



Westerville Rowing Club
Board Meeting Minutes

September 25, 2024, 6:30 pm-10:00 pm
Autmow, 108 E College Ave, Westerville, OH 43081

1. Invited Attendance

- a. Present:
 - a.i. Chair- Jeff Latimer
 - a.ii. Vice Chair- Melissa Kappes
 - a.iii. Secretary- Allison Marshall
 - a.iv. Treasurer- Bruce Binnig (also Master's)
 - a.v. Members-At-Large:
 - a.v.1. Victor Rosenberg
 - a.vi. Coaches: Not at this meeting
 - a.vi.1. Grace Bordner: Women's Head Coach
 - a.vi.2. TJ Scarpa: Men's Head Coach
 - a.vi.3. Betsy Binnig: Master's Coach
 - a.vii. Not in attendance:
 - a.vii.1. Jeff Klima
 - a.vii.2. Howard Bruss: Director of Rowing and U14 Head Coach

2. Approve Board Meeting Minutes

- a. August Board Meeting MOTION to approve. Seconded. Passed 5/0
- b. August Coaches Meeting MOTION to approve. Seconded. Passed 5/0

3. Meeting Recordings

- a. MOTION to record transcript of board meetings and delete after notes and minutes are approved. Seconded. Passed 5/0

4. Budget

- a. **Need timeline on reporting and ability to compare YOY:** Not ready, can send by next weekend
- b. **Update on past year vs plan**

5. Equipment

- a. **Truck:** Seatbelt latch for truck needed.
- b. **Launches:** launch 7 engine has a serious issue, might be shot.

- c. **Dock insulation:** still working from previous purchase, have enough for 4 of the 6 docks before more needed.
 - d. **Glow row:** Grace has suggested lights she's used before. Rowcraft \$475 for enough for 5 boats. MOTION to order a set to test. Seconded. Passed 3/2.
 - e. Denison
 - e.i. **Interested in buying a launch. We have two leaning against trees – anyone know what's up with them?:** MOTION to sell any of the small john boats. Seconded. Passed 4/0, 1 abstains.
 - e.ii. **Interested in buying an 8 or a 4:** Have Tim look at what's on site that we don't row much that he's willing to work with.
 - e.iii. **Would like to scrimmage with OSU the same Saturday as Haxton 10/26:** No longer needed.
 - e.iv. **Do members [Denison] need to join our roster with USRowing:** Discussion about this possible need; conclusion was they do not need to join roster.
6. Boathouse update
- a. Charter sent out but nothing has been done with it yet.
 - b. **NEED draft charter sent to Adam and committee.**
 - c. Melissa requests to join the committee.
7. Coaching Updates
- a. **NEED (HOWARD) updated background checks on**
 - b. **Roster-related: NEED coaches to verify who's rowing against their rosters and return any differences to Howard**
 - c. Howard
 - c.i. Progress: no updates due to Howard's absence
 - d. Coaches
 - d.i. **howard to touch base with all coaches.**
 - d.ii. **Review of pay scale for assistant coaches.**
8. Communications
- a. Issues with multiple platforms
 - a.i. **Using sports engine as the single platform.** Howard has been testing with U14
 - a.i.1. **NEED UPDATE and to set an EDD for transitioning.**
 - a.ii. **NEED to investigate SportsEngine to see what it can do,** talk to the company and investigate.

- b. **No single 'all team' or 'all parents' chat:** see above
- c. **Parents' request for transparency RE bylaws, meeting notes, financials:** *Melissa to have Caitlin post the bylaws*; Will post meeting minutes when approved.
Financials - Bruce will have something to post.
- d. **App such as Gusto, does payroll, onboarding, HR:** Lattimer's suggestion. Is a Dec 7 topic. Interfaces with Quickbooks. Is cheap. Use for head coaches, not necessarily assistants.

9. Seasonal Updates

- a. Registration
 - a.i. Caitlin has requested to order unis and registrations at the same time to speed up the ordering deadline. We can include ordering information up front.
 - a.ii. Need confirmation of dues:
 - a.ii.1. MOTION to keep winter dues the same. Seconded. Passed 5/0
 - a.ii.2. MOTION to keep spring dues the same. Seconded. Passed 5/0
- b. Regattas
 - b.i. Replacement for Hoover
 - b.i.1. Discussion of options for replacement.
 - b.i.2. Review of Hoover Fall Classic cancellation.
- c. Looking Ahead
 - c.i. Dec retreat prep
 - c.i.1. Discussion of Winter Season all parent meeting.
 - c.i.2. What's our running list **Not discussed.**
 - c.ii. Spring:
 - c.ii.1. Other dates for home regatta? **Not discussed.**
 - c.ii.2. Restrict to 4s and 8s, minimize small boats. Aim for two events per athlete as a benchmark.

Not Discussed:

10. Safety

11. Committee Updates

12. Additional

- a. Website/Calendar: any wants or needs to add to the calendar (educational)?