

## Head of the Lakes - Scorer and Announcer

1. Arrive at no later than 15 minutes prior to the scheduled start time of the game. If you are taking the opening shift for the day, please arrive 20 minutes early to assist with set-up and testing of the PA system.
2. We will be using the Gamesheet at all rinks except Fryberger. This is an iPad app and the iPads will be left with our HOTL Rink Manager or at the scorer's table if games are back-to-back.
3. All team rosters are pre-loaded into Gamesheet. You will simply "Google" the team and the roster will prefill. For games at Fryberger, the scorer will need to obtain roster stickers for the score books from the team manager. If you need help, ask the HOTL Rink Manager for assistance. IN EITHER CASE, you need to identify the starting lineups for each team from their team manager or coach. If there are any names which you are unsure of how to pronounce, please ask the team manager or coach to provide the pronunciation.
4. Be attentive to the game. Communicate with the officials and clock operator on goals, assists and penalties.
5. Record all goals scored and assists and the time remaining in the period when they occurred. Be alert in situations if the game is running-time as the clock won't stop for reference.
6. Record all penalties, and time remaining in the period when they occurred. Do not record the time they return to the ice until the actual time. The "out" time may be less than the original penalty if a goal is scored or more if the penalties are coincidental and waiting for a whistle.
7. In the instance of coincidental penalties, you may write down on a scratch pad the time after which a whistle will allow those players to return to the ice.
8. Record all penalties assessed to non-players
9. Indicate the time which each team takes their time out
10. At the end of the game, the referee must sign-off on the game. Obviously, the refs are aware of this, but as the scorer, you need to be aware that you can't just walk away without this done.
11. If Gamesheet is not operational, or your game is at Fryberger, and you are using the scorebook, a copy of the scoresheet must be provided to each team. The sheets are color coded based on home, away and officials. Officials may only ask for a copy if they have to report an ejection or other major infraction
12. If you are using the scorebook, make sure that you are pressing firmly with the pen so that what you are writing transfers to all 3 sheets beneath the top sheet.

### Announcer:

1. The National Anthem will be played at each rink before the first game of the day. Use your phone connected to the PA system OR held to an open mic to play the anthem. If the first game involves a Canadian team, you will also play the Canadian anthem in the same manner.
2. Announce the Welcoming Script that will be available in the rink packets and be provided by the HOTL rink manager
3. Announce all goals scored and assists, giving player names and numbers
4. Announce penalties assessed, and when a team returns to full strength following a penalty.
5. Announce when there is one minute left in the period