



# COACH/VOLUNTEER COMPLIANCE



Steps to become a USAH sanctioned coach or volunteer.

**Coaches** must complete Steps 1-5 and the PA Act 15 clearances.

**Managers, locker room volunteers, and other volunteers (board members)** must complete Steps 1-3 and the PA Act 15 clearances.

**Parents** are also encouraged to register and complete the SafeSport module.

## STEP 1 – completion required before team participation

<b>IMR</b> or Individual Membership Registration with USA Hockey
This registration is processed online at a cost of \$51.00 for on-ice/bench coaches, and free to non-ice volunteers and parents.
<a href="https://www.usahockeyregistration.com">https://www.usahockeyregistration.com</a>

## STEP 2 – completion required before team participation

<b>USAH National Screening</b> (Act 33/34 Clearances)
Screening must be processed through the USAH vendor online, cost \$30.00, regardless of other clearances that the adult may possess. <b>2 year renewal – any dated prior to 4/1/19 are expired.</b>
<a href="https://www.usahockey.com/backgroundscreen">https://www.usahockey.com/backgroundscreen</a>

## STEP 3 – completion required before team participation

<b>SafeSport Module</b>
The SafeSport module is free and is completed online. The core training module has been updated. A refresher course is available for those who have completed the new module. <b>Any dated prior to 4/1/20 are expired. This is an annually required training.</b>
<a href="https://www.usahockey.com/safesporttraining">https://www.usahockey.com/safesporttraining</a>

## STEP 4 – completion required before team participation

<b>ASM</b> or <b>Age Specific Module</b> with instruction specific to the age division being coached
Coaches must complete the ASM for the age division being coached. Once completed, the coach does not have to repeat that particular ASM again.
<a href="https://www.usahockey.com/agespecificmodules">https://www.usahockey.com/agespecificmodules</a>

## STEP 5 – completion required by December 31 deadline

<b>CEP</b> or <b>Coaching Education Program</b> Clinics instructed by USAH personnel
Clinics are scheduled at various locations. Levels 1 through 5, at various costs depending on level, duration of clinic, and location. Coaches must do a clinic or recertification each year until they reach Level 4. Coaches are only permitted to do one clinic or recertification a year regardless of what level they are coaching. Ask your association about reimbursement policies.
<a href="https://www.usahockey.com/coachingclinics">https://www.usahockey.com/coachingclinics</a>



### PA ACT 153 ACT 15 (2015)

All volunteers in PA must satisfy the requirements of PA ACT 15 for child abuse screening/criminal background check. (clearances good for 60 months)

#### CHILD ABUSE SCREENING

- <http://www.compass.state.pa.us/CWIS/Public/Home>

#### STATE CRIMINAL BACKGROUND CHECK

- <http://epatch.state.pa.us/Home.jsp>

#### FBI FINGERPRINTING AND BACKGROUND CHECK

- <https://www.identogo.com/>
- Volunteer code 1KG6ZJ – Employee code 1KG756