

Glencoe Youth Basketball Bylaws

Article I

The name of this organization shall be the Glencoe Youth Basketball, (hereinafter referred to as GYB) .

Article II.

The registered office for the transaction of the business of this GYB shall be located in the state of Oregon. The Board of Directors(hereinafter referred to as Directors) may, at any time, change the location of the registered office within Oregon. GYB may also have offices at more than one place in Oregon as the Directors may determine and fix by resolution.

Article III

The object of GYB shall be to promote sports, to organize competitive teams, to provide training in sports, and to promote skills that will benefit youth as they grow and enter high school such as teamwork, discipline, and sportsmanship. GYB is a nonprofit organization and is unrestricted to conduct any other lawful activity as long as it retains its nonprofit status.

Article IV

Section 1 Members will be the parents, legal guardians or both of the youth participants.

Section 2 Members must remain in good standing with regard to payment of annual fees.

Section 3 Annual fees are of comprised of a league fee, budgeted allowed tournaments, miscellaneous operating expenses. Fees shall be set semi-annually by the Executive Director, who shall consider information from the Directors and Members.

Section 4 Member status may be terminated by a two-thirds vote of the eligible votes at a membership meeting.

Article V

Section 1 The Directors shall be composed of at least one (1) but no more than five (5) individuals who may or may not be Members. There must be an odd number of Directors at all times. The interrim Executive Director, interim Secretary and interim Treasurer, may be Directors, but otherwise, no officer may be a Director.

The Advisory Board shall allow for the Head Varsity Coaches of the Glencoe Basketball teams (Boys and Girls), Glencoe High School Athletic Director, and anyone else asked by invitation of the Directors, who will act as an advisor to the Directors and team coaches but shall have no vote. The Executive Director must

sit on the Advisory Board. The Advisory Board may have no more than seven (7) members. The Advisory Board will select volunteer coaches for the competitive teams and provide training and guidance to the coaches as needed.

Section 2 The Officers of GYB shall be as follows:

- A. Executive Director
- B. Secretary
- C. Treasurer

The Officers must meet at least monthly and must communicate to the Directors monthly.

Section 3 All Directors shall be elected by the Members at the Annual Meeting by a majority vote of the Members in attendance. All Directors shall serve for a term of two and a half (2.5) years, 2 years of which will be fulfilling the duties of the office and an additional half-year to serve on the Advisory Board. No person shall hold more than one office, with the exception of the need for interim officers. The minimum even number of Directors will be elected in even number years, and the minimum odd number of Directors will be elected in odd calendar years. At least one Director must be elected or reappointed every year. Glencoe High School Coaches cannot serve as Officers or Directors. A High School coach, if a Member, may be elected to the Board of Directors.

Section 4 All Officers must be elected by majority vote of the Directors. An Officer may also be removed by majority vote of the Directors. When an Officer spot is vacant, the Directors will elect an interim person to the vacant Officer position.

Section 5 The duties of the Officers shall be as follows:

- A. The Executive Director shall preside at all meetings, shall be in charge of equipment, and shall be General Manager of GYB. The Executive Director will be in charge of try-outs for competitive teams working in cooperation with the Advisory Board's selected volunteer coaches.
- B. The Secretary shall be responsible for all communications, both internal and external, and shall keep the official records of GYB, including minutes of all meetings, obtain EIN, and maintain annual registration with the State of Oregon.
- C. The Treasurer shall receive, disburse, and account for all funds of GYB which shall be kept in a bank designated by the Officers. Also, the treasurer is in charge of all tax matters and compliance.
- D. Any Officer duty may be delegated, but the delegator is primarily responsible for any outcome of the delegation.

Section 6 Any Director failing to attend meetings in such a manner as to consistently cause a quorum to not be established shall have his continued tenure subjected to a vote of the Members in no less than ten nor more than thirty days from the last meeting of Directors where a quorum was not established. Any Director may be removed from the Board by a fifty one (51) percent vote of the Members present at a membership meeting.

Article VI

Section 1 Meeting of the Members shall be held at the call of the Board provided that meetings occur at least twice yearly (Fall and Spring).

Section 2 The meeting, normally held in Spring, shall be called the annual meeting and shall be for the election of the Board and presentation and adoption of the annual budget by the majority of attending Directors.

Section 3 A quorum of the Board is required at all meetings to conduct business. A quorum is defined as the majority of Directors present. The Board are required to hold at least quarterly meetings in order to discuss business for GYB.

Article VII

Section 1: Committees may be appointed as needed by the Board with an Officer specified in the appointment as the lead being responsible for the performance of the committee along with one Director being represented on the committee and any other personnel required.

Article VIII

Section 1 Each Director shall have one vote with the Executive Director voting only to break a tie.

Section 2 Membership voting: each household shall have one vote for a Director.

Article IX

Section 1: GYB will be required to maintain two bank accounts, one operating account and one reserve account as defined below. Nothing in this Article is intended to jeopardize the non-profit status of GYB. If this intent cannot be maintained as written, the provisions will be interpreted in such a way as to make them compliant with maintaining non-profit status.

Section 2: The operating account will be used for the annual budgetary expenses, new uniforms as needed, new basketballs as needed, and other operational expenses. Grant funding are deposited in the Operating Account as long as consistent with the granting institution. The second account, the reserve account, will be funded by the Executive Director to be used for long term expenditures such as large purchases (separate or aggregated, over \$5000) and other disbursements as determined by the board. In addition, 100% of

fundraising dollars raised by the youth, will be placed in the reserve account. Any remaining balance in the operating account is to be moved to the reserve account for future expenditures at the end of each fiscal year. Reserve accounts must hold up to three years operating budgets or otherwise specified by the Internal Revenue Service.

Section 2: Expenditures of over \$5000 whether separate or aggregated, will be voted on and approved by a majority of the Board unless the expenditure was already included in the proposed budget and approved by the voting majority of the Board.

Section 3: All checks written from any account will be required to have two signatures and no Officer may be allowed to write checks for reimbursement to themself.

Article X

The fiscal year of GYB shall be from June 1st to May 31st the following year.

Article XI

These bylaws may be amended by a two-thirds vote of the Members provided that the amendment has been presented in writing at the annual meeting.

Article XII

The rules contained in the current edition of Roberts Rules of Order shall substantially govern GYB in all cases in which they are applicable and do not conflict with these bylaws.

Article XIII

It is hereby certified that these Bylaws have been adopted by Members of Glencoe Youth Basketball, a Oregon Non Profit Organization on this 15th day of March, 2017.

(Interim) Executive Director: _____
Jeremy Stewart

(Interim) Secretary: _____
Jeremy Stewart

(Interim) Treasurer: _____
Jeffrey Eischen