

**CDA Executive Board Meeting Minutes**  
**Zoom Meeting**  
**May 18, 2025, 6:30 PM**

**Gambling Meeting:**

Call to order @ 6:32pm

Monthly gambling report:

- Revenue x,xxx,xxx
- Net profit xx,xxx
- Taxes xx,xxx.
  - A little lower than what we will have to pay next month.
- Accounting costs have gone up a little this year along with rental fees. Keeping an eye on this for future forecasting.
- Still on budget for line items but keeping an eye on this for the next few months.
- Move to approve gambling report.
  - Motion carries

Finance Committee Report and Recommendations:

- Notification that we will be donating \$500 donation to the Champlin park band association. Support their purchase of new uniforms.
- Notification that on May 31<sup>st</sup> 12-2 silent auction and beer bust event to fundraiser for a bartender at Broadway. Will be purchasing up to \$500 of items to donate to the silent auction.

Meeting adjourns @ 6:38pm

**Executive Board Meeting:**

Call to order @ 6:38pm

Approve the agenda:

Voted to approve the meeting agenda.

Approve previous Meeting Minutes:

\*Gambling financials can stay just in gambling. Moving it out of executive piece

\*Motion to approve as edited.

Motion carries.

Executive Director's Report:

- Working on a proposal for Char Blue to have a gambling booth.
- Scored the highest – working on negotiating a contract for the space.
- **Entertain a motion** for the finance committee including John Whalen can negotiate and authorize the negotiation for gambling booth.

- Donating up to \$xxx,xxx to Char Blue for the buildout. If they don't get the referendum passed, CDAA will use that money towards other things.
- Funds earned from Char Blue gambling site will help support the build of a multi-use facility.
- Proposed site is still being looked at and determined.
  - 80% of the gambling funds from Char Blue will be donation will go to the city to help build the multi-use facility for CDAA.
- Motion carries
- JRAC cleanings have been bumped back up to twice a month
- Looking at a new contract with sports engine.
  - It will not cost CDAA more with this new contract.
  - If we don't meet the terms, there is a one time \$300 fee.
  - 3-year contract with an annual auto renewal after the 3 years.
  - Motion for Technology to approve this contract.
    - Motion carries.

Executive Director's Report:

Open Positions: Notifications/Nominations/Elections

Notifications:

- None

City Business:

- See executive director's report.

Secretary's Report:

- All key fobs have been updated and recorded with CDAA and the city of Champlin.

Treasurer's Report:

- Financials are sitting good
- General fund was at a loss of XXXXX
- Biggest cost was security annual renewal.
- Cash balance of X,XXX,XXX
  - A good portion of that is the money set aside for investing in some of the facilities mentioned in Executive Director's report
- Motion to approve the treasurer's report
  - Motion Carries
- **Volleyball budget to approve**
  - Increasing the registration fee this year to \$110
  - This still matches surrounding areas program registration fees
  - Keeping line items at budget or below budget
  - This budget does not include boys volleyball
    - May add a clinic for boys this coming season vs. making teams
      - This would be in addition to the proposed budget.

- Net carry over budget of XX,XXX
- Motion to approve this budget as approved for Volleyball
  - Motion carries

#### Sports Reports:

- Baseball:
  - House opening tournament was a success.
  - 3 traveling teams have punched tickets to state tournament so far this season.
  - Preparing for midseason tournament for house.
  - Need an updated tax exempt for from Treasury.
- Basketball
  - Last invoices for 2024/2025 season have been paid.
  - Regrouping with the Bball board in the next few weeks.
- Football
  - Connected with treasury. Raising registration to \$273 for tackle football.
  - Ready for registration to go live tomorrow 5/19.
- Lacrosse
  - Three weeks remaining for spring season.
  - Took first place and second place in two different divisions at an away tournament
  - Prepping for hosted tournament June 14<sup>th</sup>-15<sup>th</sup>.
  - Working on figuring out a solution to getting some BPAA support in using Brooklyn Park fields for Lacrosse.
- Soccer
  - Just finalized teams
  - 9th-12th girls are small in numbers. Deciding on if it will be 1 team or 2.
    - BPAA does have a team so there is conversation with them on how to best resolve and prepare for the season.
  - Technology is looking into who needs background checks and getting.
- Softball
  - Start of the season and opening day at beginning of May
    - It was a big success
  - TEAMS ARE ON SECOND WEEK OF GAMES
  - MAY 31<sup>ST</sup> AND JUNE 1<sup>ST</sup> IS MIDSEASON TOURNAMENT AT ZANEWOOD
- Volleyball
  - Ready to go with registration
  - Got the curve ball that Champlin park volleyball director just resigned.
    - Staying in contact with Champlin Parks V.B. coach to make a plan
- Track & Field
  - This may be going by the wayside. We still do not have any interest in anyone taking this program on.

#### Non-Sport Reports:

- Ethics-Scholarship night this past Monday. No other new news.

- Public Relations-PR needs info for Volleyball and Football registration opening to get posts out.
- Technology –
  - Volleyball and football getting ready to launch registration.
  - Soccer is one of the biggest challenges for getting things done so Amanda and Shelby will be sharing this.
  - Will be talking about Sports Engine contract next month.
- Advising Directors –
  - NA

Old Business:

New Business: Board (15-minute limit):

Next month's CDAA board meeting: July 20th at 6:30pm

Meeting adjourn @ 7:21pm