



Coon Rapids Youth Hockey Association

Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting

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| DATE: August 25, 2024 |
| TIME: 7:00pm (called to order at 7:04pm) |
| LOCATION: CRIC Conference room |

Participants

| | |
|---|--|
| <input checked="" type="checkbox"/> Kelly Traynor, President | <input checked="" type="checkbox"/> Tia DuHamel, Vice President |
| <input type="checkbox"/> Holly Bachman, Treasurer | <input type="checkbox"/> Kristin Hultquist, Secretary |
| <input checked="" type="checkbox"/> Stacey Johnson, Youth Traveling Director | <input checked="" type="checkbox"/> Dave Schmidt, Girls Traveling Director |
| <input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director | <input checked="" type="checkbox"/> Dan White, Recruiting and Retention |
| <input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director | <input checked="" type="checkbox"/> Jeremy Johnson, Player Representative |
| <input checked="" type="checkbox"/> Deb Pulskamp, Fundraising/Volunteer Coordinator | <input checked="" type="checkbox"/> Jessica Morgan, Communications Coordinator |
| <input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator | <input checked="" type="checkbox"/> Missy Walicke, Tournament Coordinator |
| <input checked="" type="checkbox"/> Perry Troyer, Equipment Manager | <input checked="" type="checkbox"/> Ashley Arntson, Sponsorship Coordinator |
| <input checked="" type="checkbox"/> Brian Morgan, Registration | <input checked="" type="checkbox"/> Sue Erickson, Gambling Manager |
| <input checked="" type="checkbox"/> Tim Matsch, Ice Scheduler | |
| <i>*Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.</i> | |



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Agenda items & meeting minutes

See Motions Made section for motion details on Agenda Items noted with an *

| Topic | Board Member | Agenda Items |
|------------------------------------|--|---|
| Attendance | Kristin Hultquist | Roll call: 7:06pm |
| Agenda * | Kelly Traynor | August 2024 |
| Prior Month Minutes * | Kelly Traynor | July 2024 |
| President & D10 Reports | Kelly Traynor | <ul style="list-style-type: none"> • NA-No D10 meeting only President's meeting • Mite Ref Seminar on 9/8 • Mite Director meeting on 9/11 • Locker room monitors will open lockers, using door stops the rink will provide. Champlin will help during tryouts. Tim will send Tia an updated schedule to build out sign up genius for LR monitors. • Centennial is considering hosting 19U |
| Treasurer Report * | Holly Bachman | <ul style="list-style-type: none"> • Significant Changes: None • Revenue Sources: <ul style="list-style-type: none"> ○ Gambling Donations, '24-'25 Registration • Employees (new/terminated/resigned): • Process and Controls: N/A • Identified Risks: N/A • Annual Audit (preparation, status, presentation): • Misc: <ul style="list-style-type: none"> ○ \$20K went into savings due to bank error, transferred to checking in August ○ Cash is lower due to spending income from last fiscal year and registrations not all in |
| Gambling Committee | Sue Erickson Kelly Traynor Kristin Hultquist | <ul style="list-style-type: none"> • Reviewed/discussed the following: <ul style="list-style-type: none"> ○ Completeness and accuracy of all deposits, game records, game counts/audits, raffles, and financial statements. • Accounting: <ul style="list-style-type: none"> ○ Reviewed/confirmed every aspect of the CRYHA Gambling Fund. |
| Gambling Report | Gambling Manager | <ul style="list-style-type: none"> • Significant Changes: NA • Gambling Sources (sources, sites, upcoming events, etc.) <ul style="list-style-type: none"> ○ eTab receipts are much higher than last year • New Employees: • Terminated Employees: • Donations (amount/to whom): <ul style="list-style-type: none"> ○ Suggested donation to CRYHA: \$25K • Process and Controls: N/A • Identified Risks: N/A • Compliance (rules, regulations, star rating): <ul style="list-style-type: none"> ○ 4 Star rating • Annual Audit (preparation, status, presentation): N/A • Gambling Financial Review: <ul style="list-style-type: none"> ○ July 2024 gambling activities and related expenses * ○ August 2024 estimated gambling activity and expenses * • Misc: |



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|-----------------------------|--------------------------------|---|
| | | <ul style="list-style-type: none"> ○ Contacted by Oak Roads, as of 9/20/24 they will no longer have gambling and wants CR. Hockey ASAP (10/1). Not sure if current tenants will take booth with them. Asking for board approval to get into Oak Roads and for up to \$3K for a booth if this moves forward.* Will need to clarify percentage of CRYHAs take. |
| Mite Director Report | Nick Hanzlick | <ul style="list-style-type: none"> • There will be no full ice Jamborees • 32 kids have signed up for JCC so far • Sent out ref survey • Last week of Mite camp • D10 was giving push back on why there is not an A team. Decision with competition committee. |
| Admin Committee | Tia DuHamel | <ul style="list-style-type: none"> • Brian is working on getting USA Hockey registered, background checks and SafeSport done • Setting up locker-room sign-up form in Sign Up Genius for PTO • There are still 4 players that need to pay off balances from last year before being allowed to skate in PTO tryouts (2 boys traveling, 1 girls traveling and 1 mite). Tia to provide list to Dave and Stacey. |
| Hockey Ops Committee | Stacey Johnson Dave Schmidt | <ul style="list-style-type: none"> • FHIT ice disappeared • Blue ox will rent Powerade room for \$300. Checking with Dan on extra SLP ice • Front load schedule and play a lot of games before high school • Now have a B1 team instead of a B2 |
| New Business | | <ul style="list-style-type: none"> • NA |
| Good & Welfare | | <ul style="list-style-type: none"> • NA |
| Adjourned | Kelly Traynor | <ul style="list-style-type: none"> • Time: 8:40pm |



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Motions Made

| Agenda Topic/Agenda Item | Motion By | Motion Seconded | Opposed? | Motion Pass? |
|--|--------------|-----------------|----------|--------------|
| Agenda- August 2024 | Dave Schmidt | Joe Carlin | No | Yes |
| Meeting Minutes- July 2024 | Dave Schmidt | Joe Carlin | No | Yes |
| Treasurer Report- July 2024 Financial Statements | Dave Schmidt | Nick Hanzlick | No | Yes |
| Gambling Report- July 2024 Gambling Activities/Related Expenses | Perry Troyer | Nick Hanzlick | No | Yes |
| Gambling Report- August 2024 Estimated Gambling Activity and Expenses | Dave Schmidt | Perry Troyer | No | Yes |
| Gambling Report- July 2023/2024 Gambling Activity Comparison | Dave Schmidt | Perry Troyer | No | Yes |
| Motion: Donation from Gambling to CRYHA: \$25K | Dave Schmidt | Perry Troyer | No | Yes |
| Motion: Request for \$3K for booth at Oak Roads | Dave Schmidt | Perry Troyer | | |
| Adjournment- August 2024 Board Meeting at 8:40pm | NA | NA | No | Yes |



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Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet
As of July 31, 2024

| | TOTAL |
|-------------------------------------|----------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 11800 Spire Savings Account | 116,854.63 |
| 11810 Spire Main Checking Account | 6,041.53 |
| Total Bank Accounts | \$122,896.16 |
| Total Current Assets | \$122,896.16 |
| Fixed Assets | |
| 1600 Fixed Asset Furniture | 6,150.00 |
| 1610 Furniture & Fixtures | 650.00 |
| Total Fixed Assets | \$6,800.00 |
| Other Assets | |
| 1650 Accumulated Depreciation | (6,800.00) |
| Total Other Assets | \$ (6,800.00) |
| TOTAL ASSETS | \$122,896.16 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Total Liabilities | |
| Equity | |
| 30000 Opening Balance Equity | 281,823.49 |
| 32000 Unrestricted Net Assets | (149,164.49) |
| Net Revenue | (9,762.84) |
| Total Equity | \$122,896.16 |
| TOTAL LIABILITIES AND EQUITY | \$122,896.16 |



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