

Instructions for Student Coaches who will turn 18 years of age during the MN Hockey Season (on or before the last day of the State Tournaments in March). Follow these instructions, in order, below. They must become a fully certified Coach upon their 18th Birthday.

1. Read through the Student Coaching Packet located on Student Coaching webpage:
<http://www.centennialhockey.org/page/show/399597-student-coaching>
2. Contact the coach for the team you wish to be a student coach. Obtain approval from the coach of that team before proceeding. There can be a maximum of 2 student coaches per team.
3. Fill out the USA Hockey Student Coach Information Form located on CYHA's Student Coaching webpage (must be signed by parents, coach, and HS Coach)
4. If you're not registered with USA Hockey for the upcoming season, you'll need to do so. Registration Link:
<https://www.usahockeyregistration.com>

CYHA will reimburse the registration fee. Provide receipt and reimbursement form found here:

<http://www.centennialhockey.org/page/show/2813340-expense-reimbursement>

5. Register for a Level 1 Coaching Clinic.
 - a. Go to the following page to set up a coaching account and review class options and locations.
<http://www.usahockey.com/coachingclinics>
 - b. USAH has created a tutorial to set up an account:
http://assets.ngin.com/attachments/document/0127/6701/Registration_Process.pdf
 - c. Review the list of coaching classes. Note: Use search tool bar to narrow down to the Level 1 classes offered in MN.
 - d. Once the Level 1 class is completed, CYHA will reimburse the registration fee. Provide receipt and reimbursement form.
6. Complete the online Age-Specific Module for the age group you will be coaching with. Go to the following page to login and register for the age-specific modulus:
<https://usahcepmodules.flexxcoach.com/>

Once age-specific modulus completed, CYHA will reimburse the registration fee. Provide receipt and reimbursement form.

7. Complete online SafeSport Training. Go to the SafeSport page and click on "Register for SafeSport Training" link:
<https://www.safesport.org/>

Print and save your completion certificate, but do NOT send to CYHA unless it is asked for.

8. Complete the online MN Hockey background screening. Go to the following link and click on "coaches" at the bottom left:
<https://www.usahockey.com/backgroundscreen>

This step requires a SportsEngine account. If you were a student coach last year, your parents were required to set up a new account for your student coaching registration. Use that account number in the screening system registration. You cannot use the account your parents used to use for your player registration at CYHA.

If you do not have a new SportsEngine account, the screening page will direct you to a link to create one.

It would be best for a parent to assist with the background check. It's very simply, but needs to be filled out correctly.