

DIBS – Volunteer Program

Sioux Falls Youth Hockey Association utilizes the DIBS Volunteer program through Sports Engine. The DIBS program is available on our website siouxfallsflyers.com for parents to view volunteer opportunities, claim a task and record their completion!!

A DIB item is a specific volunteer shift that is available for SFYHA families to claim and complete. DIB items typically include a description, time, date, credit hour value and location. Opportunities listed on DIBS include all SFYHA home game volunteer needs, volunteering for Mite City League games as well as Intermediate City League games and Advanced City League games. One of the greatest needs for volunteers is the SFYHA hosted tournaments. Tournament & Jamboree dates Squirts Dec 5-7, Bantams Jan 9-11, PeeWees Jan 30-Feb 1, Falls Freeze for Mites Feb 7-8, 2026 and SDAHA Boys Varsity March 12-14, 2026

How does a Volunteer claim and receive credit for a DIB Item?

- ❖ **Log in with the username and password utilized when registering your player.**
- ❖ Select DIBS on the top right corner of our website menu bar. Click on your DIBS Session. The listing:

Single Player City League	12 hours	\$350 Volunteer Fee Deposit
City League Family with 2 or More Players	15 hours	\$350 Volunteer Fee Deposit
Single Player Travel Family	16 hours	\$700 Volunteer Fee Deposit
Travel Family with 2 or More Players	20 hours	\$700 Volunteer Fee Deposit
- You must register your player with SFYHA prior to claiming any DIBS items.
- ❖ Browse DIB items and claim responsibility for DIB Item. Click on the Item task to view description and “CLAIM THIS DIB ITEM”. By claiming a DIB Item, you agree to volunteer for that shift. Please remember to utilize your player’s name as the Athlete. Parent name is listed in the Fulfiller tab. This will complete the Claim process. You will receive a reminder email one day prior to your scheduled event.
- ❖ Browsing DIBS items – you can select drop down filters using the **List View**
 - to set date or dates for volunteer activity
 - option to set specific location
 - sort by category (EX: Admissions or Penalty Box Home)
 - sort by Status: All, Unclaimed, Claimed
 - Item sort: To sort the first column “Item”, click on the blue Item bar
 - After determining your choice of filters, click “Filter DIB Items” on left hand side of screen.
 - Proceed with Claim Item process
- ❖ Calendar View is also available for browsing.
- ❖ After completion of the task, log in to My SE account. Go to DIBS task listing to open your claimed task. In the gray shaded area, click on “VERIFY COMPLETION”. Requests will be sent to Alison Bailey for approval of volunteer hours. Admin must grant completion of the item in order for you to receive hourly credit. This process has to be completed before your credit will show on your family dashboard and the account slide bar.
- ❖ Families can view their account showing credits earned as well as credits claimed on your Dashboard.
- ❖ Sign Up Genius and other available volunteer organizational tools are not SFYHA approved systems. DIBS must be utilized for SFYHA Volunteer sign up and recording.

Many of you completed volunteer hours as board members, advisory council members, coaches, team coordinators or support personnel. Admin will assign and verify those tasks for you in January each season.

Volunteers serving as minor officials for games and admissions must to be 18 or older. This includes scoreboard operator, PA announcer, penalty boxes, scoring and admissions. Volunteers are encouraged to seek out opportunities beyond their own child’s league.

Thank you for taking the time to serve as a SFYHA Volunteer! Your efforts help make for a successful program!

Alison Bailey, SFYHA Volunteer Coordinator
Volunteer.DIBS@sfflyers.com

Cherry Hunter, Director of Operations
cherry.hunter@sfflyers.com

SFYHA Volunteer System

SFYHA Board of Directors has implemented the DIBS volunteer system based on credits. Each credit is equal to one volunteer hour. This system will be agreed upon with the participant registration each year.

Our goal is to have a Volunteer Program:

- A) have 100% participation and encourages all to take ownership of our association and
- B) does not substantially increase the family cost exposure to hockey

VOLUNTEER PROGRAM:

1. The “Volunteer Program” is required number of SFYHA volunteer hours included with the participant registration application for Single Player Families and Families with 2 or More Players.
2. At Fall League Meetings, each family will sign a Volunteer Agreement with requirements and provide a Volunteer Fee deposit check applicable to their family player status. If a family does not provide a Volunteer Fee deposit check, the player(s) will not be allowed to participate with SFYHA until deposit check is on file with SFYHA Volunteer Coordinator. For families not meeting minimum requirements by March 31 (at season end), the deposit check will be cashed for payment April 7th. IF the deposit check is returned NSF, registration for the family members will not be accepted until the fee is paid.
3. No partial credit of hours will be awarded. Families are expected to complete the entire required hours of volunteer time or forfeit the Volunteer Fee deposit. There is no limit on hours for any volunteer.
4. SFYHA will post volunteer opportunities under DIBS on the SFYHA website. SFYHA may send email blasts or announcements identifying various opportunities. DIBS will list the appropriate needs of the association.
5. **SFYHA families will need to CLAIM volunteer tasks listed on DIBS. After completion of the volunteer task, members need to VERIFY COMPLETION for approval of volunteer hours.**
6. NO volunteer hours will be awarded for volunteer tasks not listed on DIBS. If you wish to have volunteer hour credit for items not listed on DIBS considered, please submit written request to the Volunteer Coordinator at least 2 weeks prior to the event. The request will be considered for denial or approval. Volunteer tasks should be actual workload needs of the association.

Families new to SFYHA are also required to earn volunteer hours.

The following is a list of volunteer positions and a brief description of job duties. There may be additional ways to earn hours than what is listed but they must be approved by the Board as such opportunities become available.

<u>Positions/Job</u>	<u>Hour Credit</u>	<u>Description/Duties</u>
Board Member	Exempt (99 hrs)	
Advisory Council	Exempt (99 hrs)	Direct liaison between coach, parents, and the Board. Schedule pickup games and tournaments, DIBS uploads. (per age group or level)
Travel Team Coordinators (Squirt Travel & Older)	Exempt (25 hrs)	Assist League Manager with communication, phone calls, DIBS and confirm minor officials & general helpers (per age group or level)

Mite Travel Team Coordinators	12 hours	Assist League Supervisor with communication, phone calls, volunteers for Falls Freeze
City League Team Coordinators	12 hours	Assist League Supervisor with communication, phone calls, DIBS and confirm minor officials & general helpers (per age group or level)
Support Personnel	Exempt (99 hrs)	Equipment Manager, Scheduler, Webmaster, Spiritwear Sales, Volunteer Coordinator, Game Jersey Coordinator, Community Service, Growth & Retention Coordinator, Safe Sport Coordinator, Social Media Coordinator
Head Coaches	Exempt (99 hrs)	Serve as coach for team or age group as approved by Director of Hockey
Assistant Coaches	Exempt (99 hrs)	Assistant coaches that consistently help with practices/games per head coach & Director of Hockey discretion (per team)
Tournament Team Coordinator	20 hours	Coordinate & supervise tournament activities during SFYHA home tournaments (per age group / level / team)
HUDL	20 hours	Film games as directed by Lady Flyers coach during season
Live Scoring/Game Sheets	20 hours	Complete Live Scoring for all home games through Sports Engine. Per travel team PeeWee & older

The remaining tasks listed are credited in actual hours volunteered:

Off Ice Officials & Admission Workers	Penalty Box (one hr credit per game), Official Scorekeeper, PA Announcer, Scoreboard Operator, Admissions, Live Scoring, Croxice Panels (per game) <i>Must be at least 18 years old</i>
Tournament Worker	Work during tournament
Committee Chairman	Chair any committee created by the BOD
Committee Member	Participate in any committee created by the BOD
End of Year Events	Help with planning, set up and clean-up
Volunteer Events	Help at community events & SFYHA Projects other than those specifically listed. Community Service projects not included.

Assistant Equipment Manager	Work with Equipment Manager to complete tasks as needed regarding SFYHA equipment.
Assist with Spiritwear	Assist with Spiritwear sales at Fall Event & other dates (per hr.)
Assist with Equipment	Assist with distribution/collection of rental gear at beginning/end of season
PreSeason Functions	Check in players for preseason Clinics & Camps. Assist with Game Jersey distribution, Let's Try Hockey, Skate-A-Thon, Assist with jersey inventory
Fundraiser Option Delivery Days	Help unload & sort wreaths and frozen foods as well as help load items for SFYHA families during pick up
Mite Assistant	Supervise Mite City League game night – dividers up, goalies ready, minor officials and referees ready
Atom Assistant	Assist the Atom League Supervisor as needed: distribute & sort jersey skins, place bumper dividers or panels on the ice. <i>Cannot be on the bench</i>

- Volunteer Hour Credits are non-transferable and do not carry over from season to season.
- No Fundraiser Credit can be earned through Volunteer Hours.
- Forms for request for Waive of Volunteer Hours – partial or full – are available from SFYHA Director of Operations
- Volunteers are encouraged to seek out opportunities beyond your child's team/league

Questions regarding the Volunteer Program or DIBS should be directed to Volunteer Program Coordinator, Alison Bailey via email at Volunteer.DIBS@sfflyers.com .

Updated August 2025



DIBS Frequently Asked Questions

How come I can't log on to DIBS?

You need to log in under the Username and Password that you registered your child under. Most families have one Username and Password.

When I am logged in, I do not see a DIBS Session for our family.

Contact Cherry.hunter@sfflyers.com Most likely a radio button choice on your players registration will need to be corrected.

Why aren't there any shifts listed for the date I am looking at in the calendar?

If you are in the calendar view and there are no shifts showing for a given date, it means that either all of the shifts for that day have been claimed, the shifts have not been uploaded for that day or there is no SFYHA activity requiring volunteers.

How do I know if I received credit for working my a shift?

After you have worked your DIBS item shift, you will need to mark your task "complete". A message will be sent to our Volunteer Coordinator for verification. After verification, your slide bar on your Sports Engine account in DIBS will move towards the finish line.

I have a question about DIBS/Credit. Who do I contact?

If you have a question about using DIBS or question about your credits, contact SFYHA Volunteer Coordinator Alison Bailey at Volunteer.DIBS@sfflyers.com



SFYHA Tournament Volunteer Policy

Effective for the 2024-2025 season, the family of every SFYHA player participating in a home tournament is required to fulfill a specific number of DIBS tasks during the tournament weekend. Note that the requirement is to fulfill a number of DIBS tasks, not hours; the nature and time value of the DIBS task are not relevant to this requirement.

- Squirt Tournament: 3 DIBS Tasks
- PeeWee Tournament: 4 DIBS Tasks
- Bantam Tournament: 3 DIBS Tasks

Only a player whose parent is coaching in that tournament, whose parent is the Team Coordinator of a team playing in the tournament, or whose parent is serving as the team's Tournament Coordinator for that tournament, is exempt from this requirement. To clarify, a player on Squirt Orange 1 whose parent is coaching Squirt Orange 1, or whose parent is serving as Squirt Orange 1 Team Coordinator or Tournament Coordinator is exempt from this requirement. A player on Squirt Orange 1 whose parent is a coach or Tournament Coordinator for any team other than Squirt Orange 1, is a Board Member, League Manager at any level, or serves SFYHA in any other volunteer capacity is **not** exempt from this requirement.

At the onset of the season, teams will receive their respective tournament schedule and notification that tournament DIBS are posted. Families will have one week to register for the requisite number of DIBS tasks. At the expiration of the week, Team Coordinators will confirm to the team, Cherry Hunter, and the Tournament Director, that all players are in compliance with the rule. Volunteers will check in at the tournament registration table for DIBS tasks throughout the tournament weekend, which will allow the Tournament Committee to monitor compliance with this requirement and to ensure all tournament DIBS are fulfilled. Failure of any player's family to comply with this requirement will result in that player being ineligible to play in the tournament.

This Tournament Volunteer requirement is a *minimum* level of commitment. SFYHA families are encouraged to volunteer for additional DIBS tasks as necessary to successfully host your player's tournament. The time value of all DIBS tasks performed during the tournament weekend will count towards the player's 2023-24 Volunteer Hours requirement.

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