



PGSA-Affiliated Team Contract

PGSA-Affiliated Team: _____

Season: _____ Year: _____

The Pearland Girls Softball Association (“PGSA”) and the undersigned PGSA-Affiliated Team agree to the following terms and conditions:

Section 1. Application and Approval by the PGSA Board

1. A non-PGSA team may apply to become a PGSA-Affiliated Team by completing the PGSA-Affiliated Team Application Form, Annex A to this Contract.
2. To obtain PGSA-Affiliated Team status, the non-PGSA team must:
 - a. Be approved by the Board; and
 - b. Sign and consent to the terms and conditions of this Contract; and
 - c. Pay all fees and/or deposits required by this Contract; and
 - d. Display the PGSA logo or Pearland Name on all jerseys, and where appropriate, tagging PGSA on social media; and
 - e. Try to help the PGSA with events by showing up to help with tryouts, opening day, special events, host clinics, etc.
3. Approval of a PGSA-Affiliated Team attaches to the Manager of Record and Team Name. If the PGSA-Affiliated Team changes its Manager of Record or Team Name, then a new application and approval process is required.
4. Approval of a PGSA-Affiliated Team is on a per season basis.
5. There may not be any prohibition of players enrolling for PGSA season play.

Section 2. PGSA-Affiliated Team Fee and Deposit

1. There is a non-refundable fee of **\$1,000.00** per PGSA-Affiliated Team, per season.
 - a. Spring Season (February 1 – July 31)
 - b. Fall Season (August 1 – January 31)
2. There is a refundable deposit of **\$250.00** per team, per season to cover any potential damages to PGSA facilities and/or equipment caused by the PGSA-Affiliated Team. This is listed in Section 8 Item 1 of this contract.
3. If there are no damages to PGSA facilities and/or equipment at the end of the season, the deposit will be fully refunded to the PGSA-Affiliated Team or rolled over to the following season if the PGSA-Affiliated Team is renewing its contract.
4. The deadline to pay the non-refundable fee and refundable deposit is February 1st for the Spring season and August 1st for the Fall season. Failure to pay by these deadlines will render this contract null and void and field use will be forfeited.

Section 3. Official Team Roster

1. The PGSA-Affiliated Team shall submit an Official Roster (Annex B or equivalent) at the beginning of the season.
2. The Official Roster shall include the following information:
 - a. Team name;
 - b. Team contact information;
 - c. Name and contact information of Manager of Record; and
 - d. Players' names, addresses, dates of birth and phone number.
3. Any changes to the Official Roster must be promptly provided to the PGSA Recognized Teams Director.

Section 4. Insurance

1. The PGSA-Affiliated Team shall obtain their own insurance and provide proof of insurance at the time of this application, this will be listed in Annex A of this contract along with a copy of the PGSA-Affiliated Teams Certificate of Liability Insurance.
2. The PGSA-Affiliated Team shall maintain their insurance throughout the duration of this contract. Failure to comply will result in suspension of PGSA-Affiliated Team status.
3. Should the PGSA-Affiliated Team's insurance change or renew, the updated insurance information shall be provided to the PGSA Recognized Teams Director promptly.

Section 5. Practice Field Schedule

1. The PGSA-Affiliated Team is guaranteed, weather permitting, a 1.5-hour practice per week.
2. Weeknight time slots are 6:00 – 7:30 or 7:30 – 9:00pm.
3. Designation of practice field schedule will be determined by the PGSA Recognized Teams Director, in coordination with the PGSA Scheduler, using a fair and unbiased process. Practices may be located at Dads Club or Centennial Park.
4. Additional practices may be requested by contacting the PGSA Recognized Teams Director and is subject to field availability.
5. PGSA reserves the right to use scheduled practice times for PGSA events, including tournaments and league make-up games. If this occurs, PGSA will promptly notify the PGSA-Affiliated Team.

Section 6. Use of PGSA Facilities and Equipment

1. All persons entering fields shall be listed on the PGSA-Affiliated Team's Official Roster and proof of insurance. All adults over the age of 18 must have a valid background check from USA Softball or other sanctioned organizations (FASA, USFA, USSSA, etc.) to enter the field.
2. The PGSA-Affiliated Team shall comply with the Code of Conduct, Safety Rules, Field Rental Rules, including the Pearland Area Dad's Club posted rules and any other applicable rules provided in the most current PGSA Rules (located at www.pearlandsoftball.org).
3. No animals are allowed at the Pearland Dad's Club
4. After using PGSA fields, batting cages and/or equipment, the PGSA-Affiliated Team shall ensure:
 - a. All gates shall be closed and latched. Double gates shall be closed and locked.
 - b. All equipment removed from all buildings (Including sheds) shall be returned clean & the building locked.
 - c. Fields, dugouts, bleachers, and batting cages shall be trash free and field rakes placed on top of the dugouts with dig out tools placed in their holder on the backstop.

5. Prior to using the PGSA fields, batting cages and/or equipment, any of the above are not in compliance, take a photo and send it to the PGSA Recognized Teams Director, President and/or Vice President. Non-compliance by others using the field, batting cage and/or equipment does not absolve the PGSA-Affiliated Team's obligation to comply with this Rule. PGSA will address non-compliance with the other team.
6. The PGSA-Affiliated Team must rake the areas in and around the pitcher's mound, first base, second base, third base and home plate while also removing the bases and placing them inside the dugout.

Section 7. Fundraising and Hosting Tournaments at PGSA Fields

1. The PGSA-Affiliated Team may and is encouraged to host tournaments at PGSA for team fundraising purposes.
2. Tournament dates must be requested through the PGSA Recognized Teams Director. When requesting a tournament date the PGSA-Affiliated Team shall indicate the tournament hosting option they would like to follow. The PGSA Recognized Teams Director along with the PGSA Board will review the requested date and hosting option for approval.
3. Tournament hosting payment terms:
 - a. Refundable Deposit due within 1 week of board approval of PGSA-Recognized Team's requested tournament date and hosting option.
 - b. Field Rental Fee due within 3 business days of the end of the tournament.
 - c. Concession Stand Use and Pre-tournament Stocking Fee due within 3 business days of the end of the tournament.
 - d. Concession Stand Inventory Used Reimbursement due within 1 week of being notified dollar amount
4. Tournament refund policy:
 - a. Field Rental Fees and Refundable Deposit will be returned to the PGSA-Affiliated Team in the event the tournament is canceled due to weather events.
 - b. In the case Tournament Hosting Options 1 or 3 are being followed and the tournament is canceled for reasons other than weather, PGSA will retain the Refundable Deposit or the PGSA-Affiliated Team will have the option to choose a new tournament date using the same Refundable Deposit.
 - c. In the case Tournament Hosting Option 2 is being followed, the concession stand has been stocked for the tournament, and the tournament is canceled for any reason including weather, the Refundable Deposit will be retained by PGSA. NOTE: The concession stand will be stocked 1 to 3 days in advance of the tournament start.
5. During the tournament all teams participating and persons attending the tournament shall comply with the facility usage rules outlined in Section 6.
6. Use of chalk to chalk each field for one (1) time per day will be included for each day of the tournament. Re-chalking the fields after the first chalking of the day will be charged at one (1) bag per field per instance. Each bag will be charged to the PGSA-Affiliated Team in accordance with Section 8 Item 1.
7. Quick dry may only be used during a tournament after discussing it with and having approval by the Facility Maintenance Director. Upon approval, six bags (2 bags per field) will be provided for free per tournament. Usage beyond this amount will be charged to the PGSA-Affiliated Team in accordance with Section 8 Item 1.
8. Upon completion of the tournament PGSA Board Member/s will perform an inspection of the facilities. If satisfactory, the refundable deposit will be returned. In the event of non-compliance and/or damage to PGSA facilities and/or equipment, pictures shall be taken for record and the amount of the deposit reduced in the amount necessary to correct the non-compliance and repair any damages in accordance with Section 8 Item 1.

9. Tournament hosting options and fee schedule:

Tournament Fees					
PGSA/Affiliated Rates					
Friday Evening	\$300.00	\$500.00	\$15.00	\$250.00	\$20/bag
Saturday or Sunday	\$500.00	\$500.00	\$15.00	\$250.00	\$20/bag
Whole Weekend (Fri-Sun)	\$1,000.00	\$500.00	\$45.00	\$250.00	\$20/bag
Notes:					
* Tournament (multiple games), scrimmages, tryouts and/or practices fall under General Rental Fees					
* Concession Building use and Bathroom use are included in Facility Rental					
* PGSA Drink Coolers and Freezers will be locked. User will provide their own method of maintaining their supplies					
* No supplies are provided by PGSA (including oil for fryers)					
* Rental fees include 3 bags of chalk (1 bag per infield)					
* Rental fees include 3 cans of foul line paint for marking outfield foul lines (1 can per field)					
* Reach out to PGSA Affiliated Team Director to inquire on hosting a tournament					
* ANY TOURNAMENT HELD AT PGSA FACILITY IS REQUIRED TO REACH OUT TO PGSA UIC - DONALD O'BRIEN FOR UMPIRES					

General Rental Fees

Type	Non-PGSA	PGSA/Affiliated
Field Rental	\$30/hr per field	\$20/hr per field
Light Fee	\$10/hr per field	\$10/hr per field
Field Prep (drag, chalk/paint)	\$50/field per day	\$50/field per day
Note:		
* Use of PGSA field equipment and/or Concession building not included		

7/16/2025

Section 8. Noncompliance and Damage to PGSA Facilities and/or Equipment

1. Any damage to PGSA facilities (Including Pearland Area Dad’s Club) and/or equipment must be immediately reported to the PGSA Recognized Teams Director and Vice President. If the Board finds that the damage was caused by the PGSA-Affiliated Team, or participants and/or spectators at a practice or tournament hosted by the PGSA-Affiliated Team, the PGSA-Affiliated Team will be required to reimburse PGSA for costs incurred to repair the damage(s). Damages will be assessed based on the retail market rate for materials plus labor. Labor includes the time required to locate and procure materials, installation time, and cleaning activities. The labor cost will be **\$50 per hour**.
2. Failure to comply with any of these terms and conditions listed in this contract may result in fees assessed and/or other sanctions approved by the Board, including:
 - a. Payment of maintenance, see Section 8 Item 1; and
 - b. Suspension or removal of PGSA-Affiliated Team status

The undersigned understands and agrees to comply with the terms and conditions provided in this Contract.

PGSA-Affiliated Team: _____ **Season/Year:** _____

Manager of Record

Name: _____

Signature: _____

Date: _____

Pearland Girls Softball Association

PGSA Recognized Teams Director

Name: _____

Signature: _____

Date: _____

PGSA President

Name: _____

Signature: _____

Date: _____

PGSA-Affiliated Team Application Form

Team Name: _____

Season/Year: _____

Manager of Record

- Name: _____
- Email Address: _____
- Phone Number: _____
- Address: _____

Insurance – Please provide a copy of your Certificate of Liability Insurance

Policy Provider: _____

Policy Number: _____

Dates of Coverage: _____

Date Received by PGSA Recognized Teams Director: _____

Date Approved by the PGSA Board: _____

Non-Refundable Fee Amount: _____

Date Received: _____

Refundable Deposit: Cash | Check

Date Received: _____

Background Checks

Date received for all persons on field over 18 years of age:

