

By-Laws
Stanwood Lacrosse
Stanwood, WA
August 30, 2021

ARTICLE 1 – Name and Organization

Section 1 – The name and organization shall be Stanwood Lacrosse.

Section 2 – The organization took place on October 14, 2013.

Section 3 – Stanwood Lacrosse is a member sport of the Stanwood Camano Junior Athletic Association (SCJAA).

Section 4 – The term of this organization shall be perpetual.

ARTICLE II – Purpose

Section 1 – The purpose of Stanwood of Stanwood Lacrosse shall be to provide

opportunities to play Lacrosse for boys and girls in the Stanwood, and Lakewood school districts.

ARTICLE III – Government

Section 1 – The principal offices of Stanwood Lacrosse shall be in the city of Stanwood, Snohomish County, WA.

Section 2 – The Board of Directors shall be the governing authority and shall establish and maintain the policies and procedures of the organization.

Section 3 – The Board shall be free to rent space and purchase property to carry out the duties of the organization.

Section 4 – The fiscal year of the organization shall be from October 1st the September 30th, inclusive.

ARTICLE IV – Membership

Section 1 – Members are defined as a parent or guardian of a registered player.

Section 2 – Registered players are non-voting members.

ARTICLE V – Officers

Section 1 – GENERAL STATEMENT

- a. **Officers.** The Officers shall comprise a Board of Directors limited to the following positions: President, Vice President (Boys - Youth), Vice President (Boys – HS), Vice President (Girls – Youth), Vice President (Girls – HS), Treasurer, Secretary, and three (3) at large positions. Officers shall be called to office by vote of the membership at the annual meeting. Except as provided in paragraph (b) below, the Board of Directors are the only positions created by these By-Laws.
- b. **Committees and Appointees.** The Board of Directors has the authority to create committees and positions to which it may

delegate any specified aspect of its responsibility. The Board of Directors has the authority to dissolve any committee or position which it created. Every committee shall have a chairperson, responsible for the overall operation of the committee, who shall be appointed by the Board of Directors. The Board of Directors may delegate the responsibility for selecting the chairperson to the committee.

Section 2 – ORDER OF SUCCESSION AND VACANCIES

- a. In the absence of the President, a Vice President shall preside at a Board Meeting. In the absence of a President at the Annual Meeting, the order of succession for the presiding officer shall follow the list of officers, in order, as listed in Section 1(a) of this article. In the absence of the Secretary at any meeting, the presiding officer shall select a director or member to take minutes.

b. If a vacancy occurs in any Board position after the annual meeting, the Board shall select a replacement within 60 days, by majority vote.

Section 3 – HEAD COACHES, ASSISTANT COACHES, AND VOLUNTEERS

- a. **Appointment.** Head Coaches are chosen by a 2/3 majority vote of the Board of Directors. Assistant Coaches and Volunteer Coaches may be selected by Head Coaches but must be approved by a majority vote of the Board of Directors.
- b. **Duties.** Head Coaches shall perform the duties determined by the Board of Directors. Head Coaches may delegate tasks and responsibilities to assistants and volunteers, as appropriate.
- c. **Compensation.** Coaches may be paid, or tuition may be waived, as determined by the Board of Directors.
- d. **Termination of Appointment.**

- i. **By Resignation.** A coach or volunteer may resign at any time.
 - ii. **Grievance.** Where a grievance exists against any coach or volunteer, such grievance may be brought before the Board of Directors by any two members in good standing. If the Board, after thorough investigation and consideration, believes the grievance to be true and substantial, then the appointment may be terminated at any board meeting upon a 2/3 majority vote of the Board of Directors. Notice of any such meeting, stating its object, shall be announced at least one week before the meeting.
- e. **Suspension.** A Head Coach may suspend an Assistant or Volunteer, pending further action from the Board of Directors. The President, or respective Vice President, may suspend any Coach or Volunteer, pending further action from the Board of Directors.

ARTICLE VI – Organization Finances

Section 1 – IN GENERAL

The President and Treasurer are the only authorized account signers. The Board of Directors may appoint one or more Assistant Treasurer(s) to assist with deposits.

Section 2 – FINANCIAL PLANNING

The financial planning of Stanwood Lacrosse shall be carried out through the medium of annual budgets for carrying out of the various programs of its work. Annual budgets shall be adopted by the Board. Additional expenditures may be authorized by the Board of Directors and will be reported at the next Board meeting.

Section 3 – ACCOUNTS

Financial receipts from all sources of income shall be accounted for by the Treasurer.

Section 4 – AUTHORITY TO BIND THE ORGANIZATION

The President and any Director authorized by the Board are the only officers who have

authority, in accordance with these By-Laws, to execute legal documents and contracts.

ARTICLE VII – Meetings

Section 1 – FOR BUSINESS

- a. **Annual Meeting.** The annual meeting should be held some time during the last month of the fiscal year for the purpose of election of all Directors, reviewing proposed budgets, and other business. Officers called at the annual meeting shall assume their duties at the beginning of the new fiscal year.
- b. **Special Meetings.** The Board of Directors may call for a Special Meeting. Notice of the meeting shall be given as directed by the Board, the particular object of such meeting being clearly stated in the notice. Notice shall be given at least one week prior in advance for meetings on especially important matters not otherwise provided for.

- c. **Quorum.** Four members shall constitute a quorum at an annual meeting or special meeting of the organization.
- d. **Rules Governing Meetings.** Robert's Rules of Order shall be recognized as the general pattern for the conduct of all meetings.
- e. **Voting.** Members must cast their votes in meetings in person. Proxy or absentee votes shall not be allowed. No person may vote more than once. Each registered player shall constitute one vote for their respective parent or legal guardian.
- f. **Executive Session.** At any meeting of the organization, the Board may by majority vote, elect to go into Executive Session excluding therefrom all members not designated in the motion from the Executive Session. The purpose of the Executive Session shall be to achieve harmony among the Board as to the organizations business and direction.

Section 2 – BOARD OF DIRECTORS

The Board should meet at least once per month. Meetings of the Board may be held at any location that is reasonably expected to be able to accommodate members and spectators. Unless the Board provides otherwise, meetings of the Board should be scheduled at the Board meeting immediately prior. The Board may hold emergency meetings as circumstances require. A quorum for meetings of the Board is defined as at least four members, including the President or a Vice President.

Section 3 – PUBLIC NOTICE

Public Notice, as referred to in these By-Laws, may be accomplished through email or social media, such as Facebook, so long as the Board of Directors determines the method is reasonable and appropriate, and this determination is recorded in the Board's minutes.

ARTICLE VIII – Property

Section 1 – All property is owned by Stanwood Lacrosse. Should any division arise, all property shall be retained by Stanwood Lacrosse. Should the organization be dissolved, all property shall be retained by SCJAA.

ARTICLE IX – Amendments

Section 1 – Amendments and changes to these By-Laws may be introduced through written motion at any Board meeting, but shall not be acted on until a subsequent annual or special meeting, at which time a two-thirds vote of those members present at the meeting and voting shall be required for acceptance; provided, however, that at least four members are present at such meeting, and that notice of the proposed change or amendment be announced publicly with 30-days' notice.

Adopted August 30, 2021, by the membership and current Board of Directors.