V – Cost is a variable with playing two divisions. GSL and AAU.
 1. Joe D – How is it an issue with cost?
 - a. Scott V – Would have to be higher tuition as they would be playing in two leagues. Cannot use sports engine app or current BYH jerseys.
 - b. Kari W – Home games would be the issue with cost as BYH pays for the ice time. A separate AAU account would have to be created. AAU is not USA hockey approved.
 2. Joe D – Do it now with Maine teams. They are not USA hockey.
 - a. Kari W – If you play teams that are not USA hockey, then they can suspend you.
 - b. Carl W – Organization has to operate in USA hockey rules.
 - c. Zach C – Maine teams are USA hockey registered.
 - d. Kari W – When girls were scheduled to go to that tournament, it was not USA hockey sanctioned. BYH wasn't supposed to pay for it nor were the girls able to use BYH jerseys. They had to order others.
 - e. Scott T – Not sure how that is as the jerseys are ours (BYH).
 3. Joe D – Does USA hockey care if you play both GSL & AAU?
 - a. Kari W – We get flak from state. AAU is not part of USA hockey.
 - b. Scott T – (5) years Scott C was pushing to separate AAU and GSL. In the past, it has not argued. State is catching up.
 - c. Zach C – No issue with Squirt level, will need separate insurance.
 - d. Scott V – No issue yet as they haven't had squirt team before.
 - e. Evan B – Do you gamble (1) for the whole organization?
 - f. Kari W – They want you to make separate organization, but you can have same board.

7) Public Comments

A. Beth R – Had a parent come up and ask about scholarships for financial assistance to be able to pay to play for BYH.

- a. Scott T – Money has been donated by Luke Bizier that can be used for scholarship.
 - i. Kari W – There is no application online or even created for scholarships.
 - ii. Scott V – Have always been word of mouth.
 - iii. Scott T – Past practice has been to have them write a letter to the board.
 - iv. CJ V – Do not have the exact number not in front of me but thinking around \$2,350

for funds that can be used help a child who cannot afford to pay to play. We can always draft something.

v. Carl W – We can put something on the website regarding option.

vi. Scott T – If have someone looking for scholarship, have them write a letter to the board.

1. Christine G – How do they get a letter to the board?

2. Kari W – Everyone’s email is online on the website.

3. Scott V – Name tuition assistance

8) Meeting Adjourned: 7:15pm Public

9) Next Meeting Date: May 15th – Budget Meeting/June 18th Annual Meeting