



AC Girls High School Hockey
Booster Club Meeting MINUTES
Thursday, March 13, 2025
Meeting Room 1, 7:00 pm

Attendance:

Name	Position		Name	Position		Additional Attendees
Rick Mack	President	x	Susan Otto-	Treasurer	x	Erinn Staples x
Lisa Reberg	Vice President		Jackie Thoennes	Secretary	x	Aaron Zimmerman
Matt Cook	Head Coach	x				

March Agenda:

1. Approve February 2025 Meeting Minutes- post.
2. **Fiscal year ends** Mar 31, 2025
 - a. Booster board position elections (all positions are for 1 year):
 - i. Before March meeting:
 1. Call for nominations for all position(s); invite all booster club members to the March meeting for vote (Multiple emails were sent to all Booster Club/U12 families)
 2. **Nomination due date: Monday, March 6th, 2025.**
 - a. **President:** current Nominee > Rick Mack
 - b. **Vice President:** current nominee > Lisa Reberg
 - c. **Treasurer:** current nominee > Susan Otto
 - d. **Secretary:** current nominee > Jackie Thoennes
 3. Motion for nominees on as listed above ; - All- Ayes: nays:0
 - a. *Jackie Thoennes, Susan Otto, Lisa Reberg, Rick Mack voted into the positions listed above for upcoming season*
 - ii. March meeting - Vote on nominations (for all positions)
 1. *Approved and voted in all nominees listed*
 - iii. April meeting - newly elected booster board takes over
 - b. Identify candidates for **Volunteer (non-voting) positions.**
 - i. **Webmaster duties: Erinn Staples/Jackie Thoennes** update the calendar for games, practices, special events, etc., update all necessary web pages as needed, like the main page, Holiday Tournament, team managers and coaches, fundraising, etc.
 - ii. **Social Media manager:Erinn Staples** promote the team and players with timely posts to AC Wings Girls HS Hockey social media channels (FB, Instagram, X (formerly Twitter)). Solicit contracts for photographers for special events/games/etc. for the season, manage photographers during the season. Coordinate with photographers (hired and volunteer) to get access to pictures in a timely manner. Organize the photos, post visuals, etc. on Google Drive. Manage social media email accounts.
 - iii. **Event Coordinator: Erica Cooper** manage and organize events during the season, direct volunteers.
 - iv. **Volunteer/Game Day Ops Coordinator:Aaron Zimmerman** setup and manage SignUp Genius shifts for Game Day Ops and events.
3. **STP Dates**
 - a. Matt Cook has dates email to Jackie and
4. Matt- Next year game schedule
5. **Upcoming Special events: Need dates for 2025-2026 Special Events**
 - a. **Girls Youth Night - 12/11/25**
 - b. **Alumni Game - 12/27/25 6pm-7:30pm**
 - c. **Teacher Night - 11/25/25**
 - d. **Senior Night - 01/27/26**
 - e. Jackie give Matt/rink dates above-

Past Events Recaps:

1. **End of year banquet - Date Sunday, March 2nd**
 - a. Update on Budget/actual expenses- don't have a bills/invoices yet-
 - b. Any things to do differently next year- start earlier on prepping for books etc, extra books for senior family members
 - i. Take down need more time
 - ii. Pictures before banquet starts
 - iii. Do earlier banquet, possible brunch
 - iv. Photo booth for pics take award winners right after banquet is finished
 - c. 115 RSVP
 - d. Carla Berg Award: Winner- Lauren Mlekoday
 - i. Rick Mack will get info to XXX
 - ii. Jackie to update website information, Rick Mack will contact her about it

Start here w/ revisions for March agenda (remove done items and add any new items)

President Report: Rick

New Business:

1. Rick will set up a 2025-2026 Booster Families contact list and add these parents to this list and update alumni

Old Business:

1. Locker room remodel package-

Vice President Report: Lisa Reberg

New Business:

1. Not present

Old Business:

Treasurer Report: Susan Otto

Bank Status:

1. P & L Balance: 5,842.00
2. Current Bank Balance: 23,728.00
3. No bill from Danny for cage.
4. Golf tournament? Or sell Gertens? Or an extra day of selling coupon cards? Sell pizza's. Beer bust? More ideas for fundraising.
5. Treasurer position shadow 2025-26 Susan season.
6. Incoming since last meeting: fundraising & donations & Holiday Classic team payments

New Business:

- 1.

Old Business:

1. **Budget items to note:**
2. **Coaches** salary- budget cuts-

Coach Report: Matt

New Business:

1. Schedule for next year 2025-2026 will give to Jackie add to April agenda
2. Planning next year bus trip confirmed 11/21/25 Two Harbors and 11/22/25 Moose Lake

3. Getting equipment list together for next year- not sure how many plan for next year for parka etc -need list for incoming players/families - 9th graders moving up to summer camps range 3-9 new players possible
 - a. Need to order gloves
 - b. Need to order jackets not sure how many/size to order yet
 - c. Bags for left and one goalie, ordering 10
 - d. Refresh/new warm up jerseys.

Old Business:

1. 2025-26: new equipment needs:
 - i. Need to wait for Fall to place the order, need roster names and numbers
 - b. Matt will do inventory of equipment needs for the budget meeting: Started with Mark.
 - i. New bags
 - ii. CCM Parkas (need to get jacket order done early in the summer)
 - iii. New gloves (down to 3 in size 12 and need more of them)
 - iv. White jerseys to replace upcoming year's senior's jerseys (replace them 1 yr ahead of schedule)
2. 2025-26 Game Schedule
 - a.
3. 2025 Holiday Tourney: December 29-30, 2025
 - a.

Secretary Report: Jackie

New Business:

1. Jackie email- Need payments from \$1250-OPC, \$50-need from Bloomington email-AD Quan
2. The last By-laws were signed on August 8, 2021. Were there a new set of signatures done last year? No changes have been done, no need to update.
3. Matthew Rappaport has added 2025-2026 calendar year, start adding next year hockey season games etc

4. Order special pucks for 30th- Holiday Classic Logo not year Jerry Mlekoday layout new design asking Suzie who she uses for trophies.

Old Business:

1. **Updates to Google Shared Contacts**
2. Conduct training session on managing the website
 - a. tags and getting upcoming season added to the tag list
 - b. managing pages based on what's happening in the season
 - c. Updating pages in a timely manner
 - d. Adding links for in-season photos (social media person) to main page- Erinn
 - e. adding monthly minutes (secretary) to Booster Board page
3. Set up new 2025-26 Season docs in shared Google Folder ([AC HS Girls Hockey 2024-25 player list](#))

Future Items:

1. Suggestions to the city:
 - a. Fix rink heaters on the bleachers side of the south rink.

Social Media/Website: Erinn

Website/Pages/Calendar updates

1. List awards from banquet.

Social Media posts

Upcoming Months Agenda :

Future agenda items:

1. **May/June** booster schedule: pick the date for the alumni game in December 2025. The rink mgmt wants us to ask for this ice in june/july) and book meeting room 1 for the after skate pizza party
 - a. Contact Youth Association Webmaster to get 2025-26 season JV and Varsity Tags added to website and attached to Girls HS hockey main tag

CURRENTLY SELECTED TAG(S):

Armstrong Cooper Youth Hockey Association

Armstrong Cooper Girls High School Program AC HS Girls V (2023-2024) AC HS Girls JV (2023-2024)

Select All Tags Clear All Tags

Teams

- Armstrong Cooper Girls High School Program
 - Armstrong Cooper Girls Varsity (All Seasons)
 - AC HS Girls V (2023-2024)
 - AC HS Girls V (2022-2023)
 - AC HS Girls V (2021-2022)
 - AC HS Girls V (2020-2021)

- b.
2. **June:**
 - a. order CCM Parkas from All Star - order replacements (estimate the # we would need to order)
 - b. Decide on fundraisers;
 - i. If Golf Tournament is included, find an event coordinator and start actively planning event, contact New Hope Golf Course to secure a date
 3. **July:** call Matt Remore at NHIA and book out meeting room 1 for all booster board meetings for the 1st Monday of the month for the upcoming season (switch to room 2 for months where we meet on the 2nd monday due to holidays, b/c youth meets in room 1 on those days)
 - a. Add dates to the 2024-25 schedule for the season
 4. **August:** Assign dates for special events. Once assigned, email Mark Severson and Matt Remore at the rink with the schedule, and book meeting room 1 for each event night.
 5. Add pasta feeds/breakfast to calendar

2025-2026 season:

Submissions for Hennepin County Grant, needs to be submitted by City, need to get info together for proposal

Proposed Capital improvements for locker room (Rick and Matt) > Look at [KJ Branding](#) site for examples

1. **Have \$3600 approx to carry over to next season's budget (2024-25)**
 - a. Future improvements:
 - i. Stick shelving area: [Ask to break out those stick areas for building this year](#)
 - ii. Rolling carts for Sparks machine, tape, etc.
 - iii. New stalls
 - iv. New stick racks
 - v. New weight rack in JV room
2. Project Progress:
 - a. July 2023, Rick drafted proposed plan for remodeling
 - b. Fall 2023: Rick Sent plans to 2 millwork contractors, will reach out to 3rd, awaiting numbers
 - c. 1/8/24: No more spending on this topic this season
 - i. Rick got numbers back from contractors.
 - ii. Rick: Contact Rink > put kick plates back on the newly wrapped locker room doors, the rink should have them from when they took them off or buy new ones. Make sure they all are uniform in size.
3. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.
 - a. Lisa Reberg will look at grants when plans are more finalized
 - b. *LR, MC and RM to meet and review plan and get overall budget together*

Meeting adjourned: 8:11pm