GAMESHEETS Quick Start Guide for Teams:

Step 1. Receive **Team Invitation Code.** The team invitation code is used to register a GameSheet account to access score sheets and team management features on our Dashboard website.

Step 2. *If you don't already have a GameSheet account, create a new account by following these steps:*
- Go to https://gamesheet.app/account/new
- Fill in the required fields and for the *Invitation Code*, enter the unique team code provided to you by your league. If you did not receive an invitation code, contact your league administrator.
- Click Create Account.
  - ** Note that the invitation code is 10 characters long and is composed of random numbers and letters.
  - ** Example Team Invitation Code: HJ8nUrCV3X

If you already have a GameSheet account, accept your invitation by following these steps:
- Log in to your Dashboard account with your email and password. If you forgot your password, use the forgot password link to reset it.
- Click on your name in the top right corner and click on Accept Invitation in the menu.
- Enter your invitation code and click Update Account.

Step 3. How to Import Your Team's Roster from USA Hockey
- Navigate to the *Team Roster* page for the team you'd like to roster:
- Click on the "Import from USA Hockey" button.
- Paste in, or type in the USA Hockey Team ID (all CAPS for the State identifier section) and click the import button.

- This may take a few minutes.

Step 4. Add Roster Manually/ Verify Your Roster
- Follow the links down from Association, to League, to Season, to Season Teams and click on your team.
- If your team's roster is already loaded, review the roster, and make any necessary edits. You can edit the basic player / coach information displayed by clicking on it. You can edit a player's full profile by clicking the Actions button and then Extended Player Attributes.
- If your team's roster has not been loaded, you may add players one at a time using the + New Player button, you can import your roster from a CSV/Excel file, the Hockey Canada Registry (HCR), or the USA Hockey Registry.