

**Chelsea Hockey Association
Board of Directors Meeting Minutes
December 7, 2014, 7:00 PM**

Attendees: Capper, Dougherty, McCrate, Schultz, Sherwood, Springer, Westcott, Wright
Absent: Montgomery

(Called to order at 7:06 pm by Sherwood and Wright)

Presentation by Perfect Edge (Mike)

1. Approval of Minutes of Board Meeting

2. Unfinished Business

A. *October 2014 Board Meeting Action Items:*

- [Vetter] Establish “Coaches in Training” program (COMPLETE)
- [Capper] Call to Grundy as potential goalie coach for CHA (outline needs for program for Learn to Play clinics and other coach for higher levels) (IN PROGRESS)
- [Board] Ideas for Drew Brown CHA Fundraiser (COMPLETE)
- [Vetter] Distribute to Board “Status of CHA” (COMPLETE)
- [Vetter] Starting the young coach initiative ; 5-6 kids willing to help with LTP and U6 – U8 (TABLED)
- [Montgomery] Talk to J. Dempich regarding potential interest for spearheading CHA fundraising efforts (IN PROGRESS)
- [Vetter] Will review power skate and off-ice training at Manager’s meeting (COMPLETE)
- [Capper] Will make copies of CHA Office keys for front desk (IN PROGRESS)
- [Board] Restructure house program with intra-mural league (IN PROGRESS)

3. President Update – Open

4. Vice President Update – Sarah Sherwood

- D6 Meeting in Lansing December 9th at 7:00 PM.

5. Finance Update – Tom Capper

- Financial status of CHA House program
- Player payment status **ACTION ITEM: [Capper] Send email from Board email address to request payment status for players identified on list**

6. Hockey Director Update – Open

- Spend the money to outsource skill clinics coaching
Westcott first, McCrate second, all in favor

7. **Coaching / Arena Update – Don Wright**
 - Need to address communication gap between younger coaches and Don/Arena for coach education/training
 - Board appreciation event from arena
 - Local landscape will be changing as USA Hockey is in the process of buying CompuWare arena and upgrading facilities
 8. **House Program Update – Rick Westcott**
 - Concerns – Interleague play with Ann Arbor is important and will be focused on
 - Concerns – Having a qualified Coach that knows hockey and needs to be focused on the House program and its ultimate success
 9. **Travel Program Update – Trish Dougherty**
 - **ACTION ITEM: [Dougherty] To send email with credential checks and District info to Coaches/Managers**
 10. **Apparel Update – Cindy Schultz**
 - Warm-ups. No guarantee on when outstanding items will be in. CHA will be reimbursing those who've received pants; kids can go to Perfect Edge for jackets. **Westcott moved to cancel order – All in favor, no objections. Motion passed.**
ACTION ITEM: [Schultz] Draft email explaining the Warrior issue that we can blast to the CHA [via Montgomery/Springer]
 - Spirit Wear still on target for delivery this week and distribution this weekend.
 11. **Communications/Website Update – Tamra Montgomery**

Absent
 12. **Registrar – Sarah Sherwood**
 - Coach Clinic and Module Status Report – must be complete by 12/31/14.
 13. **Bookkeeper – Marcy McCrate**
 14. **Safesport Representative - Open**
 15. **STAR Representative – Open**
 16. **Miscellaneous**
 - Letter to CHA general population requesting assistance and Board involvement, etc.
ACTION ITEM: [Capper] Draft a start to the letter for Montgomery/Springer to distribute
- Next Meeting = January 11, 2015 @ 7:00 PM**
17. **Adjournment (Westcott, Sherwood)**