

# CGAA Board Meeting

## April, 2020

April 5, 2020

6:00 PM

Virtual - Zoom

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**Meeting called by:** Amanda Albert      **Type of meeting:** April Board Meeting  
**Facilitator:** Amanda Albert      **Note taker:** Crystal Sherry (S)  
**Attendees:** Amanda Albert, Chris Wilson, Andrew Moerke, Kayla Seerup, Derek Lasovich, Crystal Sherry, Tim Dana, Allyson Youngquist, Stacy Fritsche, Matt Brink, Matt Kerttula

## Meeting Minutes

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**Agenda item:**      **President Updates**      **Presenter:** Amanda Albert

### Discussion:

#### President Updates

- **COVID-19 updates**
  - Practices, scrimmages, jamborees, etc. – we are still under a state wide shelter in home order until we are instructed by governor that these types of activities can resume
- **Background checks – process changing, new vendor (Trusted Coaches)**
  - <https://www.trustedcoaches.org/my-account/admin-control-center/#my-info>
  - Coaches will be getting a new invite – asking coaches to log in and register. All training will be logged in the new portal.
  - This will be rolled out for in-house coaches first as we learn to navigate the new site.
- **Adopt a park**
  - No new information yet – hopefully after COVID-19, we will hear more
- **Upcoming Seasons**
  - In-House
    - Coaches meeting via zoom 4/28
    - SEML moved start date to 5/26
    - All Star Game scheduled 7/11
    - Season Tournament 7/23 – 7/26
  - Traveling
    - Still planning to go forward as scheduled
    - MN Softball preparing contingency plans
- **Upcoming Board Meetings**
  - Sunday 5/3 – 6 p.m.
  - Sunday 6/7 – 6 p.m. – need to move that to a different time? Will need to discuss at May meeting!

Action items	Person responsible	Deadline
✓ Traveling coaches email – reminders for new background check, seasons updates, fields update (parking log project), equipment handout	Amanda/Chris	April

**Agenda item: Director Fields & Administration** **Presenter: Matt Brink**

**Discussion:**

**Fields & Administration**

- **Umpires**
  - Discussing with Laurie this month – waiting for schedule
  - Matt will put together a spreadsheet, etc. once COVID-19 is done, etc.
    - Everything is cancelled through May 4th

Action items	Person responsible	Deadline
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N/A

**Agenda item: Player Development** **Presenter: Matt Kerttula**

**Discussion:**

**Player Development**

- **Summer clinic/development**
  - Tony confirmed he is able to line up instructors
    - CGMS would be preferred to use
  - Thursday/Friday 6/4 and 6/5 (PIP Weekend) – need to confirm with PIP tournament
  - Tuesday/Wednesday 7/7 – 7/5
  - Tuesday/Wednesday 8/4 - 8/5
    - Proposed Times
      - 9am-11am OR 1am-12pm
  - Instructors \$20/hour
    - 4 instructors per session?
    - When Bob/Tony did this they averaged around 40 girls
    - Include t-shirt at \$30 per session
- **Website updates for Clinics?**
  - Asking for suggestions – seems reasonable

Action items	Person responsible	Deadline
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✓ Research and plan for summer clinics – present at next board meeting	Matt K	May
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**Agenda item: Equipment Manager****Presenter: Allyson Youngquist****Discussion:****Equipment**

- **Equipment Update**
  - N/A
- **Equipment Handout**
  - Once we have confirmation there will be a season we will plan for traveling and in-house

Action items	Person responsible	Deadline
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✓ N/A

**Agenda item: Director In-House Sr. League & Women's League Presenter: Amanda Albert****Discussion:****In-House Sr. League & Women's League (Open Position)**

- Identify someone to take the lead on this role as we are in transition

**Agenda item: Director In-House Junior League****Presenter: Derek Lasovich****Discussion:****Junior League**

- IH registration = 102 players
  - Registration deadline extended to 4/18 w/no late fees
- SEML Meeting
  - Some teams are struggling with number of players (majors and peewees mainly)
- Need to determine in-house coaches
  - Derek to go through registration session and pull data on those wanting to coach, share with Tim/Amanda and Kayla.
  - Interview coaches via Zoom

Action items	Person responsible	Deadline
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| ✓ Prepare a waiver for any children that have signed up under 4 years of age | Derek | April |
| ✓ Schedule a meeting to determine coaches                                    |       | May   |

**Agenda item: Treasurer****Presenter: Kayla Seerup****Discussion:****Treasurer**

- **Update on CGAA Softball Financials**
- **Season Cancellation**
  - If season is cancelled
    - What do we do with fundraising money? Small businesses, should we refund them?
    - Tri-county payment?
    - Uniform payments?
    - Action: these are all good questions – we will need to discuss based on what happens – Amanda to bring questions to main board meeting.
- **Turf Time**
  - Kayla will remove this from all teams budgets since we're not able to practice and not renting the West Rink
- **Armory Time**
  - What about the sessions that were cancelled – are we refunding those families? YES
  - 5 of 10 sessions were cancelled due to COVID-19

**\*\*Motion made by Kayla Seerup to approve a refund of \$25 to all families that signed up for the second session of pitching/catching at the Armory since 5 of the 10 sessions were cancelled due to COVID-19, Crystal Sherry seconded, all agree, motion carries\*\***

- **Open Accounts**
  - 5 families that still owe for helmets and bags – will work through that, missing check was found...message is that you cannot play until you play

Action items	Person responsible	Deadline
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**Agenda item: Director of Traveling Program****Presenter: Tim Dana****Discussion:****Traveling Program Updates**

- **8U Traveling**
  - 12 players, will most likely not do tryouts – all 12 will make a team
  - Matt Kerttula will coach the team – Tim/Matt to reach out to team to ensure they know they made the team
  - Ask team for sizes for jersey's etc. (without numbers just in case season does not occur)

Action items	Person responsible	Deadline
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| ✓ Review coaches that need to submit background/ACE and send reminder to those who haven't | Tim | May |
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**Agenda item: Events & Promotions****Presenter: Andrew Moerke****Discussion:****Events & Promotions**

- Boombah closed until further notice
- **In-House Jerseys**
  - Season pushed out until May – on hold until we know more
- **Traveling Jerseys**
  - All handed out
  - Andrew to send Kayla an email with coaches orders
- **2020 Spring ALL CGAA raffle- Postponed**
  - Hand out at picture day (also will hand out coaches dinner invites)
  - Deciding how many to print per player – Andrew working with Lisa
- **Picture Day - Postponed**
  - Permit pulled for Oltman April 20<sup>th</sup>, April 23<sup>rd</sup>

**Action items****Person responsible****Deadline**

✓ N/A

**Agenda item: Communications****Presenter: Chris Wilson****Discussion:****Communications**

- Newsletter blast
  - In-house registration extension
  - Save the date for season delay 5/26
  - Promoting IH and 8U registration

**Action items****Person responsible****Deadline****Agenda item: Secretary****Presenter: Crystal Sherry****Discussion:****Secretary**

- Coaches dinner planning – hand out invites at picture night
  - Confirm when to hand out since picture night is unconfirmed/not sure when planned yet
- Confirmed date – Thursday, July 30<sup>th</sup>

\*\*\* Motion made by Crystal Sherry to approve March Board Meeting Minutes, seconded by Chris Wilson, all agree, motion carries\*\*\*

**Action items****Person responsible****Deadline**

✓ N/A

**Agenda item: Member At Large I**

**Presenter: Stacy Fritsche**

**Discussion:**

**Member At Large I**

- N/A

**Action items**

**Person responsible**

**Deadline**

- ✓ N/A

**Agenda item: Member At Large II**

**Presenter: Annie Mulgrew**

**Discussion:**

**Member At Large II**

- Annie has found a sponsor for all hamburger and hotdog buns for PIP and Nationals!

**Action items**

**Person responsible**

**Deadline**

- ✓ N/A

**Agenda item: Tournament Updates**

**Presenter: Tim Dana**

**Discussion:**

**Tournaments**

- **PIP Tournament registration opened – total 40 registered teams**
  - 8U – 1 team
  - 10U – 7 teams
  - 12U – 12 teams
  - 14U – 12 teams
  - 16U – 6 teams
  - 18U – 2 team
  - Shirts on site confirmed vendor
  - Discuss someone to update scores online real-time?
- **Medical Staff**
  - Need to have medical staff onsite - Need to have a plan for PIP and Nationals

**Action items**

**Person responsible**

**Deadline**

- ✓ N/A

Discussion:

**VP President Updates**

- N/A

**\*\*\*Crystal Sherry made a motion to adjourn meeting at 2:41pm, seconded by Andrew Moerke, all agree, meeting adjourned\*\*\***