

**Hastings Hockey Boosters Meeting Minutes**  
**Meeting Date: August 10, 2025**

**Roll Call:**

x	Curtis Gerrits (President)	x	Danielle Durow (Dir. of Girls In-House)		Jake Caneff (Referee Coord.)
x	Dave Fullerton (Vice President)	x	Joey Trautman (Dir. of Bantams/Jr. Gold)	x	Lisa Ferdig (Registrar)
x	Kari Erickson (Treasurer)	x	Dan Gallahue (Dir. of Youth In-House)		Jayson Solberg (Technology)
x	Tony Horton (Secretary)	x	Adam Elling (Director Learn Hockey)		Verena Busch (Tourn. Coord.)
x	Cory Ferdig (Director of Operations)		Adam Elling (Recruiting Coordinator)		Craig Latch (Sponsorship Coord.)
x	Sean McCabe (Director of Hockey)	x	Ben Percy (Travel Hockey Commissioner)	x	Brad Wells (Goalies Coord.)
	Kristy Meyers (Dir. of Volunteers)	x	Adam Welch (Director of Squirts)		Kent Winkelman (Apparel Coord.)
x	Kristin LeFebvre (Charit. Gam. Mgr.)	x	Brian Meyer (Director of Peewees)		Luke Fenton (Dryland Coord.)
x	Adam McNamara (Dir. Girls Travel)		Mikayla White (Director of Revenue)		
x	Tim McNamara (In-House Commis.)		Tony Ciro (Director Girls 10U)		

**Approval of Agenda:**

Agenda amended to add:

“Past Due Items” under Treasurer Officer Reports, and

“Tournament Coordination” under Vice President Officer Reports.

A motion was made by Cory, seconded by Sean, and carried to approve the amended August 10th agenda.

**Approval of Minutes:**

A motion was made by Tim, seconded by Adam, and carried to approve the July 2025 meeting minutes.

Topic	Discussion
<b>Membership Comment</b>	<ul style="list-style-type: none"> <li>• None.</li> </ul>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• President – Curtis Gerrits               <ul style="list-style-type: none"> <li>○ Handbook updates: Received several suggested edits. Will have a draft version ready for approval next month.</li> <li>○ Scholarship/financial assistance update: Received 5 scholarship requests.</li> <li>○ Season start-up expectations: It is extremely important for Travel Directors to provide consistent messaging and communications with parents.</li> </ul> </li> <li>• Vice President – Dave Fullerton               <ul style="list-style-type: none"> <li>○ Golf tournament: Planned for Oct 10 at Emerald Greens. Looking for donations and hole sponsors.</li> <li>○ HDMN update: Lots of work happening behind the scenes. 100-day event planned. Seeking volunteers to work the merch trailer. General volunteer sign-up is now online.</li> <li>○ Website update/level pages: Level Directors please update your level webpages.</li> <li>○ No D8 meeting in July</li> <li>○ Reminder – Schedule requests/blocks: Almost done scheduling October ice time. Contact Dave asap if you have an ice time request or want to block a period of time.</li> <li>○ Tournament coordination: Still seeking someone to fill Tournaments Coordinator role. In the meantime, we will be depending on Level Directors and extra volunteers to help.</li> </ul> </li> <li>• Treasurer – Kari Erickson               <ul style="list-style-type: none"> <li>○ Past due items: Sent reminder emails to folks with past due items.</li> </ul> </li> </ul>

## Hastings Hockey Boosters Meeting Minutes

Meeting Date: [month] [day], [year]

(continued)

<b>Director Reports</b>	<ul style="list-style-type: none"> <li>● Travel Hockey Commissioner – Ben Percy <ul style="list-style-type: none"> <li>○ At next month’s meeting, the Hockey Development Committee will propose establishing teams at the following class divisions: <ul style="list-style-type: none"> <li>▪ Bantam A, B1, C</li> <li>▪ Peewee AA, B1, B2, C</li> <li>▪ Squirt A, B1, B2, C, C</li> <li>▪ 15U A, B</li> <li>▪ 12U A, B1</li> <li>▪ 10U B1, B2</li> </ul> </li> </ul> </li> <li>● Director of Hockey – Sean McCabe <ul style="list-style-type: none"> <li>○ Hockey Development Committee update: Presently interviewing for Head Coach positions. Our dryland facility will be ready for use soon.</li> </ul> </li> <li>● Gambling Manager – Kristin LeFebvre <ul style="list-style-type: none"> <li>○ Need to purchase bingo software.</li> <li>○ Planning to start using a meat raffle wheel—cost savings</li> <li>○ Gambling Manager presented gambling reports</li> <li>○ A motion was made by Kari, seconded by Sean, and carried to approve the July 2025 and August 2025 LG1004 Monthly Gambling Reports.</li> <li>○ Previous months’ gambling record keeping documents are always available for review--please contact Kristin or Curtis</li> </ul> </li> </ul>
<b>Coordinator Reports</b>	<ul style="list-style-type: none"> <li>● Recruitment – Adam Elling <ul style="list-style-type: none"> <li>○ Several Recruitment events planned: Try Hockey For Free, Sept 13, 12:00-1:00pm, also planning to participate in the city-wide Halloween Party</li> </ul> </li> <li>● Registrar – Lisa Ferdig <ul style="list-style-type: none"> <li>○ Are age waivers needed for less-than-4-year-old Learn Hocky participants? Registration instructions state that players must be 4 years old by September 1<sup>st</sup> in order to participate in Learn Hockey. As a general rule we want to encourage kids to participate in our LH program. Let’s aim for leniency and consider allowing kids that don’t meet the birthday deadline to still participate.</li> <li>○ Some players have been registered without first completing the Volunteer Registration. This is a reminder that kids cannot be rostered until their Volunteer Registration has been completed.</li> <li>○ A player will not be rostered until their past due payments have been paid in full.</li> <li>○ Interstate waivers take a long time to get approved.</li> </ul> </li> </ul>
<b>Old Business</b>	
<b>New Business</b>	<ul style="list-style-type: none"> <li>● Waiver requests <ul style="list-style-type: none"> <li>○ A motion was made by Sean, seconded by Kari, and carried to approve 1-year discretionary waivers for M. Youngquist and L. Youngquist who both have a Hastings mailing address but attend school in Cottage Grove.</li> </ul> </li> </ul>
<b>Board Comment</b>	<ul style="list-style-type: none"> <li>● We are working to create a board member survey—hoping to have it completed by next meeting.</li> </ul>
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>● A motion was made by Sean, seconded by Joey, and carried to adjourn at 7:44 pm</li> </ul>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>● Next Meeting: September 14, 2025</li> </ul>

Attached documents:

LG1004 Monthly Gambling Report to Members (July 2025 and August 2025)

MINNESOTA LAWFUL GAMBLING

**LG1004 Monthly Gambling Report to Members**

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

**The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.**

Organization: Hastings Hockey Boosters Meeting date: August 10, 2025

<b>Documentation Provided</b>	<b>Reporting Requirements for each form of lawful gambling conducted</b>
<p>1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following:</p> <p>LG100A Schedule B2 LG100C LG100F</p>	<ul style="list-style-type: none"> <li>• Gross receipts.</li> <li>• Dollar amount of all prizes paid out.</li> <li>• Total value of all merchandise prizes awarded from each form of gambling conducted.</li> <li>• Lawful purpose expenditures.</li> <li>• Profit carryover reconciliation.</li> </ul>
<p>2. Copy of check register or itemized expense journal that includes electronic transactions.</p>	<p>Complete details on all allowable expenses including payee, amount, date issued, and purpose.</p>
<p>3. Copies of distributor invoices or perpetual inventory records.</p>	<p>Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.</p>
<p>4. Copy of the month-end physical inventory.</p>	<p>Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.</p>
<p>5. Copy of itemized bank statement reconciliation (LG100F).</p>	<p>Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.</p>
<p>6. Fund loss report.</p>	<p>Any fund loss discovered during the month.</p>
<p>7. Correspondence and other documents:</p> <p>Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program</p>	<p>Correspondence sent or received relating to the lawful gambling operations.</p>

**LG1004 Monthly Gambling Report to Members**

**Authorization of Expenditures**

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

**Preapproval: Allowable Expenses**

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		\$9,000.00	Yes
Compensation and Payroll		\$10,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$6,000.00	Yes
E Pulltabs Equipment		\$5,000.00	Yes
E Linked Bingo		\$1,000.00	Yes
Misc. Services and Supplies		\$3,000.00	Yes

**Preapproval: Lawful Purpose Expenditures**

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:

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Organization: Hastings Hockey Boosters Meeting date: September 8, 2025

<b>Documentation Provided</b>	<b>Reporting Requirements for each form of lawful gambling conducted</b>
<p>1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following:</p> <p>LG100A Schedule B2 LG100C LG100F</p>	<ul style="list-style-type: none"> <li>• Gross receipts.</li> <li>• Dollar amount of all prizes paid out.</li> <li>• Total value of all merchandise prizes awarded from each form of gambling conducted.</li> <li>• Lawful purpose expenditures.</li> <li>• Profit carryover reconciliation.</li> </ul>
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E Linked Bingo		\$1,000.00	Yes
Misc. Services and Supplies		\$3,000.00	Yes

**Preapproval: Lawful Purpose Expenditures**

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:
