

# COLUMBIA HEIGHTS

## ATHLETIC BOOSTERS

### April Membership Meeting

Wednesday, April 17th, 2024

Meeting Time: 7:00 PM Murzyn Hall Senior Room

1. MEETING CALLED TO ORDER: at 7:00 PM by Stephanie Alvarez

**MISSION STATEMENT:** *The Columbia Heights Boosters is an organization of dedicated community volunteers who offer their time and talents to support youth activities and athletics throughout Columbia Heights fostering participation and the best experiences possible.*

#### 2. RECOGNIZE VISITORS:

Camille Gross - Synchronized Swimming Coach

Jim Groethals - Park Center Boosters

Tony Davis - Parent, Community Member

#### 3. PRESENTATION OF AWARDS: Stephanie Alvarez / Hector Leon

Student Athletes were not able to join, we will move the presentation of awards to our May meeting.

CHHS Boys Soccer 2023 All-State Team Participants: Ryan Agudo Medina & Christian Marin Lopez

#### 4. CURRENT EVENTS / BOOSTERS CORNER:

- Spring sports are underway at CHHS!
- 3 students are going to State from the Speech Team.
- Syncho team has 16 members and won their first meet. JV team is undefeated.
- 21 students were honored at the all-state fine arts showcase.
- The PCM (Park Center/Columbia Heights/Maranatha) Baseball team is 3-0, and has 4 teams.

#### 5. CHARITABLE GAMBLING REPORT: Wendy Willey

See the [Gambling Report](#) which includes the March 2024 Gambling Report, Allowable Expense Report, and the Expense Requests for May 2024. See the [Lawful Purpose Report](#) which includes a Recap of Lawful Purpose Donations made in March 2024 and Requests made in April.

- Lawful Purpose donations from March were - **\$38,805.60**
- Total allowable expenses for the month of March 2024 were - **\$60,955.15**
- Net Profit was **\$19,543.58**
- New profit carryover was **\$109,630.06**
- New gambling fund balance is **\$109,630.06**

Motion was made by Hector Leon 2nd by Ellen Surbrook to accept & approve the Gambling Report for March 2024. All Ayes. Motion carried.

Motion was made by Jake Henderson 2nd by Ron Ruback to accept & approve the Expense Requests for April 2024. All Ayes. Motion carried

**5. SECRETARY'S REPORT:** Alita Bergan

[March 2024 Membership Minutes](#)

Motion was made by Trevor Major 2nd by Stephanie Alvarez to accept minutes from March 2024 into April 2024 minutes. All Ayes, Motion carried.

**6. TREASURER'S REPORT:** Trevor Major

End of month balance in the general account for March 2024 was **\$27,912.39** when the account was balanced & reconciled to Northeast Bank's statement. Motion to accept and approve the Treasurer's report was made by Cassandra Daher and 2nd by Ellen Surbrook. All Ayes. Motion carried.

**7. FINANCE COMMITTEE REPORT / FUNDING REQUESTS:** Hector Leon

\*\*\*Click here to view the [Lawful Purpose Report](#) \*\*\*

Motion was made by Trevor Major 2nd by John Rockwell to accept and approve the Lawful Purpose Request made by CHHS Athletics & Activities for Track Team windbreakers and snacks for meets for a total of \$2,500.00. All Ayes, Motion carried.

Motion was made by Ellen Surbrook 2nd by Alita Bergan to accept and approve the Lawful Purpose Request made by CHHS Class of 2024 for the Senior Grad Party for a total of \$4,450.76. All Ayes, Motion carried.

Motion was made by Julie Kyseth 2nd by Ellen Surbrook to accept and approve the Lawful Purpose Request made by CHHS Athletics & Activities for the Syncho Team competition uniforms & banquet for a total of \$2,500.00. All Ayes, Motion carried.

Motion was made by Cassandra Daher 2nd by Jared Severson to approve the Lawful Purpose Request made by Park Center Dugout Booster Club for CH/PC Baseball Team Player Packs, uniform pants, summer ball opportunities, and senior night items for a total of \$3,100.00. All Ayes, Motion carried.

Motion was made by Alita Bergan 2nd by Trevor Major to approve the donation of an additional \$597.93 to make the total Booster Scholarship \$15,000.00, as agreed upon in March. All Ayes, Motion carried.

Motion was made by Jake Henderson 2nd by Ron Ruback to accept, and approve the Lawful Purpose Request made by State of Minnesota for our Annual Gambling License for a total of \$1,500.00. All Ayes, Motion carried.

Motion was made by Stephanie Alvarez 2nd by John Rockwell to accept, and approve the Lawful Purpose Request for the MN Department of Revenue for March G1 Taxes due in April for a total of \$38,984.00. All Ayes, Motion carried.

**8. CARE & CONCERN REPORT:** Ellen Surbrook

**9. OLD BUSINESS**

- a. **CHHS Conferences / Booster Wagon** - Thursday, April 18
- b. **All-District Art, Music & Theater Event - Silverwood Park / Booster Wagon: May 15 & 16**
- c. **North Park Barbeque / Booster Wagon: May 17**

#### **10. NEW BUSINESS:**

- The Minnesota Gambling Control Board audit came back with no violations and a comment to “Keep up the good work!” See the letter & [Compliance Review Report](#) attached to the minutes.
- The Boosters received a thank you card from the CHHS Cheer Squad
- The Booster Wagon Clean up event is May 4th at 9:30am at the city garage.
- The Boosters will collaborate with the Lions for the 2024 Jamboree.
- The Golf Tournament committee will begin meeting later this month. Registration is now live. Looking for new & returning sponsors.

**MEETING ADJOURNED:** at 7:40 PM by Stephanie Alvarez

**Respectfully submitted by:**

*Alita Bergan*

Secretary

Columbia Heights Athletic Boosters



**Minnesota Gambling Control Board**

1711 Cty Rd B W, 300 South  
Roseville, MN 55113  
612-965-6231  
[peter.wilson@state.mn.us](mailto:peter.wilson@state.mn.us)

Christopher Schoenbauer, CEO  
Columbia Heights Athletic Boosters Club  
530 Mill St NE  
Columbia Heights, MN 55421

Re: License # 02072

Dear Christopher Schoenbauer:

A compliance review of your organization's gambling operation has been completed. The scope of the review was limited to a specific aspect of your gambling operation within a one-month timeframe. A more comprehensive review of your organization's gambling operation may be conducted at a later date. MN Rule 7861.0320 Subp. 6 requires you to present this report to the membership and include it in the meeting minutes of your next monthly meeting.

**SUBMIT WRITTEN RESPONSE** - If any violations were noted in the enclosed report, your organization is required to submit a written response which outlines the specific steps your organization has taken to correct those violations. Also, be sure to include any additional items requested in any of the Corrective Actions Required sections.

The due date for your response is:

Thank you for your cooperation. If you have any questions regarding this compliance review, please feel free to contact me.

Sincerely,

Pete Wilson  
Compliance Specialist

Data Privacy Notice: The information requested will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities and will become public information when the post-compliance process, if required, has been completed. If no post-compliance is required, the report becomes public when issued to your organization. If your organization is referred to the Board's Compliance Review Group, the compliance review report will remain private until a consent order has been issued.

# Compliance Review Report

## Minnesota Gambling Control Board

**Organization Name:** Columbia Heights Athletic Boosters Club

**License Number:** 02072

**Reviewed By:** Pete Wilson

**Report Date:** 3-28-2024

### 1 No Problems Found

**Finding:**

No areas of non-compliance with statute or rule were noted in our review of the materials provided.

**Example:**

Not applicable.

**Corrective Action Required:**

Keep up the good work!

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