

PRINCETON YOUTH HOCKEY ASSOCIATION

“Team First – Integrity – Grit – Engaged – Respectful”

Monthly Board Meeting Agenda / Minutes

April 28th, 2025 @ 6:30 pm

- 1. CALL TO ORDER:** 6:30 pm
- 2. ATTENDANCE:** Brittany Stearns, Becky Krueger, Daulton Drews, Melissa McAlpine, Joe Hostrawser, Jeremy Uhrich, Craig Ballensky, Nick Schuett, Nikki Cook, Ben Heath, Zach Welding, Dylan Sweeney, Matt Plasch, Cameron Carson, Matt McLaughlin, Amber Wilkinson, Stacy Melby, JT Marchiafava, Kristen Madoll, Corey Murphy, Rob Campbell
- 3. REVIEW AND APPROVAL OF GAMBLING REPORTS** (*Amber Wilkinson, Gambling Manager*): Reports were sent to board for review on Monday 4/21/25. Included were copies of the surprise site audit reports done by MN Gambling Control on 4/11/25 at all Princeton sites (did not visit Dirty Blonde). There were ZERO findings! We need to let our sites know how awesome they are doing whenever we are in! Reminder to wear PYHA apparel when visiting sites as well and go in during lunch to thank employees for all they are doing! Amber is getting some garbage & recycling quotes for boxes. Bingo and Meat Raffle events will be winding down for summer. Ben Heath motions to approve LG1004, Craig Ballensky seconds. All in favor, motion passes. Brittany Stearns motions to approve the transfer of \$15,000 for tournaments, Nick Schuett seconds. All in favor, motion passes.

PGC – 020

Total Net Receipts: \$18,599.45

Net Profit/Loss: \$2,129.44

Bar bingo on Mondays, Meat Raffle on Fridays, Horse

Races when busy

Shooters – 024

Total Net Receipts: \$30,420.10

Net Profit/Loss: \$5,727.48

Bar bingo on Tuesdays, Meat Raffle on Sundays

Lanes – 017

Total Net Receipts: \$8,105.70

Net Profit/Loss: \$1,237.16

Clyde’s Grill - 022

Total Net Receipts: \$36,673.95

Net Profit/Loss: \$11,512.12

Bar Bingo on Thursdays, Meat Raffle on Saturdays

Dirty Blonde – 031

Total Net Receipts: \$18,834.23

Net Profit/Loss: \$5,780.99

Bar bingo on Wednesdays, Meat Raffle on Saturdays,

Horse Races when busy

Arena – 001

Total Net Receipts: **(\$30.59)**

Net Profit/Loss: **(\$2,000.56)**

Total Net Receipts

7/2023 \$125,800 vs. 7/2024 \$105,638

8/2023 \$121,387 vs. 8/2024 \$83,940

9/2023 \$156,017 vs. 9/2024 \$101,219

10/2023 \$123,630 vs. 10/2024 \$134,635

11/2023 \$88,087 vs. 11/2024 \$104,744

12/2023 \$104,534 vs. 12/2024 \$111,796

1/2024 \$91,643 vs. 1/2025 \$111,454

2/2024 \$97,785 vs. 2/2025 \$96,513

3/2024 \$92,649.18 vs. 3/2025 \$112,603

Total Net Profits

7/2023 \$4,285 vs. 7/2024 \$26,006

8/2023 \$45,165 vs. 8/2024 \$23,190

9/2023 \$53,704 vs. 9/2024 \$36,098

10/2023 \$6,140 vs. 10/2024 \$44,988

11/2023 **(\$9,865)** vs. 11/2024 **(\$3,749)**

12/2023 \$24,194 vs. 12/2024 \$19,120

1/2024 \$16,070 vs. 1/2025 \$26,902

2/2024 \$18,752 vs. 2/2025 **(\$1,466)**

3/2024 \$12,092 vs. 3/2025 \$24,387

4. **REVIEW AND APPROVAL OF MEETING MINUTES** (*Brittany Stearns, Secretary*): March minutes were sent to the board on 4/21/25, for review and Ben Heath requested a couple of additions. Those additions were added to the March minutes on 4/27/25 and minutes were re-sent to the board for review. Jeremy Uhrich motions to approve March meeting minutes, Dylan Sweeney seconds. All in favor, motion passes.

5. **REVIEW AND APPROVAL OF TREASURER REPORT** (*Jeremy Uhrich, Treasurer*): March reports were sent for review on 4/21/25 along with loan information and documentation from First Bank & Trust and a monthly forecast for the 25-26 season. This forecast includes estimates for Zamboni maintenance and SCR equipment work. Nikki also included her resignation letter, indicating she would be resigning from both her role as PYHA Financial Manager and PHYA Gambling Site Manager (Shooters) effective 5/1/2025. No questions about March reports. The 7-month CD has earned \$818.96, and the board agreed it should be rolled into a new 6-month CD at 4%. The 1-year CD has earned \$3,720.21 and has a maturity date of 09/27/25. Nikki shared the cost per day to open the doors at PIA which is \$1,139.91 not including hourly staff or mortgage. The daily mortgage expense is \$726.03. Nikki shared results of the MN unemployment (MNUI) audit. The audit went very well, and they were impressed by our organization. Items that came out of the audit were to make sure that payroll summary matches quarterly report; skills instructors are 1099 contractors not W2 employees set the work is not directed by PYHA. Going forward, we need to be invoiced by any skills instructors, pay the invoice and they can pay for any on ice help that they have; non-parent coaches should be on payroll and paid as W2 employees (we direct the schedule and work being done). PYHA owed an additional \$107.00 in unemployment tax after the audit findings, but all administrative fees were waived due to our organization and cooperation. We need more advertising and someone who can focus on selling ad/sponsor space (more on ice, more in arena, Zamboni wraps, how to utilize existing billboard, big boards on back side of ODR (visible from highway 169)). There was discussion around the current mortgage and how East Rink repairs were tied into the West Rink mortgage when everything was moved to First Bank & Trust. We discussed requesting Spencer from the bank to join us for an upcoming meeting, discussed the interest rate going up to 8% in 5 years and discussed how what is listed as collateral on the loan must remain as collateral. Craig Ballensky motions to approve March treasurer reports, Nick Schuett seconds. All in favor, motion passes.

Account Balances (as of 3/31/2025):

Arena Checking - \$55,700.38
 PYHA Checking - \$63,118.74
 Fundraising Checking - \$115,608.30
 Capital Improvements - \$10,835.60
 CD 9297 - \$30,000.00
 CD 9289 - \$150,000.00
 Total Checking/Savings: \$425,263.02

PL summary for March:

Gross Profit - \$105,001.76
 Gross Expense - \$64,251.31
 Net Profit – \$40,750.45

6. **PRESIDENT'S REPORT** (*Joe Hostrawser*): Nick signed up to attend the MN HDC & Leadership conference 5/2 and 5/3. Every association must have representation of they receive a fine. PYHA Officers and PIA Staff were invited to and attended the D10 banquet on April 26th and received recognition for an outstanding job hosting tournament (Districts and State). PYHA was asked to consider sponsoring a team of PYHA alumni in the Tiger Alumni Foundation annual Golf Scramble. It was decided that PYHA would donate \$680.00 to sponsor the team. Joe mentioned that it was brought to his attention that the closed item from the March meeting was discussed outside of the PYHA board of directors, and he wanted to understand why. It was requested that since this was closed in March, it remains closed and be moved to the end of the April meeting.

7. **VICE PRESIDENT'S REPORT** (*Becky Krueger*): One feedback form received with questions/concerns about Tiger Sports, but the form was anonymous, and no contact information was included so the board and/or arena cannot respond to the individual to answer questions/address concerns. Received a suggestion from a member to look into doing Plant Bingo as a future fundraiser. Becky also spoke about the D10 banquet and reiterated the positive feedback from D10 and SHRA regarding hosted tournaments at Princeton Ice Arena. Update on Summer Skills – only 23 registered which is not enough. Options discussed were canceling, proceeding with some combined levels, re-evaluating for 2026 summer and needing to open registration in December as January is too late.

- 8. ARENA/ADVERTISING MANAGER REPORT** (*Missy McAlpine*): Missy spoke about the D10 banquet, and the recognition received for high standard of excellence when hosting tournaments. Our arena will be used as an example for other arenas hosting tournaments in the future. MN Hockey donated \$1500.00 and D10 donated \$1000.00 as a Thank You for doing such an excellent job when hosting tournaments. Craft Fair has 39 registered and the goal is 45. Tiger Sports has 21 registered and the goal is 30 – Tiger Sports starts on June 2nd. Fall/Winter Scheduling: Key change for upcoming season will be looking at moving Mites on Saturday mornings as Bantams and 12U's cannot have games after 11 am on Saturday's. Summer To Do List: certain tasks are underway and there will be an upcoming meeting with officers in May to go over items that will need board approval. PWA/Bantam A Jamboree registration has been built, registration fee was raised \$150.00 this year. Missy ended with a personal note of thanks to Nikki, Becky, and Corey for all that they did!
- 9. DISTRICT 10 REPORT** (*Joe Hostrawser*): Jim Casey was re-elected as D10 President. There will be a registration meeting in May. Tier 1 tryouts have been moved up to June. Becky Krueger has been elected to the D10 Board as the District 10 Tournament Coordinator.

10. REPORTS

- **Away Tournament Coordinator**, *Becky Krueger/Brittany Stearns* – recapped tournament spending from 24-25 season, discussed keeping budgets as is for now but needing to start registering for tournaments May 1st and not waiting until June 1st.
- **Communications Coordinator**, *Becky Krueger* – Recent communications around Tiger Sports, Summer Skills, Craft Fair and Goons 4 Good.
- **Equipment Manager**, *Dylan Sweeney/Jeremy Uhrich* – nothing new to report
- **Fundraising Coordinator**, *Corey Murphy* – spreadsheet up to date for all fundraisers so that families not meeting their requirement can be invoiced. Delivery Date for Nelson's TBD but slated to happen prior to Mother's Day. Flower baskets/buckets were new this year and less than 10 were sold.
- **Game Sheet Coordinator**, *Brittany Stearns* – associations will pay for 100% of Gamesheet usage this year (\$6.94/game). D10 will pay the invoice from Gamesheet and then invoice individual associations.
- **Girls Program Coordinator**, *Becky Krueger* – discussed the co-op committee meeting that happened on 4/10. PYHA signed the co-op agreement on 4/17, BBL signed the co-op agreement on 4/27. Discussed a possible new PBBL logo, 25-26 projections, confidentiality agreements and requested a co-op committee email distribution be set up.
- **Hockey Director**, *Nick Schuett* – talked about thank you email sent out to all coaches, reminding those interested in coaching next season to be on top of their certifications and planning to attend the MN Hockey HDC & Leadership conference.
- **Home Tournament Coordinator**, *Corey Murphy* – nothing new to report
- **Mite/8U Coordinator (On-Ice)**, *Ben Heath* – nothing new to report
- **Mite Jamboree Coordinator**, *Danielle Murphy* – did not attend/nothing new to report
- **Mite/8U Coordinator (Off-Ice)**, *Zach Welding* – nothing new to report
- **Outdoor Ice Manager**, *Jon Stenslie* – did not attend/nothing new to report
- **Recruitment Coordinator**, *Dylan Sweeney* – Early Childhood fair was on 4/26, and our table had lots of engagement with games to play, stickers to hand out and flyers for Craft Fair, Tiger Sports, and Summer Skills. Learn to Skate dates have been set and will be on 6/15, 7/13 and 8/17 at 4:15 pm. Update on MN Wild Skate it Forward grant – 25 associations applied, and they will pick 6 to 10 associations to receive \$250 per new skater.
- **Referee Coordinator**, *Joe Hostrawser/Jeremy Uhrich* – nothing new to report
- **Registration/Team Manager Coordinator**, *Brittany Stearns* – went over 25-26 projections based on all players from 24-25 returning. Projected numbers are: 34 Bantams, 22 Peewees, 30 Squirts, 7 or 8 12U, 14 or 15 10U, 7 8U and 31 Mites (Mite/8U are harder to project based on the unknown of new players and players moving up from Tiny Tigers).
- **Scheduling Coordinator (Practice)**, *Joe Hostrawser* – nothing new to report

- **Scheduling Coordinator (Games), Missy McAlpine** – still working on HS scheduling – needs initial declarations from board to work on youth scheduling
- **Tiny Tigers Director, Zach Welding/Nick Schuett** – nothing new to report
- **Volunteer Coordinator, Corey Murphy** – All Extra Credit DIBS have been assigned, and 4 families need to be invoiced for not fulfilling volunteer hour requirements
- **Website Coordinator, Becky Krueger** – SportsEngine migrated to Season Management from Sports Management. The 24-25 team pages have been disabled and board meetings scheduled out through December 2025. We have decided to stick with SportsEngine, with a guaranteed rate and dedicated support team.

11. NEW ITEMS

- **25-26 Away Tournament Budget:** *discussed during Away Tournament Coordinator report*
- **Summer Skills:** *discussed during VP report*
- **25-26 Proposed Registration:** *discussed during Registration Coordinator report*
- **25-26 Season Registration:** needs to open on July 1st per District 10. Discussed needs for registration to be built and go live: review of Parent, Player and Coach Code of Conduct and registration fees. Board to review Code(s) of Conduct by Monday May 5th for approval. Becky Krueger will train Brittany Stearns and Zach Welding on building registrations in SportsEngine. PYHA has not raised registration fees in recent years, remains low within the district, competitive with associations of comparable size and costs are rising. It was decided that an increase was inevitable and that the 25-26 registration fees would be as follows:
 - a. **Mite/8U:** \$400.00
 - b. **Squirt/10U:** \$1300.00
 - c. **Peewee/12U:** \$1650.00
 - d. **Bantam/15U:** \$1900.00
 - e. **Squirt/10U Goalie:** \$550.00
 - f. **Peewee/12U/Bantam/15U Goalie:** \$800.00
- **Allegations and Professional Conduct (Cameron Carson):** Cameron wanted to address the board and answer any questions that anyone had after hearing accusations against him and feeling that those accusations were retaliatory. He also wanted to express frustration about not being given an opportunity to respond to those accusations and mention that it is no wonder that people are leaving when they cannot trust the board. He reminded the board that it exists to protect our members, the kids and to serve the public.
- **25-26 Initial Level Declarations:** The board discussed initial level declarations for the 25-26 season. Discussion included common themes from Head Coach Exit Interviews, how season success is more than just what the scoreboard shows and players moving on to the next level. Initial Declarations for 25-26 season:
 - a. **Bantam A and Bantam B2**
 - b. **Peewee A and Peewee C**
 - c. **Squirt B1 and Squirt C**
 - d. **12U: need numbers for a team at this level (discussed options)**
 - e. **10UB1 or B2:**
- **Tiger Bash Survey Responses:** Unfortunately, only 19 families responded to the survey. Survey results were shared with the board and will be shared with the future planning committee. Results were mainly good and there were some suggestions for improvements. Common theme was that it was new and different but needed more (atmosphere, recognition, involvement, etc.)
- **Donation Request Process:** Brittany presented an idea shared by an association member to add a Donation Request page and process to the PYHA website. This shows PYHA's commitment to giving back to our community and

provides transparency and visibility for our members and community. This idea was approved, and the page and process are live on the PYHA website under Board of Directors > Donations.

- **Bylaw Revision Plan/Next Steps:** We need to keep moving on this during the off-season and the process takes time. Brittany asked if the initial notification to members could be posted on the website so that the board could start revisions.
- **Determination of Girls Wavering for 25-26 (JT):** Topic brought up in March and JT wanted to understand more about this. It is mostly due to aging out as the options for PBBL girls after 12U are to play 15U elsewhere or go to JV. Unfortunately, this is also the time that we see girls quit altogether. The board discussed needing to recruit and retain girls and also how the waiver process works so that all understand the process.
- **Plan to Post and Fill Open Position(s):** Nikki Cook resigned from her roles as Financial Manager and Gambling Site Manager after 13 years. The board discussed posting this and other positions (paid or volunteer) on the website and the process for interested parties to apply. Job Description have been written, and the Open Positions were posted on the website (Board of Directors > Open Positions), communicated via email, and posted on social media. Brittany will share applicants with the board so that candidates can be interviewed and selected.
- **25-26 Board Roles & Responsibilities (Closed Item):** The board nominated and elected officers for the 25-26 season, assigned board members to coordinator roles, level reps and discussed which coordinator roles could be filled by interested members (Gamesheet Coordinator, Referee Coordinator, Girls Coordinator and Volunteer Coordinator). The PYHA Website has been updated with the following information for the 25-26 season:
 - a. **President:** Joe Hostrawser
 - b. **VP:** Ben Heath
 - c. **Treasurer:** Dylan Sweeney
 - d. **Secretary:** Brittany Stearns
 - e. **Away Tournament Coordinators:** Nick Schuett/Brittany Stearns
 - f. **Communications Coordinator:** Ben Heath
 - g. **Equipment Managers:** Jeremy Uhrich/JT Marchiafava
 - h. **Fundraising Coordinator:** Craig Ballensky
 - i. **GameSheet Coordinator:** Brittany Stearns
 - j. **Girls Program Coordinator:** Ben Heath
 - k. **Hockey Director:** Nick Schuett
 - l. **Home Tournament Coordinator:** Jeremy Uhrich
 - m. **Mite/8U Coordinator (On-Ice):** JT Marchiafava
 - n. **Mite Jamboree Coordinator:** Danielle Murphy
 - o. **Mite/8U Coordinator (Off-Ice):** Craig Ballensky
 - p. **Outdoor Ice Manager:** Jon Stenslie
 - q. **Recruitment Coordinator:** Dylan Sweeney
 - r. **Referee Coordinator:** JT Marchiafava
 - s. **Registration/Team Manager Coordinator:** Brittany Stearns
 - t. **Scheduling Coordinator (Practice):** Joe Hostrawser
 - u. **Scheduling Coordinator (Games):** Missy McAlpine
 - v. **Tiny Tigers Director:** Zach Welding
 - w. **Volunteer Coordinator:** Dylan Sweeney
 - x. **Website Coordinator:** Zach Welding
 - y. **Bantam Level Rep:** Zach Welding

- z. **Peewee Level Rep:** Craig Ballensky
- aa. **Squirt Level Rep:** Nick Schuett
- bb. **Girls Level Rep:** Ben Heath
- cc. **Mite/8U Level Rep:** Dylan Sweeney
- o **March Closed Item:** During the Presidents Report, Joe mentioned that it was brought to his attention that the closed item from the March meeting was discussed outside of the PYHA board of directors, and he wanted to understand why. It was requested that since this was closed in March, it remains closed and be moved to the end of the April meeting. The board discussed that closed agenda items are not to be discussed beyond those in attendance. If there is a call to action, the board members in attendance for the closed item will put together and implement an action plan. Many times, we discuss very personal and sensitive information in closed agenda items, hence the reason they are closed.

12. ADJOURN: - Brittany Stearns motioned to adjourn at 11:07 pm, Corey Murphy seconds.