

Hastings Hockey Boosters  
May 19, 2024  
Monthly Meeting Agenda  
The Quarry Taphouse at 7:00 PM



### Roll Call

- Approval of agenda
- Approval of April meeting minutes

### Membership Comment

### Officer Reports

- President – Curtis Gerrits
  - Prepping for 24-25 season
- Vice President – Dave Fullerton
  - Tournament level declarations and hosted tournaments registration dates
  - District and Regional hosted levels
  - Avario update
  - D8 meeting review
  - Hockey Day MN update
- Treasurer – Kari Erickson
  - January - April financial statements

### Director Reports

- Secretary – Tony Horton
  - Hastings Hockey jersey tournament (Facebook) – update, feedback, and results
  - HastingsHockey.com website refresh coming soon
- Peewees Director – Brian Meyer
  - Peewee level declarations, tournament selections, etc.
- Director of Hockey – Sean McCabe
  - MN Hockey Leadership Conference update/review
  - Hockey Development Committee update
  - Tournament registration reminder
- Revenue Director – Jon Krauth
  - Chipotle fundraiser results. Hockey Day MN request.
- Gambling Manager – Keith Birken
  - Monthly gambling update
  - Gambling Committee update

### Coordinator Reports

- Sponsorship Coordinator – Craig Latch
  - Volunteers needed to work our sponsored hole at the Drive Out Hunger golf tournament, June 10
- Apparel Coordinator – Kent “Winks” Winkelman
  - Fitting session planned for new helmets, gloves, breezers, breezer covers

### Old Business

### New Business

- 24-25 Budget Review – First Draft
- Mylee Rasmussen – waiver out request

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- Approve the following monthly gambling reports (see copies attached):
  - LG1004 Monthly Gambling Report to Members, May (Meeting date: June 9th, 2024)
  - LG1004 Monthly Gambling Report to Members, April 2024 (Meeting date: May 19th, 2024)

**Board Comment**

**Adjournment**

**Next Meeting**

- June 9, 2024

MINNESOTA LAWFUL GAMBLING

**LG1004 Monthly Gambling Report to Members**

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

**The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.**

Organization: Hastings Hockey Boosters Meeting date: June 9th<sup>th</sup> 2024

<b>Documentation Provided</b>	<b>Reporting Requirements for each form of lawful gambling conducted</b>
<p>1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following:</p> <p>LG100A Schedule B2 LG100C LG100F</p>	<ul style="list-style-type: none"> <li>• Gross receipts.</li> <li>• Dollar amount of all prizes paid out.</li> <li>• Total value of all merchandise prizes awarded from each form of gambling conducted.</li> <li>• Lawful purpose expenditures.</li> <li>• Profit carryover reconciliation.</li> </ul>
<p>2. Copy of check register or itemized expense journal that includes electronic transactions.</p>	<p>Complete details on all allowable expenses including payee, amount, date issued, and purpose.</p>
<p>3. Copies of distributor invoices or perpetual inventory records.</p>	<p>Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.</p>
<p>4. Copy of the month-end physical inventory.</p>	<p>Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.</p>
<p>5. Copy of itemized bank statement reconciliation (LG100F).</p>	<p>Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.</p>
<p>6. Fund loss report.</p>	<p>Any fund loss discovered during the month.</p>
<p>7. Correspondence and other documents:</p> <p>Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program</p>	<p>Correspondence sent or received relating to the lawful gambling operations.</p>

**LG1004 Monthly Gambling Report to Members**

**Authorization of Expenditures**

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

**Preapproval: Allowable Expenses**

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		3,000.00	Yes
Compensation and Payroll		\$9,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$6,000.00	Yes
E Pulltabs Equipment		\$5,000.00	Yes
E Linked Binigo		\$1,000.00	Yes
Misc. Services and Supplies		\$3,000.00	Yes

**Preapproval: Lawful Purpose Expenditures**

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:


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Signature, **in ink:** Date:
