

# Stillwater Area Hockey Association Board Meeting Agenda



Monday, August 28 @ 6:00pm | Stillwater Family Means

**Board Members:** Doug Schmidt, Justin Fatheree, Karla Lunan, Paula Walther, Karla Lunan, Ed Souter, Joe Garvin, Joe Williams

**Committee and Working Group Members:** Jen Zanon, Jeanette Geisbauer

**Member Audience:**

**Meeting Called to Order:** Meeting was called to order at 6:04pm

**Review and Approve Previous Meeting Minutes:** Justin made a motion to accept the July 2023 minutes from the previous meeting. Paula seconded the motion. The motion to accept the July 2023 minutes was approved by unanimous vote. Motion is passed.

## **Agenda Topics:**

1. Gambling Update
  - a. Monthly tax return with the B2 and three LG form
  - b. Expense journal/check register
  - c. Inventory records/invoices
  - d. Copy of ME physical inventory
  - e. Reconciled bank statement
  - f. Fund loss report
  - g. Other correspondence docs, if applicable
  - h. Minimum wage for booth workers
2. Registration Update
3. Uniform Policy
4. Finalize PDP plan for on and off ice.

## **Agenda Items:**

- Gambling Update
  - a. Monthly tax return with the B2 and three LG form
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Notes: Best Month ever for July gambling. Muddy Cow continues to increase revenue.

Doing some research on accounting firms to help with the finance for gambling.

### Registration Update

Below are the updates for registration numbers. Peach Jar – mites communications. Last year 881 this year we are at 768 so on pace.

JR Gold – TBD  
 Bantam – 107  
 PW – 119  
 Sq – 111  
 U19 – 4  
 U12 – 38  
 U10 – 49  
 Mite – 40  
 Mite – 106  
 U8 – 1 – 13 all other 54 termites 56

Coaches – Email was sent to coaches to register with SAHA.

- Mites need to register as coaches so that they can sign up for classes with USA hockey.
- Girls/Boys Coaches meeting September 12<sup>th</sup>.
- Board members as well as others mentioned on the website need to complete the registration for SAHA as well as safe sport.
- Uniform Policy – A subcommittee lead by Joe Williams will be created to review and rewrite the current uniform policy. An email to the board will be sent with changes. The proposed Uniform Policy will be presented and reviewed at the September Board Meeting.

### D2 Update

- Rule changes have been finalized.
- Declarations have been made for District 2 ~ currently sitting at 200 teams without Roseville and Mahtomedi numbers.
- D2 cost per player is \$60 per player. In this years budget we allocated \$65 per player, so we are good.
- Ref negotiations and still in discussion.

Hot topics already being discussed for next season:

- School Waiver policy is staying the same for this year but is an item that will be discussed next year as it is hurting hockey in general.
- Woodbury/East Ridge split is still being discussed. No changes will happen this hockey season.
- Touch up offsides is another hot topic for discussion.
- Finalize PDP plan for on and off ice.
- PDP will only be the mite/u8 - PW levels/u12 and will be managed by Read React this year. More information will be delivered at the coaches meeting.

## **Board Member Report Outs**

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### **President**

- Working with Celski and Doug Brady on the ice scheduled time.

### **Secretary**

- Indian Hills Golf Tournament was successful. If we continue with the golf tournament in 2024, we will do some research to determine the venue that provides the association the biggest opportunity to raise money.
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### **Vice President**

- Mega Contact signed and renewed
- Tryout jersey

### **Boys Director**

- Finalizing and coordinating with evaluators and tryout coordinators.
- Preparation for the coaches meeting **September 12<sup>th</sup> @ 7:00-9:00pm at Lift Bridge.**

### **Girls Director**

- Still looking for a U15 nonparent coaches

### **Mite Director**

- Not present

### **Treasurer**

- Unpaid Registration Fee letters will be mailed to members who have past due registration fees with a due date on September 15<sup>th</sup>.
- Audit report findings:
  - Adequate oversight over the monthly book keeping -

- Not Ad oversight of the teams accounts
- Monitor accounting developments – financial report outs should be done on a quarterly basis
- Segregation of responsibilities of duties – whoever has control of the cash, cant also have control over all outgoing money. We are compliant with this.
- We are still missing Ipads and account recs for the 2022-2023 season for 4 teams.

Director of Off-Ice Operations and Community Affairs-

- Another very successful “little ponies” program just wrapped up. Discussing options about how to expand this program to accommodate the interest.

**Gambling Manager’s Report – Patrick**

<b>June 2023 Total Gross Receipts</b>	\$1,097,275.71
Net profit	\$38,614.85
Checking account balance	\$132,822.23
Savings	\$4,698.40
Net Receipts	\$148,211.47
Total in prizes paid	\$ \$949,064.24

*Profits from SAHA gambling goes to the youth of St Croix Valley.*

1. Paula made a motion to approve the lawful gambling report for June 2023. Justin seconded the motion. Motion to approve the June 2023 gambling report was passed by unanimous vote. Motion is passed.
2. Paula made a motion to pre-approve the allowable expenses of \$197,500 for September 2023 Karla seconded the motion. The motion to pre-approve the August 2023 allowable expenses was approved by unanimous vote. Motion is passed.

3. Paula made a motion to make a donation to the Jori Jones go fund me. Justin seconded the motion. Motion to approve the donation to the Jori Jones go fund me was passed by unanimous vote. Motion is passed.

### **Gambling Manager Compensation and Contract**

A new legal employment agreement was drafted by an employment law attorney and reviewed by all board members. In addition, a pay analysis was conducted benchmarking gambling manager salary and therefore we did increase the gambling managers salary for SAHAs gambling manager.

Karla made a motion to approve the SAHA Gambling Manager's new employee agreement effective August 1 based on Legal Counsels review. John seconded the motion. Motion to approve the lawful Gambling Manager new employment agreement effective August 1, 2023 passed by unanimous vote. Motion is passed.

In addition, a pay analysis was conducted benchmarking gambling manager salary and therefore we did increase the gambling managers salary for SAHAs gambling manager.

**Next Meeting: September 26 @ 7:30am via Zoom.**

**Adjourn** | Meeting adjourned at 8:01 pm Paula motion to adjourn the board meeting, Joe seconded the motion. The motion to adjourn was approved by unanimous vote. Motion is passed.