



2024-25 Season

Woodbury Area Hockey Club

Board Meeting

Jun 17, 2024 8:00PM

MHealth Fairview Sports Center-2nd Floor Conf Rm

- I. **8:00PM** Call to Order/Roll/Approve Minutes from May 20, 2024 Board Meeting
- II. **8:05PM Financial Review: Mary Lemmer / Lonie Nelson**
 - A. Charitable Gambling
 1. Approve Actual - Variances May2024
 2. Approve Estimated Allowable Expenses Jul2024
 3. Approve Estimated Allowable Expenses – Bingo Start-Up at Carmines
 - B. General Fund-1mos ended 5-31-2024
- III. **8:15PM Director & Committee Reports**
 - A. Rod Rankin-Secretary
 - B. Jamie Wyeth-Treasurer
 - C. Sam Crabtree-Fundraising & Communication
 - D. Tim Affeldt-Administration
 1. Grievance Committee
 - E. Hockey Committee
 1. Matt Berdahl-Hockey Operations
 2. Jonnie Zook-Girls Hockey
 3. Eric Fugleberg-Mites, MiniMites, Termites & Intro
 4. Josh Wendel-Squirts/Peewees
 5. Jeremy-Bell-Bantam/JrGold
 6. Hockey Advisory Committee
- IV. **8:45PM President's Report: Mark Schwab**
 - A. Association Assessment – MNHockey Association Operational Excellence Check-Up
 - B. Succession Planning
 - C. Microsoft Teams – Collaboration, Communication & Document Repository
- V. **9:00PM 24-25 Waiver Requests & Move-Ups**
- VI. **9:15PM 24-25 Budget v.1 Summary & Request for Policy / [Blue Book](#) Updates**
- VII. **9:30PM ADJOURN**



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MISSION STATEMENT

The Woodbury Area Hockey Club aims to provide the most gratifying and rewarding youth hockey experience for players, parents and coaches seeking either the best competitive or recreational athletic experience in a positive, developmental environment at a reasonable expense.

Mar-Apr2024: Season Planning

Age 23-24 Players to 24-25 Playing levels. Identify Goalie Gaps
Project Teams – Designations and Team Sizes
Review & Update Ice Scheduling Parameters (targeted events / touches, etc)
MN GCB_LG200B Organizations Officers Affidavit (with New WAHC Pres & Treasurer)
(DUE within 10 days of Annual meeting)

May-Jun2024: May 1 Ice Request 24-25 Due to Ramsey County (Harding) & Tartan/Polar
NEW AFFILIATE AGREEMENT due to MNHockey/D8 (with New WAHC President)
TOURNAMENT Registrations Completed (open Apr-May-Jun)
Jun 1 MOU \$200K contribution due City of Woodbury
BUDGET - Build Season Budget (Set Player Fees for Registration Opening)
ICE SEP-OCT Ice Buy to MHealth by end of Jun (Sep requested by Mid-May)

Jun-Jul2024: ICE-Provided by MHEALTH/WOOG/HARDING
REGISTRATION OPENS – mid July
ICE-Build out Team Schedules – placeholders
8&Under JERSEY Order to Vendor mid-July
ICE OCT-NOV Ice Buy to MHealth by (Oct early Jul) & (Nov end of July)

Aug2024: TRYOUT JERSEY Order due to Vendor Aug 1
GAME SOCKS-Order due to Vendor Aug 1
INTRO-Jersey Order to STRAUSS Aug 1
ICE-Ice Buy Finalized all Rinks / Ice Return to rinks (due Woog on or before 9/01)
ICE-Ice Committee Review of Ice Schedules to identify gaps
SPECIAL HOCKEY Ice Scheduling confirmed
CERTIFICATES OF INSURANCE – Due to Rinks

Sep2024: ISD833 Sep 3 Gr 6&9 / Sep 4
PRESEASON CAMPS
INTRO TO HOCKEY
LITTLE WILD (5:00-6:00pm_Wednesdays 9/04, 9/11, 9/18, 9/25)
D8 – Final Team Designations-Counts to District mid-Sep (2 wks prior to level sched mtg)
TRYOUTS
CAP ASSET MGMT PMTS – Due (Harding/Woog)

Oct2024: ISD833 Oct 17-18 MEA
ICE Published to Teams (Round 1) – at completion of ea. tryout level
WAHC COACH & MANAGER MEETING – Mandatory (SQ/10U & above)_
WAHC COACH & MANAGER MEETINGS – Mandatory (8&Under)_
D8 COACH MEETING (1of2) – Mandatory (TBD)
GAMESHEET Setup-D8 Team Invitation Codes
IHS – Ice Hockey Systems for Coaches – Set Up
ASSESSMENTS – Mites/Girls8U & MiniMites/Girls6U
GENERAL FUND – AUDIT -prep (fieldwork to be completed Dec - & before Feb)

Nov2024: D8 League Fees Due
D8 League Play Begins_11-2024 (All Levels)
JRGOLD TRYOUTS
TEAM PICTURES (1 of 2) -Nov 23, 2024



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- ICE Published (Round 2 of 3) – thru midDec
 D8 COACH MEETING (2of2) – Mandatory (TBD)
 TRY HOCKEY FOR FREE
- Dec2024: TEAM PICTURES (2 of 2) -Dec 07, 2024
 ICE Published (Round 3 of 3) – Rest of Season
 Dec 12-15, 2024 WAHC JRGOLD B TOURNAMENT
 Non-Parent Coach Compensation-pmt 1 of 2
 ISD833 Winter Break_12/23/24-01/03/25
 ROSTERING DEADLINE/Coach Cliff_12-31-2024
 D8 PLAYOFF OPT-OUT_Due 12-31-2024
- Jan2025: D8 Reminder to teams: Team Rosters Reprinted as of 1/1/2025
 1099 Tax reporting Due Recipients & IRS_1/31/2025
 WAHC BOARD: Nomination Process posted & Email announcement to membership_1/31/2025
- Feb2025: WAHC Playoff Policy – Members In Good Standing
 Annual Sales & Use tax DUE (calendar yr 2024)_2/01/2025
 Jan 31-Feb 2, 2025 WAHC PWAA TOURNAMENT
 Non-Parent Coach Compensation-pmt 2 of 2
 D8 League Play ends_02-2024 (BN AA/A/B1, PW AA/A/B1, 15A, 12A/B)
 February 16-23, 2025 DISTRICT PLAYOFFS-Advancing Teams(BN AA/A/B1, PW AA/A/B1,15A, 12A/B)
 Feb 28, 2025 WAHC BOARD: Candidates' Letters of Interest DUE
 TRY HOCKEY FOR FREE
 Feb 28-Mar2, 2025 MN Hockey REGION Tournaments
 D8 League Play end_02-2025 (BN B2/C, PW B2/C SQ A/B/C, Girls 10U A/B)
- Mar2025: WAHC Season Feedback Surveys Sent to (1) COACHES & (2) PARENTS
 March 10-14, 2025 ISD 833 SPRING BREAK (No School Mar 7 Fri thru Mar 15 Mon)
 Mar 2025, 2025 WAHC 3rd Annual 8&Under Coaches Cup
 Mar 3-9, 2025 District PLAYOFFS-Non-Advancing Teams(BN B2/C, PW B2/C SQ A/B/C, Girls 10U A/B)
 Mar 14-16, 2025 MN Hockey STATE Tournaments
 EQUIPMENT RETURN: INTRO, GOALIE AND WAHC TEAM EQUIPMENT Return (ALL Teams)
 CONCUSSION/RTP forms due to USAHockey Risk Manager-MN District (copy D8 Director)
 March 15, 2025 General Fund Audit 4/30/24 due State of MN – (filed on extension)
 March 31, 2025 WAHC BOARD: Candidates announced/emailed to Membership
- Apr 2025: April 2025, 2025 Annual Elections
 D8 Referee Assignor Fees Due to Paul Moen
 AVARIO-Ice Scheduling Contract
 Reserve ISD833 Facility – 25-26 Team Pictures
- May/Jun2025:NEW AFFILIATE AGREEMENT due to MNHockey/D8 (with New WAHC President)
 MN GCB_LG200B Organizations Officers Affidavit (with New WAHC Pres & Treasurer)
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