



# AC Girls High School Hockey

## Booster Club Meeting Minutes

Monday, March 6, 2023

New Hope Ice Arena - Mtg rm 1, 7:00 pm

### Attendance:

Name	Position		Name	Position		Additional Attendees
Rick Mack	<i>President</i>	X	Chad College	<i>Vice President</i>	X	Jen Johnson
Kevin Monogue	<i>Treasurer</i>	X	Allison Riestenberg	<i>Secretary</i>	X	
Matt Cook	<i>Head Coach</i>	X	Jenn Sondrall	<i>Outgoing President</i>	X	

### Group Agenda:

1. **Booster Fees - final update**
  - a. A few still outstanding: Kevin and Jenn S are working on 4 company matching programs.. Others outstanding: One family paid for 1 of 2 kids (will pay for the 2nd), 1 family didn't pay, 1 pd half of fees.
  - b. One corporate benefits check went to the high school, Kevin is tracking this down
2. **New Booster Board position openings:** New Fiscal Year starts April 1st, voting on new candidates for positions must occur at the April booster board meeting.
  - a. New **Secretary** for 2023-24 season > Jen Johnson has stepped up, will shadow Allison during next season. .
  - b. Need a new **VP** (for Chad) > possible option in the works
  - c. Need a new **Treasurer** (for Kevin M) > possible option in the works
  - d.  Allison: Send out an email to whole group with Board and Volunteer Coordinator openings
3. **Volunteer position openings for 2023-24:** looking for people to take on these roles next year
  - a. Volunteer Coordinator
  - b. Fundraising Coordinator
  - c. Game Photographers
  - d. Social Media/Marketing coordinator
  - e. Grant Coordinator
4. **STP Schedule for summer - ETA on program plan**
  - a. Tentative plan: 3 days a wk on-ice (Probably afternoons), 2 weights/strength/conditioning sessions (before M/W ice), starts the week after school ends thru the end of July, 6 wks.
  - b. Thursdays will be scrimmages (OPC, Mpls, Hopkins)
  - c. Matt: will wait until the youth program is done to send out info (before next meeting)
5. **Other Summer Options** for players > families can locate their own options.
  - a. [4Te Hockey College Prep Clinic \('25-'27 grads\)](#)
6. **Amazon Smile** issued a \$17.98 donation as a result of AmazonSmile program activity between October 1 and December 31, 2022. The donation was deposited to your organization's bank account between February 8 - 11, 2023
  - a. There will be 1-2 more distributions but the program is no longer available.

### Group Old Business:

1. **Dick's Sporting Good Grant**
  - a.  Allison: review paperwork for Grant from Shelly Rausch , determine if anything else needs to be done to close this out. Send thank you email with photo.
2. **Alumni:**
  - a.  Matt and Jenn S will add contact information for our 3 outgoing seniors to the Google Alumni Contacts list.
  - b.  Allison will move the contacts around
3. **Future: Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.

- a.  Was being handled by Shelly Rausch, need someone to take this over
- b.  Rick and Matt will work on this project over the spring/summer 2023. Look at KJ Branding site.

## President Report: Jenn/Rick

### New Business:

1. Center Ice Room: looking at future use and activity, beyond just parents using it during games, something for players (additional food)?
2. The interface for game day volunteers (for food and game day sign ups) > want to make it easier for families to use, get reminders. The Boys HS use the Dibs in SportsEngine, will look into that and other options.
3. Jenn will change President info in Google to Rick and give Rick admin rights.
  - a. Rick: collect all passwords for Google Booster Board accounts to make transitions easier.

### Old Business:

1.  Invoice was sent to AHS AD, Larry Tate, for \$1000 for the part they agreed to pay for the new home jerseys. We are waiting for the check from the school. The school wants to pay the vendor, not us directly in the future.
2.  Done, in the youth associations' hands. Rick talked to the youth association about permanently mounting the music equipment in the boxes, and working out how to handle replacing them if they get broken (buy a reserver # of them).
  - a. Matt talked to Brian Thule (youth president) and Brian has brought it up to the youth association.
3.  Still in the works (part of booster/company matching) > 2 families that haven't paid for **Fall Clinic**. > Jenn is following up on the company donation sites
4.  Done> Get \$50 gift card for pay Michaela Dixon for 'fun' shots on picture day
5.  Done> Get \$50 gift card for Helge for Alumni Night, after we get the link to the pictures (we did receive the link to the pictures)

## Vice President Report: Chad

### New Business:

1.  Set up a meeting with Larry at AHS to introduce Rick to the AHS athletic office group
2. Additional possible fundraiser: (idea from Beth at Pub 42): : calendar - selling a "day" for a specific dollar amount. Group will keep this as an option, but would prefer to have the girls sell something like the coupon cards instead of just asking for money.

### Old Business:

1.  Done> Get an 11x17 team poster printed at District printers, w/ a 1" minimum border for the team to sign. Matt will post this in the locker room for the girls to sign.
2. **Future items:**
  - a. Fundraiser: Impact Fundraising Coupon Cards, get girls involved in fundraising for the team (see notes from October 2022 meeting). Matt is considering this for a spring/summer campaign (July), not during season. Maybe during an STP day.
  - b. Sponsorships: Pick a date in the summer as the 'start' of our sponsorship drive. Send out program outline to families a couple of times during the off season, in mid to late summer (1st one during STP; 2nd one in August;

## Treasurer Report: Kevin

### Bank Status:

1. Current Bank Balance (if all outstanding items clear): **\$29,056.64.**
2. Bank Activity IN/OUT since last meeting:
  - a. Pd: Danny (fall 2022 clinic)
  - b. Pd: partial payments on Banquet items (some are paid for, others are still outstanding)
3. Outstanding/going out in future:
  - a. Banquet outstanding invoices that will close out after the banquet is done
    - i. Funds going out \$4700 (room, food, gifts, gift cards, awards, etc.)
    - ii. Janie (videographer for video) - paying them \$500
    - iii. Will get back a \$500 deposit from the food vendor
    - iv. Received \$1055 (from families)
  - b. Matt will get an invoice from Paige for the Captains Practices in fall 2022
  - c. Insurance (Yrly bill) due in March 2023

### New Business:

1.  Set a budget meeting in Mid April, must occur before May meeting, where budget is voted on. Budgeted to have \$10-15K left, we will have closer to \$29K left.

- a. Date/time: 5pm April 16th, Location: TBD (Frankies? Wahlberg)
  - i. Discuss electronic payment options at this meeting too
2.  Working on Taxes before April next meeting
3.  Set up Bank meeting with Rick. Rick never received his bank credit card, and discuss electronic payment options.

### Old Business:

1.  Set up alternate pmt options - Jenni M researched this:
  - a. Cannot have any more than \$599 in any account at any one time (for tax purposes), so \$ needs to be transferred out ASAP.
  - b. Venmo - Suggestion: Someone on the booster board set up a new Venmo personal account, someone who has never had a Venmo account b/c a phone number is attached to the Venmo account. Link it to the booster's bank account. Can't be set up as a business or we get charged fees.
  - c. Zelle - is a possibility too. .
  - d. PayPal - Group decided to keep this even though there are fees (non-profit 1.9% fee minimum).
2.  Insurance coverage (contact: Zach): Currently, we are covered this year, paid \$400/yr for \$5K coverage
  - a. Work with Zach to get quote for increasing insurance coverage to cover the new equipment (bags, gloves, jerseys, etc) in additional \$5K increments up to \$50K, and what exactly is covered
  - b. Matt is working on determining the replacement costs for the new equipment, everything in locker room (TVs) after storage room shelves gets built
  - c. 12/5: Waiting for a reply from Zack.
  - d. 1/2/23: Waiting for Zach...I followed up and hoping for response by Monday meeting
  - e. 2/6/23: Waiting for Zach...Matt C needs to reach out to him.
    - i. We just received the invoice for \$385 for the year's renewal for the original coverage
  - f. 3/6/2023: still working with Zach on finalizing the amount changes
3. **Future discussion:** Suggestions to collect or allow families to supplement booster fees:
  - a. Talk to Larry/AD about making the booster fees and fees for captains practice. The school won't pay directly for booster fees. School will only pay for a percentage of the equipment charges.
  - b. Could increase booster fees to include captains practices so it's one fee.
  - c. Could set up invoices to go out at intervals thru PayPal.
  - d. Set up an early bird discount on fees?
  - e. Heggies - for every pizza you sell, you get \$X against your outstanding booster fees
  - f. Do a itemized invoice for each family outlining the booster fees and the other stuff (sweatshirts, food),
  - g. Set up a formal scholarship fee
  - h. Use the fundraising event this summer to go towards booster fees per kid. (kid must show up to get credit)

### **Coach Report: Matt**

#### New Business:

1. Finalized quotes for new equipment next year:
  - a. Customized breezer covers (estimate from All Star Sports) > \$1850
  - b. Helmets for the girls (high quality) > 30 helmets \$6K est.
  - c. Knit (away) replacement jerseys - 40 away jerseys, \$5K to \$6500
  - d. Sublimated (home) jerseys - order 10 new jerseys to replace this year's outgoing seniors and next year's seniors (\$650)
  - e. \*\*Girls can leave with the helmet, white jersey, gloves and bag > as long as they play thru their senior year
  - f. Proposal by Chad:: purchase breezers, away jerseys, replacement home jerseys (wait on helmets)
    - i. 2nd: Kevin
    - ii. All in favor, no dissenting votes.

#### Old Business:

1.  South rink will get new dashers/glass over this summer, will need glass images behind the boards
  - a. We want Wings Territory on the home bench, can we sell the away bench signage??
  - b. Ask Mark Severson at the rink who pays for this.
2. **Insurance Coverage:**
  - a.  Get Kevin an estimate of replacement costs for the new equipment, everything in locker room (ex: TVs) and storage room.
  - b.  Matt reach out to Ins broker
3. Next year's schedule 26 games: have signed contracts for 24 games, still waiting for contracts on 2 games
4. **Future Items:**
  - a. Possible goalie family discount off Booster fees each year or put additional \$ into training for the goalies.

- i. 10/3/2022: Group decided to table this, discuss it next season.
- b. **Scrimmage Fest 2023:** Research alternatives, don't want to play that many games in one day next year.
  - i. Matt is lining up 2 different days of scrimmages
- c. **Bus Trip:**
  - i. 2/6: Bus trip to Mankato, and New Ulm 11/17 - 11/18/23
  - ii. 3/6: Update> Mankato (east) for Friday night game, New Ulm fell thru, looking for Saturday

## **Secretary Report: Allison**

### **New Business:**

1. New Secretary candidate: Jen Johnson

### **Old Business**

1. **Future Items:** Photography: Booster Board is open to considering hiring a photographer next season to take pictures at home games, discuss after the season ends.

### **Website updates**

1.  Amazon Smile program - ended on Feb 20. 2023. Removed from website.

## **Next Month - April Agenda (Monday, 4/3/2023 - Location TBD):**

- 1.
2. Need room reserved at rink (next couple months)
3. **Vote on candidates for Board positions:**
  - a. VP
  - b. Treasurer
  - c. Secretary
4. **Volunteer position openings:** looking for people to take on these roles next year
  - a. Game Photographers
  - b. Social Media/Marketing coordinator > possibly Jerry M
  - c. Grant Coordinator
  - d. Volunteer coordinator
5. May: approve budget
  - a. Start golf tournament planning

Meeting adjourned - time: 8:47pm

Secretary: Allison Riestenberg, Date: 3/7/2023