

# KCYHA Coaching and Volunteer Certification Information For 2025-2026 Season

**Coaches: Complete Steps 1-6**

**Volunteers: Complete Steps 1-4 (team managers, locker room monitors, Club leadership)**

**New this season:**

**6U/8U CEP Level** - For first time coaches at the 6U/8U level. Lower cost and less time to get certified.

**Single Sign On (SSO)** - One login to access the NEW COACHES DASHBOARD. All certification and access to modules and CEP in one place. You'll receive an email with SSO info after you register with USAH.

**CEP (Level 1-4) Clinic Deadline** - Has been moved up to December 15<sup>th</sup> (instead of December 31).

**Level 4 and 5 Coaches** – If CEP expires 12/31/2025 need to complete 5 Credits of Continuing Ed.

**General Rule: Coaches must have current SafeSport, Background Screen, and appropriate Age Module complete before any on-ice or off-ice coaching.**

1. **REGISTER YOURSELF AS A COACH OR VOLUNTEER WITH USA HOCKEY:** Needs to be done yearly. Cost is \$62 for Coaches. Volunteers (team managers, locker room monitors) are free. Please indicate you are **coaching in the State of Kansas**, Midwest Amateur Hockey Association, no matter where you coach or live. <https://membership.usahockey.com/>
2. **REGISTER WITH KCYHA:** This is how we roster you as a coach or volunteer and give you access to your teams schedule and communications on the SportsEngine App. <https://kcyouthhockey.sportngin.com/register/form/085959842>
3. **COMPLETE BACKGROUND SCREEN:** \*\*\*Good for two seasons. Cost is \$30. <https://www.usahockey.com/backgroundscreen>
4. **COMPLETE SAFESPORT TRAINING:** \*\*\*Required every year, check your expiration date. CORE module takes about 90 minutes. Refresher takes about 30 minutes. <https://www.usahockey.com/safesporttraining>
5. **COMPLETE AGE SPECIFIC MODULE:** (If needed) Cost is \$20 for 6U/8U module, \$25 for other divisions. Modules have been consolidated, there are only three module classifications 8&Under, 12&Under, and 13&Over. Must be completed PRIOR to participating in any team activities and cannot be added to a roster until completed. <https://www.usahockey.com/agespecificmodules>
6. **COMPLETE COACHES CEP TRAINING:** (If needed) Cost is \$60. You can only take one clinic per season. Coaches start with either the 6U/8U module or Level 1 and advance one level each season till you obtain Level 4 or 5. Must be completed by Dec. 15, 2025. NOTE: Level 4 coaching certifications are valid for three (3) seasons, Level 5 valid for four (4) seasons as indicated by the expiration date. Before the expiration coaches must accumulate 5 credit hours of continuing education. The USA Hockey clinic listings can be found on your Coaches Dashboard. Grandfather Clause for coaches who received Level 4 or Level 5 PRIOR TO January 1, 2021 and only coach House/Rec or High School. Coaches of Tier I and Tier II teams are required to do continuing education as outlined above. <https://www.usahockey.com/coachingclinics>

Please complete your CEP online virtually, anywhere in the US. Virtual clinics fill very fast, don't wait!

Thank you for your dedication to youth hockey in the KC area!

Please email [Mary@kcyouthhockey.com](mailto:Mary@kcyouthhockey.com) with any questions.