



The Deep River and Area Minor Soccer Club

Annual General Meeting

December 7, 2020

Location: Zoom Web Conference
Time: 7:00 pm

I. **Roll Call**

10 Members in attendance. Quorum is 10 members or 10% of the membership (10%*105=10.5), whichever is lower. Quorum is met. See Appendix A.

II. **Credentials Report**

No report.

III. **Approval of 2019 AGM Minutes**

Motion # 12-07-20-1 Motioned by Stephen Hopkins and seconded by Suzanne Davenport that the 2019 AGM Minutes be accepted. Carried.

IV. **President's Address** – Helmut Fritzsche

See Appendix B.

V. **Officer's Reports**

A. **Report of Vice President (Internal)** – Miranda Kittmer

No report. Thank you to those who made things happen. Kids at school have expressed being pleased.

B. **Report of Vice President (External)** – Martin Smith

See Appendix C.

C. **Report of Registrar** – Cheryl Smith

See Appendix D.

D. **Report of Head Coach** – Fabrice Guerout

No report.

E. **Report of Head Referee** – Helmut Fritzsche

Cheryl took action to find some referees courses and get participants registered. Small-sided referees got a chance to referee a U10 scrimmage. Older, experience

referees refereed U17 scrimmages for continued experience.

H. **Report of the Equipment Manager** – Suzanne Davenport
Pulled together a couple of kits for Martin and Stephen. No new orders this year. Timbits are already in place for U8 next year. Did not renew the Avanti contract due to Covid, but we still have the account and likely still have our discount. We will need some new nets for next year.

I. **Report of the VUSL Representative** – Martin Smith
Only Deep River fielded any players this year. Petawawa intended to, but the decision was abandoned.

VI. **Treasurer's Report** – Cheryl Smith

See Appendix E

Martin asked how the reserves helped when we still had a profit at the end of the year. It provided for cash flow as money went in and out constantly over the course of the year as the situation was in constant flux and we still had fixed costs to deal with.

VII. **Appointment of Auditors**

Motion #12-07-20-2 Cheryl motioned and Stephen seconded that the firm of Dean Sinclair Chartered Accountants of Pembroke be retained to review the 2020 finances. Carried.

VIII. **Election of Directors**

The following positions are elected in even numbered years: President, Vice-President (Internal), Treasurer, Head Coach, and Equipment Manager.

A. **President**

Motion # 12-07-2020-3 Cheryl nominated Helmut Fritzsche. Helmut accepted the nomination. No other nominations. Helmut was acclaimed as President.

B. **Vice-President (Internal)**

There was a discussion about removing the position at an SGM or next AGM after better defining the role. Until then, the position will be filled.

Motion # 12-07-2020-4 Cheryl nominated Miranda Kittmer. Miranda accepted the nomination. No other nominations. Miranda was acclaimed as Vice-President (Internal).

C. **Treasurer**

Motion # 12-07-2020-5 Suzanne nominated Cheryl Smith. Cheryl accepted the nomination. No other nominations. Cheryl was acclaimed as Treasurer.

D. **Head Coach**

Motion # 12-07-2020-6 Helmut nominated Martin Smith. Martin accepted the nomination. No other nominations. Martin was acclaimed. It is noted that Fabrice has been the Head Coach for many years and is one of the First Directors of the club. Helmut will contact him to extend to him our many thanks and ask if he wishes to remain as a Member-at-Large.

E. **Equipment Manager**

No nominations. Suzanne has been the Equipment Manager for seven years and has done an excellent job. She tried unsuccessfully find someone to fill her shoes, proving how valuable she is to the club. She was heartily thanked for her service.

F. **Members-at-Large**

Stephen Hopkins and Meredith Jeffrey to continue as Members-at-Large. Katja Fritzsche, who was also a First Director in 2009, is stepping down. Katja has also put in many years of hard work supporting the club, her husband, and her children. DRAMSC will miss the lady everyone in town associates with soccer.

IX. **Other Business**

No other business.

X. **Adjournment**

Motion # 12-07-2020-8 Paul motioned to adjourn the meeting at 9:00 pm. Suzanne seconded. Carried.

Appendix A



The Deep River & Area Minor Soccer Club
Annual General Meeting, December 7, 2020

ROLL CALL SIGN-IN

	<u>NAME</u>	<u>E-MAIL ADDRESS</u>	<u>PHONE NUMBER</u>
1	Cheryl Smith	grychic@magma.ca	613-584-9827
2	Helmut Fritzsche	helmut@bell.net	613-584-3227
3	Martin Smith	martin.smith097@sympatico.ca	613-584-9496
4	Suzanne Davenport	sdavenport050@gmail.com	613-584-1612
5	Stephen Hopkins	stephenh@bell.net	613-585-0026
6	Miranda Kittmer	mldakin@yahoo.com	613-717-3303
7	Katja Fritzsche	katja.fritzsche@sympatico.ca	613-584-3227
8	Terry-Lyn Collier	trevter@vianet.ca	613-732-2875
9	Paul Chiasson	paulchiasson@gmail.com	613-584-9882
10	Louisa Fritzsche	louisafritzsche@gmail.com	613-584-3227
11			
12			
13			
14			
15			

Appendix B

Report of the DRAMSC President for 2020 AGM

2020 has been an extraordinary year because of the coronavirus pandemic. I am proud that our club (the only club in the Upper Ottawa Valley) was able to offer organized soccer. This was only possible because our board worked hard to implement all the additional required procedures and because we had enough coaches who stepped up. I want to thank the whole board as well as all the coaches for their dedication and commitment to the club. All the players were thankful that they could participate in the club's soccer activities.

After this year's soccer season experience and the experience that we acquired after 9 months of pandemic, I want to encourage all club members to work together to grow the numbers in 2021 again because we are not viable as a club if the numbers stay as low as they were in 2020.

Special thanks to Cheryl Smith, our club administrator, website administrator, referee coordinator, secretary and treasurer!! She had a lot of extra work to do with communicating all the changes to the membership and updating the website. She has done a fantastic job – a BIG thank you!

I put in a lot of effort to enable the move for all Upper Ottawa valley clubs from SNE to EODSA. I stepped up as interim SNE President which earned me many more meetings with Ontario Soccer but also gave me the opportunity to stay in touch with the EODSA President as well as the OS CEO. Our request to join EODSA was approved at the OS board meeting Dec-5th, so in 2021 we will be member of EODSA.

Helmut Fritzsche

(DRAMSC President)

Appendix C

DRAMSC Annual General Meeting, December 7th, 2020

Report of VP External

For the 2020 outdoor season, Deep River offered an in-house program for four age groups: U10, U12, U14, and U17. The U10 group typically had ten players, with a mix of boys and girls. The U12 group had up to 14 players, also a mix of boys and girls. The U14 group had up to ten boys and girls and included some U16 players. The U17 group was the competitive girls' team, which had 20 players and practiced in Deep River and Petawawa.

For U10 – U14, practices were held twice a week, starting on July 13th and running to the first week of September. The U17 group continued to the end of September. The first week of the season was conducted under Ontario Soccer's Phase 1 guidelines, which required physical distancing. Following the first week, we moved into Phase 2, which allowed a wider range of drills and scrimmages.

-Martin Smith

Appendix D

Registrar's Report for the 2020 Season

Prepared by Cheryl A. Smith, Administrator

Total volunteer registrations: 17

Total active player registrations: 78

U6/U8: 0 *

U10: 8

U12: 14

U14+: 13 (Deep River)

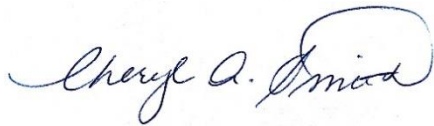
U14: 22 (Petawawa)

U17: 21

*Due to difficulties caused by the Covid pandemic, DRAMSC did not offer U6 or U8 this year.

Petawawa had planned on offering a season for U8+ but it fell through. To assist them, we adopted their U14 competitive girls' team for August and September allowing them to have sanctioned practices and to scrimmage with our U17 competitive girls.

The strategy of creating three levels of registration (Early, Regular, Late) initially worked very well right up until lockdown. Lockdown happened soon after Regular registration began, and a significant number of registrations had already taken place. As decisions were made by the league, the club and parents, many refunds were made. When seasons are "normal" again and so are parents [registering behavior], the three-level system may be worth considering again.



Appendix E

Treasurer's Report for 2020 Season

Prepared by Cheryl A. Smith, Treasurer

Profit or Loss in a Pandemic Year? Hurray for Reserves!

- **TOTAL INCOME** was **\$12,539.13**
 - Town Grant: \$2500 (used \$1742.80 on courses and clinics and returned the excess to the town to put back in the pot for 2021)
 - \$220 donation
 - \$7077.70 in registration fees
 - \$3498.63 – DRAMSC's portion of \$65,000 in excess funds held by SNE returned to the membership

- **TOTAL EXPENSES** were **\$12,204.00**

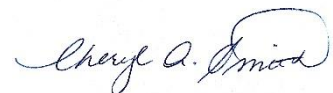
- **NET INCOME** is currently **\$335.13**.
 - **Outstanding expenses:** None. All are accounted for.
 - Amount will change in accountant's financial statements by \$50 due to an error on SportsEngine's end that the accountant will fix.
 - Before the decision of the SNE board to reimburse the membership, DRAMSC faced a loss of \$3163.50.

Looking Ahead

DRAMSC was able to weather the 2020 season under pandemic conditions due to a healthy reserve; however, it is doubtful that we could survive a second season under the same conditions as we will not have another windfall from SNE and it looks likely we will be joining EODSA which has higher fees than SNE.

Financial Review for FY-2020

It is recommended that we again retain the services of the firm Dean Sinclair Chartered Accounts, Pembroke, to perform the review of the 2020 finances.



Deep River and Area Minor Soccer Club Profit & Loss

January through December 2020

9:03 PM

01/10/2021
Accrual
Basis

Jan - Dec 20

Income		
4000 · Awards & Grants		1,742.80
4020 · Donations		220.00
4090 · Registration Fees		
4095 · Registration - Competitive		3,275.00
4096 · Registration Fees - U6		0.00
4097 · Registration Fees - U8		0.00
4098 · Registration Fees - U10		640.00
4099 · Registration Fees - U12		1,440.00
4100 · Registration Fees - U14		6,120.00
4101 · Registration Fees - U16		1,475.00
4105 · Discounts		-5,620.00
4090 · Registration Fees - Other		<u>-252.30</u>
Total 4090 · Registration Fees		7,077.70
4999 · Uncategorized Income		<u>3,498.63</u>
Total Income		<u>12,539.13</u>
Gross Profit		12,539.13
Expense		
5010 · Bank Charges		
5011 · Annual Dues		7.50
5012 · Service Charge		<u>65.00</u>
Total 5010 · Bank Charges		72.50
5020 · Clinics		
5021 · Coaching Clinics		820.00
5023 · Referee Clinics		855.00
5025 · Respect in Sport		<u>67.80</u>
Total 5020 · Clinics		1,742.80
5030 · Club Operations		
5032 · Administration		5.65
5033 · Advertising		474.60
5038 · Director Insurance		943.65
5044 · Website, Registration & Apps		1,236.28
5045 · Photocopying		58.76
5046 · Postage		88.19
5048 · Registrar's Office		2,000.00
5049 · Registration Refund		0.00
5055 · Professional Fees		1,389.90
5056 · Field Expenses		
5059 · Field Rental		<u>1,587.71</u>

Total 5056 · Field Expenses	1,587.71
5060 · Equipment	
5062 · Misc Equipment	<u>955.14</u>
Total 5060 · Equipment	955.14
5070 · Referee Pay	<u>330.00</u>
Total 5030 · Club Operations	9,069.88
5080 · East Region Soccer League	
5081 · Team Registration Fees	-164.00
5082 · ERSL Membership	<u>300.00</u>
Total 5080 · East Region Soccer League	136.00
5160 · SNE	
5164 · Player Registration Fees	<u>136.50</u>
Total 5160 · SNE	136.50
5170 · Ontario Soccer	
5163 · Referee Registration Fees	350.00
5171 · Player Registration Fees	<u>696.32</u>
Total 5170 · Ontario Soccer	1,046.32
5180 · Tournaments	
5181 · Entry Fees	<u>0.00</u>
Total 5180 · Tournaments	<u>0.00</u>
Total Expense	<u>12,204.00</u>
Net Income	<u><u>335.13</u></u>

Deep River and Area Minor Soccer Club
Balance Sheet
As of December 31, 2020

9:11 PM
01/10/2021
Accrual Basis
Dec 31, 20

ASSETS

Current Assets

Chequing/Savings

1000 - Chequing 22,614.78

1010 - Membership Share 25.00

Total Chequing/Savings 22,639.78

Accounts Receivable

1200 - Accounts Receivable -50.00

Total Accounts Receivable -50.00

Other Current Assets

1400 - Prepaid Expenses 250.00

Total Other Current Assets 250.00

Total Current Assets 22,839.78

TOTAL ASSETS 22,839.78

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 - Accounts Payable 1,127.77

Total Accounts Payable 1,127.77

Total Current Liabilities 1,127.77

Total Liabilities 1,127.77

Equity

3000 - Opening Bal Equity 4,339.09

3900 - Retained Earnings 17,037.79

Net Income 335.13

Total Equity 21,712.01

TOTAL LIABILITIES & EQUITY 22,839.78