

COON RAPIDS YOUTH HOCKEY ASSOCIATION



Purpose

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting Information

Fill in the meeting details in the below table.

Date	June 27th, 2021	
Scheduled Time	7:00pm (called to order at 7:08pm)	
Location/Conference #	CRIC Conference room	
Participants	<input checked="" type="checkbox"/> Dave Schmidt, President	<input type="checkbox"/> Scott Brinkhaus, District 10 Representative
	<input checked="" type="checkbox"/> Sara Barsness, Vice President	<input checked="" type="checkbox"/> Don Ruotsinoja, Sponsorship Coordinator
	<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input type="checkbox"/> Mandi DeGrote, Registrar
	<input checked="" type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Stacy Johnson, Recruiting and Retention
	<input checked="" type="checkbox"/> Kelly Traynor, Secretary	<input type="checkbox"/> Gerad Remus, Tournament Director
	<input checked="" type="checkbox"/> Rheanna Mickelson, Fundraising Coordinator	<input type="checkbox"/> Player Representative
	<input checked="" type="checkbox"/> Brian Peterson, House/Mite Director	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
	<input type="checkbox"/> Scott Anderson, Girls Traveling Director	<input type="checkbox"/> Assistant Gambling Manager (Vacant)
	<input checked="" type="checkbox"/> Jim Boden, Coaching Director	<input checked="" type="checkbox"/> Jessica Ables, Communications Coordinator
		<input checked="" type="checkbox"/> Jessica Morgan, Volunteer Coordinator
		<input type="checkbox"/> Brian Alphin, Ice Scheduler
Voting Members	15 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	

Present	
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Agenda Items & Meeting Minutes

Provide details of the agenda items and related meeting minutes (*see Motions Made section for motion details on Agenda Items noted with an (*)*).

#	Agenda Topic	Board Position	Board Member	Agenda Item
1	Attendance	Secretary	Kelly Traynor	Roll call
2	Agenda	President	Dave Schmidt	Super Rink 2021-2022 Season Budget
3	Meeting Minutes	President	Dave Schmidt	May 2021
4	President Report	President	Dave Schmidt	CR Boys Head Coach - Aaron Frach High School Boys to attend and assist at some of the practices for 2021-2022 season
5	Treasurer Report	Treasurer	Holly Bachman	Significant Changes-N/A Revenue Sources- gambling donation Employees (new/terminated/resigned)- N/A Process and Controls-N/A Identified Risks- N/A Annual Audit (preparation, status, presentation)- 2020 Annual Audit was completed and no substantial findings. Operating Budget Review-No changes. May 2021 Financial Statements*
6	Gambling Report	Gambling Manager	Sue Erickson	Significant Changes- done during special Meeting June 22nd Gambling Sources (sources, sites, upcoming events, etc.) Employees (new/terminated/resigned)Donations (amount/to whom)- Sandy Bradt and Michelle Elliott resigned. Julie Tapio new hire. PPP Loan was fully forgiven. Process and Controls- N/A Identified Risks- Compliance (rules, regulations, star rating) - 4.8 Star Annual Audit (preparation, status, presentation)- Cash count audit to be done in July. Heard nothing about the 2018 audit. Gambling Financial Review- May 2021 Gambling Activities and Related Expenses*

				June 2021 Estimated Gambling Activity and Expenses* May 2020 Gambling Activity Comparison*
7	Committee Report	District 10 Representative	N/A	
		Vice President	Sara Barsness	Admin Committee- Working on sponsorship packages. Working on the 2021-2022 season budget.
		Traveling Director	Todd Bushy	Hockey Operations Committee- finalizing agreement for MAP and FHIT. Shorten tryouts evaluations but not the amount of days for tryouts. advertisement out for coaches for 2021-2022 season. Dates for tryouts set and dates for PTO set, times for both still being talked about. Tournaments are being worked on.
8	Old Business	N/A	N/A	N/A
9	New Business	Vice President	Sara Barsness	2021-2022 Budget Super Rink Equipment vouchers 1st year C/D Mites free
10	Good and Welfare	N/A	N/A	
11`	Adjournment	President	Dave Schmidt	

Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	Agenda-June 2020	Jessica Ables	Kelly Traynor	No	Yes
2	Meeting Minutes-May 2021	Sara Barsness	Dave Schmidt	No	Yes
3	Treasurer Report-May 2021 Financial Statements	Don Ruotsinoja	Brian Peterson	No	Yes
4	New Business- 2021-2022 Budget	Brian Peterson	Todd Bushy	No	Yes
5	New Business- Super Rink	Kelly Traynor	Sara Barsness	Yes	Yes
6	New Business- Equipment	Todd Bushy	Brian Peterson	Yes	No

	vouchers				
7	New Business - First year C/D Mites Free	Dave Schmidt	Holly Bachman	Yes	Yes
7	Adjournment -June 2021 Board Meeting (10:11pm)	Kelly Traynor	Holly Bachman		

Key Decisions Made

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1	open board positions	Coaching Director - Jim Boden

Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet
As of May 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	87,000.00
11810 Spire Main Checking Account	202,449.43
Total Bank Accounts	\$289,449.43
Accounts Receivable	
11000 Accounts Receivable	1,261.88
Total Accounts Receivable	\$1,261.88
Total Current Assets	\$290,711.31
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
Total Other Assets	\$ (6,496.63)
TOTAL ASSETS	\$291,014.68
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(160,090.34)
Net Revenue	169,281.53
Total Equity	\$291,014.68
TOTAL LIABILITIES AND EQUITY	\$291,014.68