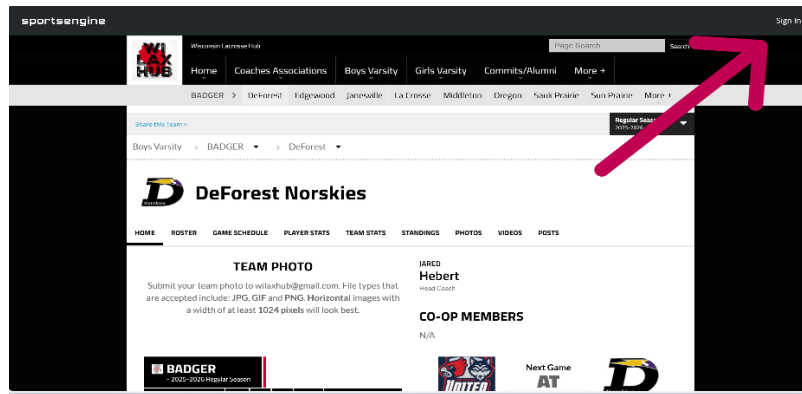
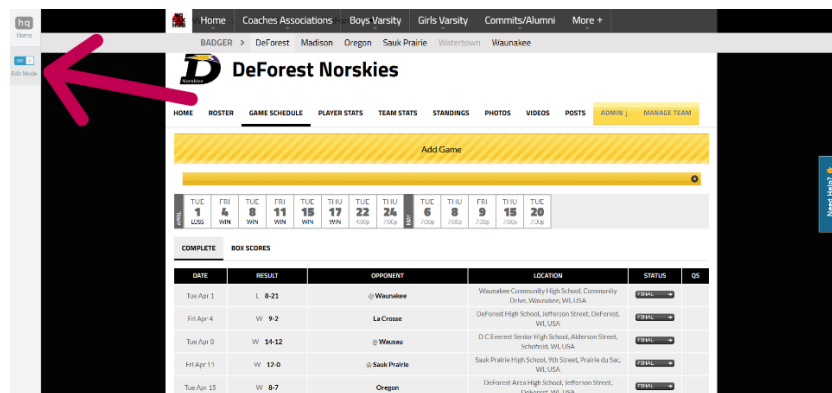


INSTRUCTIONS - GAME SCHEDULE

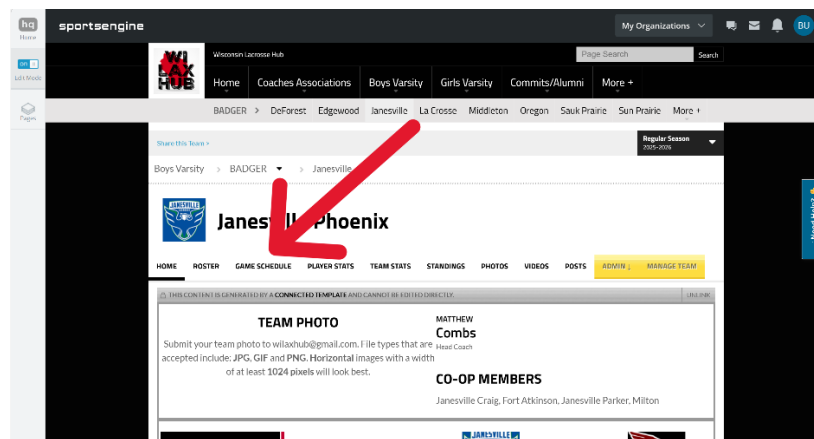
1. Go to the Wisconsin Lacrosse Hub website <https://www.wisconsinlacrosse.hub.com>
2. Navigate to your team page under the Boys Varsity or Girls Varsity tab
3. **Sign In:** In the upper right corner, click on Sign In.



4. **Edit Mode:** Find the Edit Mode icon on the left side of your screen. Click on the left side of the Edit Mode icon to switch into edit mode.

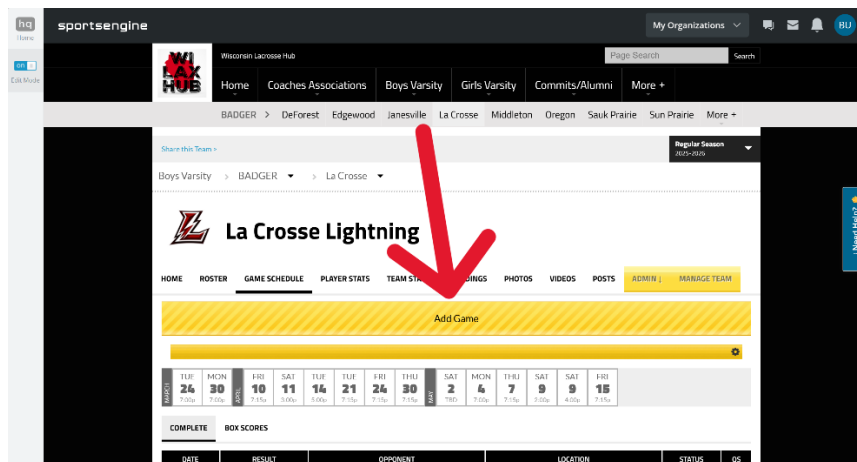


5. Click on **Game Schedule**

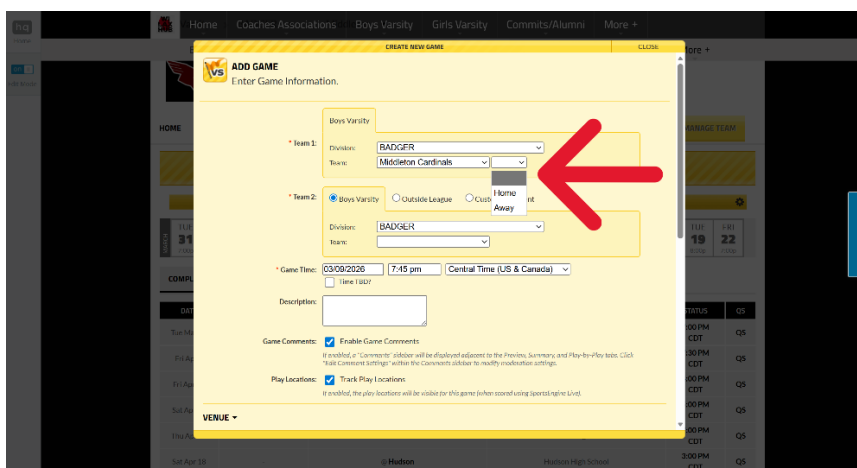


Add a New Game

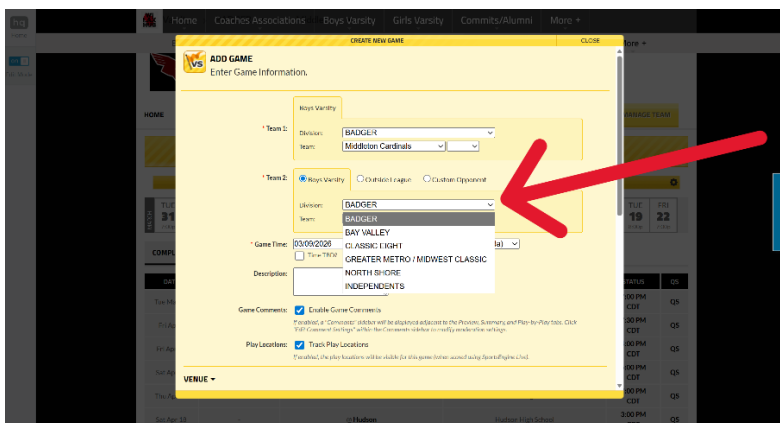
1. Click on Add Game

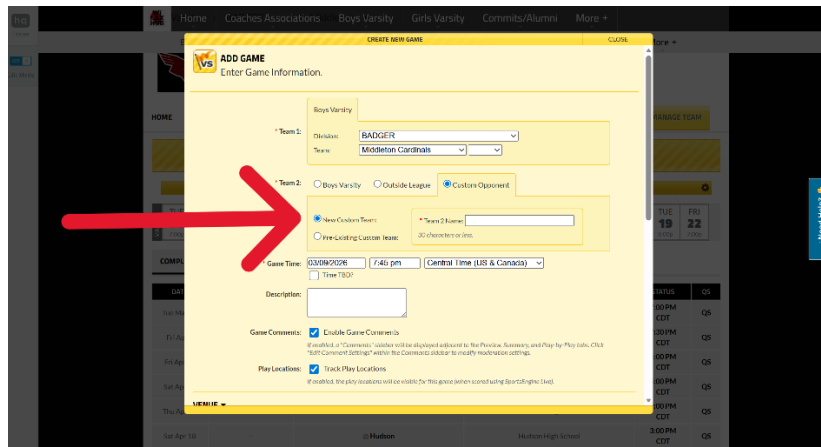


2. Team 1: Your Division (Conference) and Team should automatically be selected for Team 1. Select Home or Away for your team.

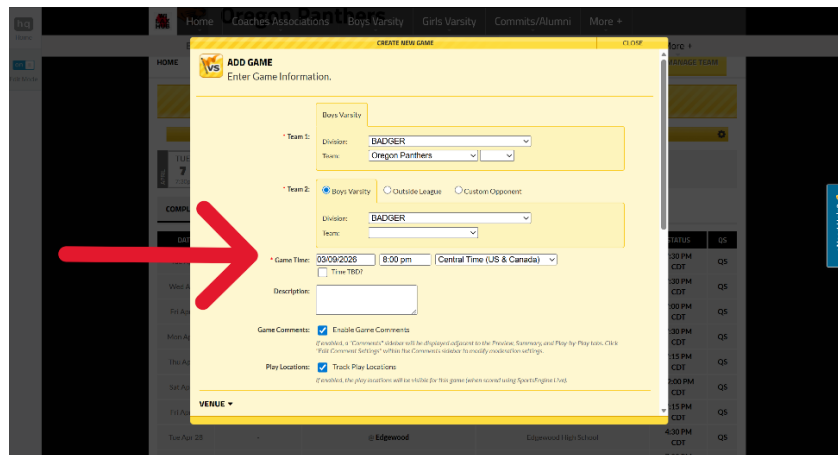


3. Team 2: Select the appropriate Division (Conference) and Team for Team 2. If you are playing a team that is not a WIAA sanctioned team, select Custom Opponent and New Custom Team. Then enter the Team Name.

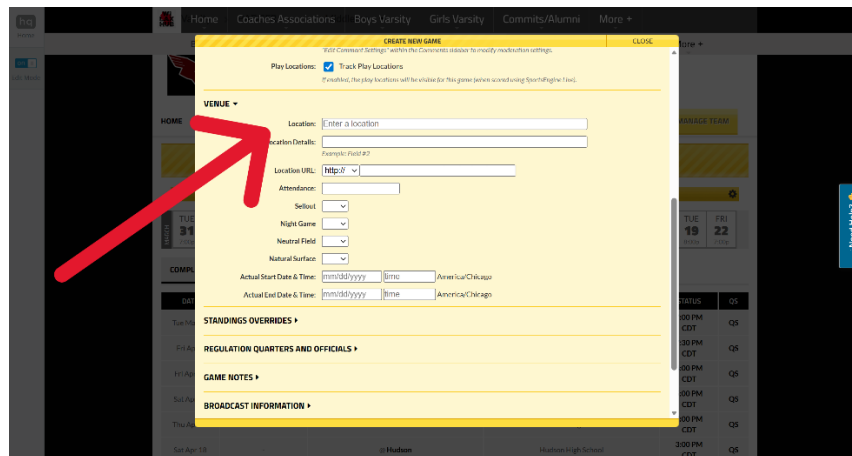




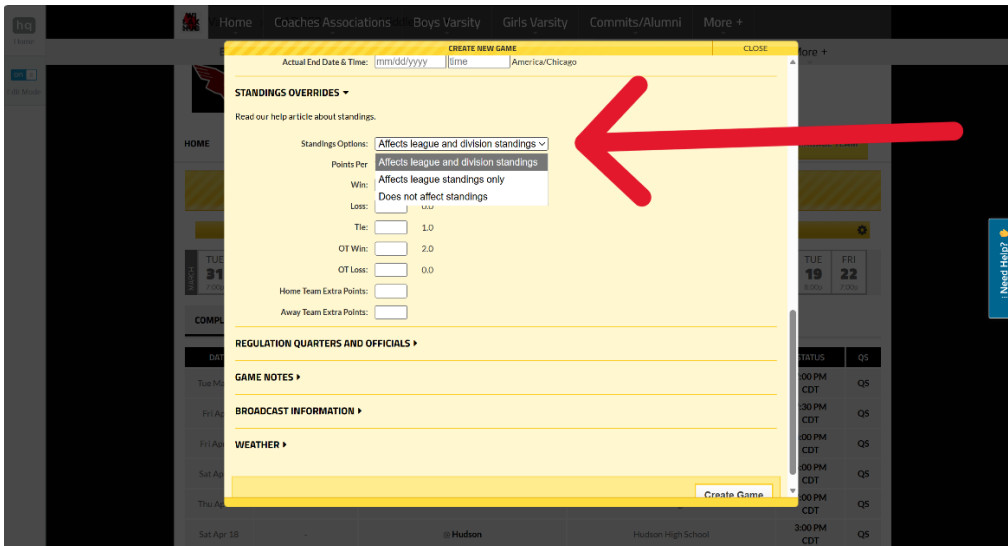
4. Enter the date and time for the game. Select Time TBD, if appropriate.



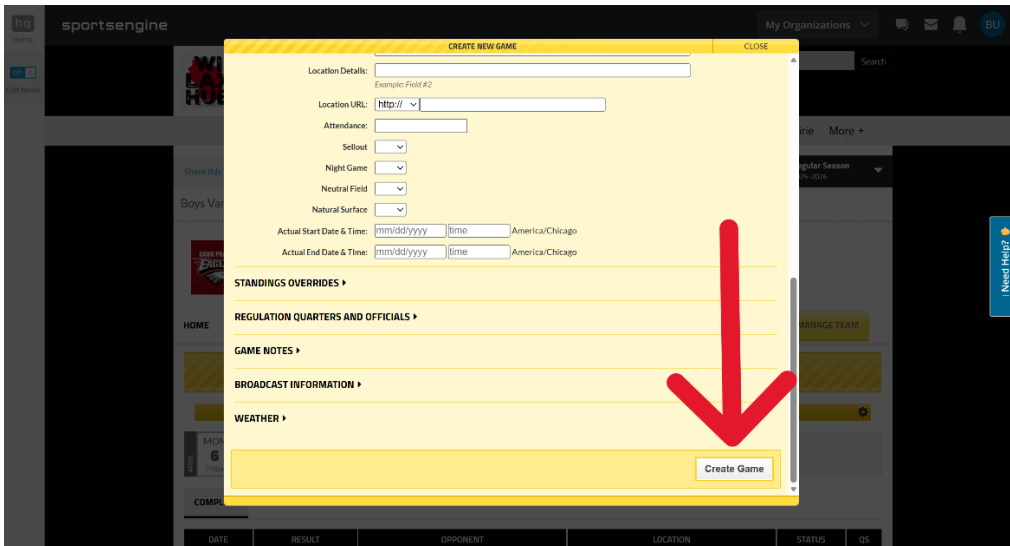
5. Venue (OPTIONAL): Enter the location for the game.



6. **Standings Overrides** are preset to count a game toward League (State) and Division (Conference) standings.
1. If you are playing a game that does not count for League standings, such as Wisconsin high school club team, under Standings Overrides/Standings Options, select “Does Not Affect Standings.”
 2. If you are playing a game that does not count for Division (Conference) standings, such as a 2nd game against the same conference opponent, under Standings Overrides/Standings Options, select “Affects League Standings Only.”

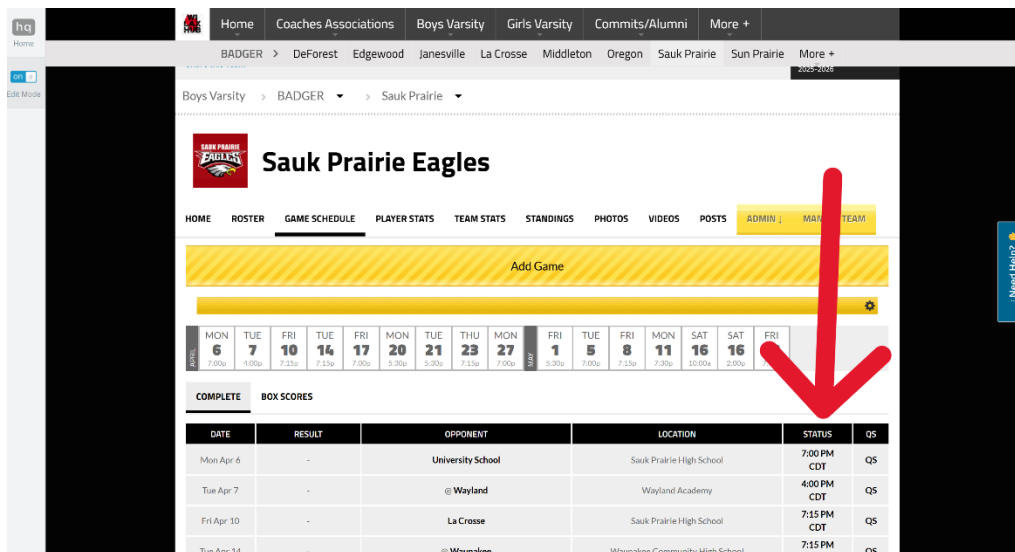


7. Click Create Game

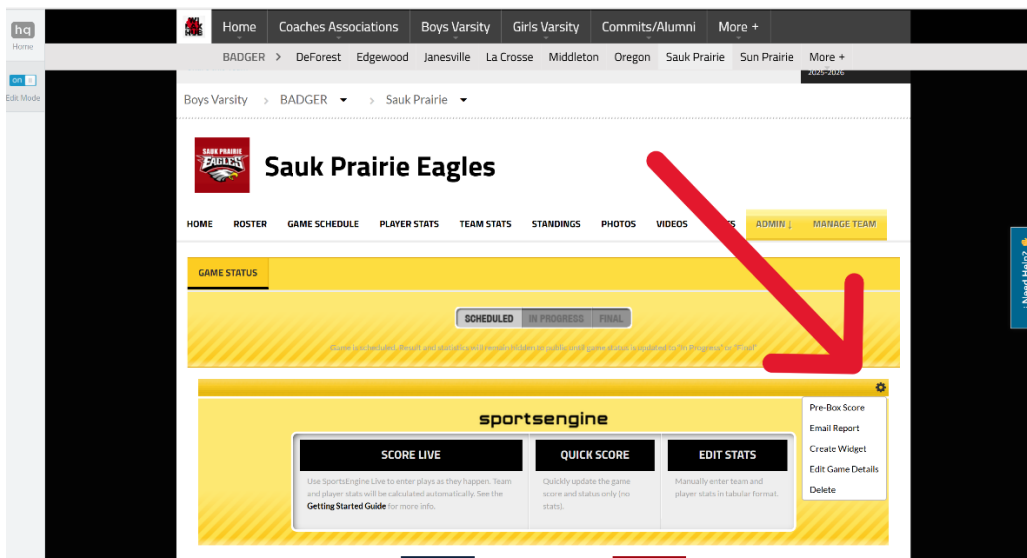


Delete a previously entered game

1. Click on the Status of the game (usually the game time or TBD).



2. Click on the cog icon.



3. Select Delete to delete the game.
4. Confirm that you want to delete the game.

Edit a previously entered game (See screenshots above.)

1. Click on the Status of the game (usually the game time or TBD).
2. Click on the cog icon.
3. Select Edit Game Details to edit the game. Edit as needed and click Save Details.