

# Eagan Athletic Association - Board Meeting Minutes

**Thursday, September 28, 2017**

President, Andy Lancette	X		Director of Basketball, Ken Martin	X
President-Elect, Trudy Kenney	X		Director of Cross Country, BJ Knight	
Outgoing Treasurer, Darci Dawson Incoming Treasurer, Megan Brewster	X		Director of Football, Josh Anderson	X
Vice President, Dave Grounds			Director of Lacrosse, Mike Adair	X
Director of Facilities, Greg Byrne	X		Director of Soccer, Skip Newton	X
Director of Program Initiatives, Robb Muller	X		Director of Softball, Jacki Stalboerger	X
Director of Web Strategy & Support, Darin Keuhn			Director of Track, Kathy Windels Andrea Mowrey, Proxy	X
Director of Coach Development, Mike Schwendinger	X		Director of Rugby, Eric Curtin Mike Cass - Proxy	X
Incoming Director of Baseball, Jack Esser	X		Director of Volleyball, Alyssa Dahlheimer	X
Administrative Assistant, Heather Lorentz	X		Director of Wrestling, Lisa Jensen	X
Guests: Jonathan Moore, City of Eagan	X			
Leslie Defries, Lacrosse	X			

Meeting was called to order at 7:36 p.m. by President, Andy Lancette

**City of Eagan Update** – Jonathan Moore

Renovations and construction began at Goat Hill on July 24<sup>th</sup> and will be shut down for the fall season. Will reopen June 1, 2018 provided there are no delays.

Quarry Park construction delayed until 2018 and fields are unusable.

Rahn complex fields 2 & 3 did not begin this fall as planned. Project will begin spring 2018 and will not be usable spring/summer 2018.

Ohmann project of adding more greenspace will begin in 2018 and end in 2019.

**Approval of Minutes**

Minutes from the May 18, 2017 board meeting were reviewed by all present. Motion to approve the minutes was made by Trudy Kenney and seconded by Lisa Jensen. Motion passed. Minutes can now be posted on the EAA website.

**New Treasurer**

Megan Brewster will be taking over for Darci officially on October 1. Executive Committee approved the hiring of Megan for this position and a contract was offered, accepted and signed.

**Audit 2016**

EAA was issued a clean opinion. There was a change in reporting CD's. They are now classified as cash and cash equivalents. A few areas to work on are: double signatures on money counts, FDIC Insurance, documentation policy and whistle blower policy.

There were a few small journal entries for fund balances so final numbers may be different.

Motion to approve the 2016 Audit and 990 were made by Trudy Kenney and seconded by Robb Muller.

**New Directors**

Jack Esser will be replacing Jeff Eckerle as Baseball Director effective immediately.

Motion to approve the election of Jack to this position was made by Robb Muller and seconded by Lisa Jensen. Motion passed.

Leslie Defries will be replacing Mike Adair as the Lacrosse Director effective immediately.

Motion to approve the election of Leslie to this position was made by Lisa Jensen and seconded by Robb Muller. Motion passed.

**Baseball Update** – Jack Esser

Mark Taylor is stepping down as Baseball Treasurer.

Of the 21 Baseball board positions: five are vacant, ten are new to the board and 13 are in new positions on the board.

Will begin a sponsorship program this year.

Offseason training will be more rigorous and challenging.

**Basketball Update** – Ken Martin

Basketball program would like to use the credit card readers at their upcoming tournament in November and asked the EAA Board if they are willing to purchase an additional 7-8 units.

EAA Board did not commit to this as other sports such as baseball, soccer and softball are not able to use them due to lack of wifi.

It was suggested to check with Heartland to see if they will rent the readers. Ken will follow up.

Tryouts for the program are now complete. There are approximately 270 participants in the program. In House registration has also wrapped up and have over 300 participants in the 1<sup>st</sup>-3<sup>rd</sup> program.

Eagan Tournament is November 3<sup>rd</sup>-5<sup>th</sup>, girls will play at Burnsville High School due to limited gym space in Eagan.

It was also noted that the EHS Boys Head Basketball coach has expressed concerns as well as he is also limited in space at the high school.

Coaches meeting will be held in October. May have to hire several paid coaches this year. Looking at having paid coaches for all teams at the 7<sup>th</sup> and 8<sup>th</sup> grade levels next year.

8<sup>th</sup> graders will head to St. Cloud for their season ending tournament and girls will go to Duluth. Noted that parents would like to play somewhere else other than Rochester for their end of year tournament.

Practices for Travel begin October 9<sup>th</sup> and for In House begin October 23<sup>rd</sup>.

Nancy Hayes is the new treasurer for the program.

**Cross Country** – BJ Knight

- No update was given.

**Football** – Josh Anderson

7<sup>th</sup>/8<sup>th</sup> Grade SSYFL tournaments begin this week, with playoffs at the other levels starting soon.

EAA Night was a success.

Discussion on helmet reconditioning and if the football program is planning to have it done this year. Greg Byrne had asked to be notified if they will not be reconditioning the helmets for insurance purposes.

**Lacrosse** –Leslie Defries

Patty Martin is the new treasurer for the program.

Meeting with Eastview, Apply Valley and Inver Grove Heights to discuss box program options.

Lacrosse did not have a tournament last year.

Plan to meet with the City of Eagan to discuss a transition of the fields on Lexington/Diffley to Lacrosse.

Program will present their budget at the November finance meeting.

**Rugby** – Mike Cass

Biggest challenge is recruiting to replace the 23 seniors that graduated last year.

Working on budget for upcoming season.

**Soccer** – Skip Newton

Sage Kapaun is the new treasurer for the Soccer program.

Current challenges include filling key board positions such as tournament director and rec director.

Fall season included a new league called Twin Cities Suburban League and kids were split between this league and the MYSA league.

Offseason camp planning is underway.

**Softball Update** – Jackie Stalboerger

Just concluded fall season and now preparing for winter clinics.

Eleven teams were in the fall state tournament.

**Track Update** – Andrea Mowrey

Current challenges for the program are finding volunteers to run the meets each week. Looking to fill key board positions: merchandise manager, equipment, race day manager and begin transitioning of sport director.

Budget will be presented at the November finance meeting.

**Volleyball Update** - Alyssa Dahlheimer

There are seven travel teams and 70 in house participants this fall season. There are two people currently interested in taking on director roles in the program; Chris Robb and Michelle Brew. No one has stepped forward to take on Alyssa's role as overall Director of the program.

### **Wrestling** – Lisa Jensen

Preseason camp has better numbers than expected. There are 30 registered for the program.

Will have four coach this year. Two will focus on the older age group and two on the younger.

Registration is now open for the season.

### **Facilities Update** – Greg Byrne

Area under consideration for the new shed might be located too close to a sewer line. Greg has asked the City of Eagan for some plans to identify the exact location before he draws up design plans for the shed.

A sheet on shed etiquette was passed around to all present. This will also be emailed out the sport facilities directors within each sport.

Backboard update: The after school division called the installers of the broken backboard to inquire about the warranty. It was confirmed the warranty is only for one year and had expired prior to the incident. Cost of replacement and installation is \$1521 which the district is asking EAA to pay for. Greg will contact the manufacturer of the backboard to inquire about any warranty. This discussion has been tabled until Greg hears back from the manufacturer.

### **Coach Development Update** – Mike Schwendinger

Subcommittee met to look into other options for background checks other than Sport Engine.

Verified Volunteers was an option that charges \$15 and runs a monthly background check. Unclear if running a monthly background check without permission of each registrant is legal, and is a gray area.

Sport Engine has agreed to drop their current price per check from \$15 to \$14.

Mike recommended that EAA stay with Sport Engine. This discussion has been tabled.

### **Program Initiatives** – Robb Muller

Robb is looking into submitting a grant proposal on behalf of EAA for the US Bank Place to Play Grant.

If anyone has grant writing experience, please contact Robb.

### **Finance Committee Meeting Update** – Darci Dawson

Spring and Summer participation fees and scholarships have been charged back to the sport.

Treasurers should have their entries in by the 15<sup>th</sup> of each month.

### **Marketing & Technology Update** – Trudy Kenney

- PCA:
  - Slated for November 18<sup>th</sup>
  - Gift card giveaway
  - Location TBD
- Friday Folders:

- Interested sports should email Trudy within two weeks of this meeting
- Target audience is either K-2<sup>nd</sup> grade or 3<sup>rd</sup>-5<sup>th</sup>
- Adopt A Street volunteers: Baseball

Trudy is looking for someone to take over the Marketing Chair responsibilities. If anyone is interested, please contact her.

#### **Technology Update** – Darin Keuhn

- No update was given.

#### **Other**

- Subcommittees
  - No updates to report at this time
- Volunteer Recognition
  - Still seeking replacement for Cascade Bay Volunteer Appreciation event.
- Board Member Recruitment
  - Recruitment email was sent out in September to fill the following positions:
    - Director of Sport Programs
    - Director of Marketing and Communications
    - Secretary
    - Director At-Large (2-3 positions)

To date, Andy has received responses from five people that he will be following up with.

- Holiday Meeting
  - December 5, 2017 at Lost Spur Golf Course
  - Time TBD
  - RSVP Form will be available soon, one guest per invitee

#### **Upcoming Meetings**

Finance Committee– November 13<sup>th</sup>, 7pm @ ECC - Boardroom

Marketing/Technology Committee – No meeting date scheduled

Next EAA Board Meeting – Tuesday, December 5<sup>th</sup> @ Lost Spur Golf Course

Motion to adjourn was made by Trudy Kenney. Meeting was adjourned at 9:52 pm.