



Central Bucks West Football Parent Club

Board Meeting Agenda August 20, 2024 2024 Season

Start - 7pm

Adjourned – 7:55 PM

Board Members Present:

1. Kristie Patterson, Senior Co-President
2. Monica Gerace, Senior Co-President
3. Cindy Wilson, Junior Co-President
4. Dawn McFadden, Junior Co-President
5. Jennifer McGuire, Sophomore Co-President
6. Gina Bigley, Sophomore Co-President
7. Maureen Kedra, Freshmen Co-President
8. Jim Kimmel, Freshman Co-President - regrets
9. Allen Gerace, Treasurer
10. Stephanie Shantz, Secretary
11. Rob Rowan, Head Coach

1. Votes Since Last Meeting:

- a. To take all funds that are currently in the school account and transfer them to the CBWFPC account.

Kristie Patterson	Yes	Gina Bigley	Yes
Monica Gerace	Yes	Jim Kimmel	Yes
Cindy Wilson	Yes	Maureen Kendra	Yes
Dawn McFadden	Yes	Stephanie Shantz	Yes

Jen McGuire	Yes		
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b. To purchase a hydration system for the field for the players

Kristie Patterson	Yes	Gina Bigley	Yes
Monica Gerace	Yes	Jim Kimmel	Yes
Cindy Wilson	Yes	Maureen Kendra	Yes
Dawn McFadden	Yes	Stephanie Shantz	Yes
Jen McGuire	Yes		

c. Contribute \$150.00 to Coach Liam's go fund me to help support

Kristie Patterson	Yes	Gina Bigley	Yes
Monica Gerace	Yes	Jim Kimmel	Yes
Cindy Wilson	Yes	Maureen Kendra	Yes
Dawn McFadden	Yes	Stephanie Shantz	Yes
Jen McGuire	Yes		

d. To provide a free of charge full page ad for Taylor Outfitters (Courtney)

Kristie Patterson	Yes	Gina Bigley	Yes
Monica Gerace	Yes	Jim Kimmel	Yes
Cindy Wilson	Yes	Maureen Kendra	Yes
Dawn McFadden	Yes	Stephanie Shantz	Yes
Jen McGuire	Yes		

e. Supply protein bars for the players before and during the games.

Kristie Patterson	Yes	Gina Bigley	Yes
Monica Gerace	Yes	Jim Kimmel	Yes

Cindy Wilson	Yes	Maureen Kendra	Yes
Dawn McFadden	Yes	Stephanie Shantz	Yes
Jen McGuire	Yes		

2. Coaches Updates/Requests:

- a. No new updates
- b. Requesting half time snacks: bananas and cliff bars for JV/V and Freshmen (buy in bulk)
- c. Would like to hire a videographer- want to create hype videos every week and game nights to do recaps. Coach is connected with a guy and coming out next week.

3. Treasurer's Report:

- a. Updates:
- b. Bank reconciled through 8/10/24.
- c. Will have Monica Lindenmuth come to the next meeting

4. Important Dates:

- a. Scrimmage: 8/17/23 @ West vs. Archbishop Wood
 - i. Pretzels and gatorade/water after game
- b. Senior Hosted Dinner- 8/22/24 (Lindenmuths and Pudlos)
- c. Pregame meal: 8/23/24 Uptowne Deli
- d. Home Opener!!!! 8/23/24 Easton High School at West
 - i. Will sell programs and apparel
 - ii. Water and ball boys- freshmen will volunteer.

5. Important tasks to be completed prior to 1st game:

- a. Order pretzels for: all games, all JV and Freshman Games - Jen ordered pretzels.
 - i. New pretzel shop in New Britain
 - ii. Order 75 pretzels
- b. Sign up Genius:
 - i. Freshman games – pretzel pick up, half time snack, three parents to work chains (Jim and Maureen). Need to send out
 - ii. JV games- pretzel pick up and halftime snack (Jen and Gina). Need to send out
 - iii. Game day apparel and program sales (Jim and Maureen). Need to send out
- c. Order senior banner- completed, will be ready Thursday

6. Fundraising:

- a. Dine and Donates:

- i. Uptowne Deli- \$25
 - ii. Lucatellis- \$430
 - iii. Five Guys- \$223.30 and Ritas- \$240 = \$463.30
 - iv. Chipotle- Monday, 9/30 5pm to 9pm, approved
- b. Gold Card: complete!
 - i. 10-12th grade (15 cards) and 9th grade (10 cards)
 - ii. 3rd collection 7/15/24
 - iii. Total amount collected: roughly \$14,000
- c. Telethon:
 - i. Update from Jen McGuire
 - ii. Raised \$22,000 on 7/30.
 - iii. Amount raised through 8/18: \$30,653 of \$31,000 goal
 - iv. Links shared through social media has increased the total.
 - v. Last call for donations will be Friday, August 20th.
- d. Bag Bingo:
 - i. Update from Kristie and feedback
 - ii. Made \$11,690.58 after expenses (\$3,886.58).

7. Apparel

- a. Team Store- Taylor Outfitters will remain open. Added parent jersey and varsity jackets.
- b. Fan apparel- Jim and Monica ordered new apparel for the first game.

8. Open Positions for Committee Chairs

- a. Game day program coordinator - Still looking for volunteers.
- b. Website support person- Sam Levin
 - i. Update game da dates and sponsors
- c. Monica Lindenmuth was voted as the new treasurer and will shadow Allen and take over Treasurer position in the Fal

9. Pregame Meals – Everyone’s ads are accounted for.

- a. August 23 - Uptowne Deli (will be reusing ad and banner)
- b. August 29 - Mosquito Grill (will be reusing ad and banner)
- c. September 6 - Just Foods (will send ad and banner to email (cbwfootballprogram@gmail.com)
- d. September 13 - Pizza Village (will send ad and banner to (cbwfootballprogram@gmail.com))
- e. September 20 - Lucatellis (will be reusing ad and banner)
- f. September 27 – Ardana’s (Jen made ad)
- g. October 4 - Lucatelli’s
- h. October 12- Plumsteadville Inn (will be reusing ad and banner)

- i. October 18 - Lucatelli's
- j. October 25 - Chick Fil A - (Krista will send ad to email on 8/2).

10. Inventory paper supplies needs for pregame meals and Senior hosted dinners. plates, plasticware, dirt cups, napkins, plastic tablecloths.

- a. Monica did inventory and we need all the products- Monica purchased all paper items.

11. Senior Hosted Dinner

- a. \$550 will be remain the amount allowed for dinners
- b. Can do a potluck in the cafeteria as a backup.
- c. Kristie to reach out to Brian about the tables
- d. Send dates and addresses to Marge
- e. Freshman dinner will be hosted Wednesday before the last game against East in Cafeteria.

8/22/24	Lindenmuths and Pudlos
8/28/24	Pattersons and Geraces
9/5/24	Ambusters
9/12/24	Clemens and McGowans
9/19/24	Cafeteria
9/26/24	Cafeteria
10/3/24	Lucas and Geraces
10/11/24	Hutchinsons
10/17/24	Buck-Cafeteria
10/24/24	Cafe

12. Game Day Programs

- a. Jen McGuire are working with Kelley Tracey to complete it prior to first game
- b. Need to determine number of programs to be ordered for the first and second games-50 programs per game.
- c. Reached out to Jim at Promotion by Design to print the programs. Board voted yes to continue the relationship. Price \$4.90 per program order 50 or more.

13. Homecoming

- a. Date - Sept 27th @ Neshaminy game.

- b. Cheerleader gifts- flowers and Sophomore boys handed out
 - i. Shyla- head coach, Erin- team Mom
- c. Budget for gifts (previous year \$7.00)

14. Senior Night

- a. 10/18– North Penn game
 - i. Prep for this: Letters from seniors, frames, pictures from marge, cellophane and ribbon, flowers for mom, and order senior banners
 - 1. Need to put out seniors for their letters soon.
 - 2. Banners done through all state banners
 - ii. Work with cheer and band to decorate the stadium
- b. Sign up Genius- Sponsor a Senior’s door to take place on 10/17. Will send out mid September
- c. Sign up Genius- for setup at the stadium on 10/18

15. Youth Night

- a. Date: September 6th
- b. Reach out to middle schools Lenape and Tohickon, L.V. Romans
 - i. Lenape- Maureen, Tohickon- Jim, L.V. Romans- Monica

16. Sponsorship Opportunities

- a. G. Talley Carpet & Floor, LLC (Meg Talley) inquired about being a sponsor for next year. Jen McGuire is following up with her. Send email and follow up to Meg with program and bag bingo info, no reply yet, emails sent several times with no reply.
- b. Lucatelli’s would like to become a sponsor.

17. General Announcements

- a. Cafeteria has been reserved for Thursday night dinners back ups
- b. 2024 season banquet will be January 4, 2025. Date secured and deposit sent.
- c. Monthly updates will be send by Senior Reps through parent club email
- d. Yard signs will be done by Bob Shaw and order forms are available

Committee Chairs

Fundraising Committee	Jen McGuire and Gina Bigley
Game Day Programs	Erin Reiley and Jen McGuire
Senior Hosted Thursday Night Dinners	Kristie Patterson and Monica Gerace
Pre-game Meals/Post Game Snacks	Kristie Patterson and Monica Gerace

Senior Night	Cindy Wilson and Dawn McFadden
Youth Camp	Kristie Patterson, Monica Gerace, Jen McGuire
Parent Jersey/Yard Signs	Kristie Patterson and Monica Gerace
Game Day Spirit Wear	Jim Kimmel and Maureen Kedra
End of Season Banquet	Cindy Wilson and Dawn McFadden
Website Design/Updating	TBD

Next Meeting is: 9/16/24 @ 7:00PM

Location: Kristie Patterson's House