

Board Member Responsibilities 24-25

The following list is not limited to but includes the responsibilities for the upcoming Girls Hoops season

President Mark and Preston

- Create board meeting agendas
- Host and lead board meetings
- Host and plan of Tip-Off Night
- Host and plan of Banquet
- Appoint duties and responsibilities of board members

Vice President NA

- No Vice because of Co-Presidents

Secretary Katie Miloch

- Record actions and notes at all board meetings
- Keep a correct record of all meetings
- Send the head coach minutes to be posted on the Girls Hoops webpage

Treasurer Christine Nielsen

- Receive, report & care for money belonging to the organization
- Keep an accurate account of receipts & expenditures. Any purchases by the head coach should be reported and documented to the treasurer
- Work with the head coach to provide a budget prior to the start of each Girls Hoops season
- Provide a budget update at each Girls Hoops board meeting
- Provide an updated statement deposits/withdrawals at each Girls Hoops board meeting
- Provide start-up cash and deposit all Girls Hoops tournament funds.
- Provide tournament break-down

Head Coach Mitch Wolding

- Reserve gym space for practice & tournaments
- Create practice schedules
- Coordinate all Raider Rookie operations
- Host summer youth camp
- Banners (Rookies & Youth Teams) & Meet the Players posters
- Assist with Tip-Off Night & Banquet
- Bracket Printing
- Coordinates Introduction Nights & Meet the Players Night
- Help coaches register for GNBL (if needed)

Board Member—NOT NEEDED IN 24-25

- Manage try-outs for 7th & 8th grade (if needed)
- Appoint panel of judges for try-outs.
- Create evaluation process / form
- Communicate to parents the results

Board Member Preston

- Promotes and fills open board member positions
- Coordinate off season camps & activities (Shot-Club)
- Sponsorships (Shot Club, Rookies, Ect)

Board Member(S) Mark & Letty

- Set-up clothing store with Mada (Carol) prior to the Girls Hoops season
- Collect warm-up shirt sizes and order through Mada
- Collect 3rd grade t-shirt sizes and names for black t-shirt order through Mada
- Order coaches shirts
- Distribute all clothing order materials

Board Member NEEDED

- 7/8 Home tournament director
- 7/8 Record and post all scores at each home tournament
- 7/8 Report scores to GNBL
- 7/8 Assign roles for each home tournament including: admissions, concessions, set-up & clean-up
- 7/8 Create concession parent worker schedule

Board Member Mark

- 5/6 Home tournament director
- 5/6 Record and post all scores at each home tournament
- 5/6 Report scores to GNBL
- 5/6 Assign roles for each home tournament including: admissions, concessions, set-up & clean-up
- 5/6 Create concession parent worker schedule

Board Member Preston

- 3/4 Home tournament director
- 3/4 Record and post all scores at each home tournament
- 3/4 Report scores to GNBL
- 3/4 Assign roles for each home tournament including: admissions, concessions, set-up & clean-up
- 3/4 Create concession parent worker schedule

Board Member Dan Preston

- Girls Hoops Newsletter
- Girls Hoops Social Media

Board Member Letty

- Coaches Gifts
- Thank you cards

Board Member Matt

- Provide & collect all scorebooks, practice jerseys & basketballs
- Maintain inventory on all scorebooks, practice jerseys & basketballs