



## Board Meeting Minutes

**December 8, 2025**

Location: Round Table Pizza

Attendees Shown with Marked Box

P= Present, A= Absent, L= Late

Call to order: 6:07PM

President	Josh De Piano	P	Division Agent	Harmony Scaglione	P
VP, Administration	Kelli Balderrama	P	Uniforms	Sandra Diggs	P
VP, Operations	Jeremy Taylor	L	Pictures & Awards	Tarah Auld	A
VP, Player Support	Mike Brenner	P	Volunteers	Lidia Muro	P
VP, Registration	Matt Gutensohn	P	Webmaster	Ali Gutensohn	P
Treasurer	Robert Aguirre		Fundraising	Dara Maleki	
Secretary	Michelle Mehlretter	P	Team Coordinators & Sponsors	Vacant	
Admin, Manager/Coaches	Barry Auld	P	Snack Bar Manager	Vacant	
Admin, Equip. & Safety	Jesse Rodriguez	P	Snack Bar Assistant	Vacant	
Field Services	Carlos Muro	L			

### **Approve Meeting Minutes – 2 min**

Motion: Kelli

2<sup>nd</sup> Lidia

3<sup>rd</sup> Josh

### **Committee/Board Member Report**

Vice President – Kelli – 10 min

- Update: Getting Bomb Squad flags back to Tarah – Completed?
  - o Harmony
  - o Carlos
  - o Barry
  - o Jeremy
  - o Matt – Orange Canyon flag
- New Business
  - o How many board members are planning to return for the next season? Everyone present is returning

Board Vacancies – 10 min

- **Action Item: Mike to contact board members that have exited and receive feedback on why they left**
  - o Feedback: Board meeting – no voice, location was not conducive to being able to meet, did not feel appreciated or heard, communication from board to league, 6u needs more hands on,

board members only care about what is going on with them or impacting their division, as board members we have to remember that what we know not everyone knows (document items that are on our website), don't assume that everyone is getting everything

- Actionable plan: mentors (biggs to littles), Mike to give himself for a 6u practice, spring clinic for coaches to talk about how to run drills and have fun teaching them (split the clinic – experienced vs new coaches including 6u, 8u, and above)
- Harmony to communicate with managers and parents, Ali and Michelle to work with monthly/weekly newsletter (Rounding first in the 7<sup>th</sup> inning stretch)

Discuss Spring Dates – Dates below are proposed based off last years – 20 min

- Manager Applications – Dec 31st
- Select Manager Selection Meeting – Dec 30<sup>th</sup>
- Select evaluations
  - 12u select – Jan 6<sup>th</sup>
  - 10 select – Jan 7<sup>th</sup>
  - 8 and 14 – Jan 8<sup>th</sup>
    - Motion for spring season 2026, if we get 14 they will be able to draft their own team/roster.
      - Motion: Mike, 2<sup>nd</sup>: Harmony, Approve: Kelli
      - All agree, no nays, no abstain
  - Select makeup day for January 10 & 11
- Select Team Formation – January 9 – 12<sup>th</sup>
- Select Equipment pick up – January 10<sup>th</sup>
- Select Starts - Jan 11<sup>th</sup>
- Rec manager selection – January 12<sup>th</sup>
- Rec Evals – January 17<sup>th</sup>
- Rec draft – January 20<sup>th</sup>
- Rec equipment pickup – January 24<sup>th</sup>
- Rec practice start - January 26<sup>th</sup>
- Coaches clinic – Jan 24
  - USA softball coaches clinic – Jan 18<sup>th</sup>
- Team Coordinator's meeting - Michelle to pick date
- Snack Bar Training – Lidia to pick date
- Field prep – Carlos to pick date
- Rec games – Feb 28<sup>th</sup>
- Opening ceremonies (weekend) – Feb 20<sup>th</sup>
  - Just like past
  - Lidia to join Even committee
- First pitch Sunday – 02/22
  - Select games
- Need dates from Irvine and Newport Mesa
- Add All Star to meeting notes
  - Get from yellow book

Registration – Matt – 10 min

- Update
  - Registration Fall 2025
    - Opt outs and invoices
    - 18 people not paid
    - Lidia to reach out to those that haven't paid – Matt to send to Lidia by 1209
  - Registration Spring 2026
    - Registration Updates – 116 registrations
      - 6U 27
      - 8u 35
      - 10u 30

- 12u 22
  - 14u 1
  - Coaches Interest – 23 managers/coaches, 20 TC
- Update: Action item: Kelli to send out the list of schools that we put the banners up and we will call the schools to see if they still have the banners (About 15- 20 banners were ordered) – completed? – Michelle, Kelli, Josh
- Spring Prep - Evaluation Committee
  - o Evaluation sheet – separate for rec and select
  - o Jeremy, Carlos, Heather, Harmony, Kristin, Josh, Diggs, Mike

#### Uniforms – Sandra – 20 min

- New Business
  - o Uniform proposal (Sandra/Lidia)
    - Quote from Jon: \$17.50/each (name, logo, number)
    - 5Star – meeting this Friday to see materials for jerseys & drifts (kickback)
    - Lidia to provide cost analysis
    - Lidia to meet with Rob this week
    - Will get approval via email before next meeting
  - o Merch (Mike)
    - Are we going to continue to use Jon and if so what is the current arrangement? Lidia and Sandra will continue to work on this topic
    - Need to validate it's bringing money back to the league – nothing has gone in writing; nothing has been sent to Robert; leave it alone at this point

#### Webmaster – Ali - 10 min

- o Update forms on our website
  - o Action item: Matt to look through emails to find the most recent one and forward to Ali – Matt to get on Sunday – Completed
  - o Action item: Lidia to send Ali an updated form for volunteers – Completed – Opt out date for volunteer needed
- o Use for reminders for coaching applications. (Mike)
  - o Update: Action item: Harmony to email parents to submit Coaching Applications for Spring by December 31<sup>st</sup> - Completed? Harmony to send out by Thursday, Mike put in managers/coaches chat
- o Update: Social Media Policy
  - o Action item: Ali to bring to the next meeting for approval at the next meeting
  - o Action Item: Mike and Kelli to log into the laptop and you don't need to pay the apple fee

#### Snack Bar – Kelli, Michelle, Lidia, Tarah - 10 min

- Update
  - o Fall Closed inventory as of 12/01/25
  - o Restocked for fundraiser 12/09 & 12/10
- Spring Prep
  - o Price list approval
    - Lidia to review and then we can send to board for approval
  - o Season financial report, excess inventory planning and storage or waste (try to minimize) (Mike)
    - Wants to make sure that we are not wasting food
    - Waste log - Dara
  - o Off season maintenance needs (Mike)
    - Rob for pest control (OUSD) – coming out soon; needed payment
  - o Karen from Canyon High
    - Feb 13<sup>th</sup> - 15<sup>th</sup>
      - Reach out to Robert Roc

- March 30<sup>th</sup> – April 5<sup>th</sup>

#### Promotion & Fundraising – Dara – 20 min

- Sponsorship form
  - o Action item: Dara to bring to meeting – will be completed at the next meeting – brought and feedback at next meeting
- BSN (Mike)
  - o Action item: Mike to provide update – 10% return, Mike to have another update at the next meeting – bring to next meeting
- Dick's Affiliate Program (Ali)
  - o Update: No update. No one got back to me. Follow up email sent 11/13
- Spring Raffle (Dara)
  - o **Update: Dara to give Sandra PDF and media for social media posts, adding to website**
- Fundraiser event opportunity/partnership 12/9-11 (Mike)
  - o Update: who can work snack bar? Harmony, Ali maybe on Tuesday

#### Operations – Jeremy – 20 min

- Spring Prep (Jeremy/Matt)
  - o Fields available (lights/no lights)
  - o New Easy-Ups
  - o Evaluation Process for Select
    - No coach pitch for 12U

#### Fields – Carlos – 20 min

- Quote review for fields – **move this decision to next meeting**
  - o Off season field maintenance at OUSD – OUSD need conditioner, dirt (Mike)
  - o All 4 fields need more attention – ground out grass (all 4 fields), 2,3,4 need dirt and level, bags of conditioner for each field
    - Motion: Josh, 2<sup>nd</sup>: finishing the fields at OUSD, 2<sup>nd</sup>: Jeremy, Lidia, Jesse, Abstain: no, Nays: no
    - Total costs: \$10,155
    - Will we be able to use the fields? Yes, we can use OUSD for spring
    - Maintenance: ongoing maintenance is too expensive
- **Action item: Kelli to reach out to OUSD for maintenance for tree trimming on field #3**
- Spring Prep
  - o Verify all supplies are stocked for spring. Chalk, tape, order for the season based on usage from fall time 1.5 to 2x as we have more activity, more teams, games in the weeks. (Mike)
  - o Ensure vehicles are maintained or replaced, gas for offseason and gas for spring, be proactive not reactive. (Jeremy/Carlos/Mike)

#### Equipment – Jesse – 10 min

- Spring Prep
  - o items to order (Matt)
  - o Maintenance and upkeep (pitching machines) (Matt)

#### Player Support – Mike – 10 min

- All star tournament host? (Mike)
  - o Last date to turn in Blue Book form is December 15<sup>th</sup>
    - Motion: Dara to get first date if not available
    - 2<sup>nd</sup>: Barry
    - 3<sup>rd</sup>: Jeremy
    - Abstain: Lidia
    - Nay: No one
  - o Tournament Director – Thursday – Sunday availability – Mike
  - o Needs to be added to the player contract; Lower the All Star payment; Hosting team will play on Friday night so teams can assist during the Saturday and Sunday (parent volunteers for All

Stars only, going to be added to the contract, no buy out); fields needed/multiple locations (yorba, peralta, OUSD, Ronald Reagan)

- May 8<sup>th</sup> - 10<sup>th</sup> (next date)
- May 29<sup>th</sup> - 31<sup>st</sup> (priority date)
- o Funds?
- o Need ducks in a row by March 1<sup>st</sup>
  - Jeremy, Dara, Mike
  - Registration March 31<sup>st</sup> for All Star tournaments
  - Pull from savings or fundraise
  - Dara to pull golf carts from city of Anaheim
- Communicate dates for all stars sooner (Mike)
- Rolling needs plan (mike and matt) with promotion by email and social media to be more proactive. 6u team size for spring. 6u competition plan to communicate and have a 6u all star team this year. We didn't have one last year.
- Skills clinics option for spring (Mike)
- Feedback: 14u select team upset

Managers/Coaches - Barry – 10 min

- Coaches Packet
  - o Michelle can take over since Kristin has resigned. (Ali)
  - o Update binder templates to use for spring, put everything in there they could possibly need. Mike will support. (Mike)

Player Agent – Harmony – 10 min

- Update: End of Season Survey

Treasurer – Robert – 10 min

- Report:
  - o Savings: \$17,500.43
  - o Checking: \$40,574.51
- Questions (Dara)
  - o Preface – waiting to work with Disney for our All Star tournament, Matt has a check list (Robert)
  - o what software are we using for accounting - Quickbooks
  - o who has access to bank account – President, VP, and Treasurer
  - o suggest audit committee for years 2021 to current to be handled by non signatories of bank or bank card holders – committee will work to complete it
  - o engage accountant to look at work product -
  - o suggest engagement of a online book keeping service to reconcile bank and produce p&l monthly – quickbooks would auto-generate
  - o compliance committee – Dara, Matt, Robert
    - Matt attended meeting at the conference that has information to complete

**No updates:**

Volunteers – Lidia

Team Coordinators – Michelle

Pictures & Awards – Tarah

**Announcements**

Upcoming Board Meetings:

*December 30<sup>th</sup>*

Upcoming Dates:

December 10<sup>th</sup> – Chick-fil-A fundraiser

**Adjournment: 9:03pm**