

**Hastings Hockey Boosters Meeting Minutes**  
**Meeting Date: May 14, 2023**

**Roll Call:**

X	Curtis Gerrits (President)		Luke Riveness (Director of Girls In-House)		Jake Caneff (Referee Coord.)
X	Dave Fullerton (Vice President)	X	Jesse Viall (Director of Bantams/Jr. Gold)	X	Lisa Ferdig (Registrar)
X	Kari Erickson (Treasurer)		Dan Gallahue (Director of Mites)		Joe Westman (Technology)
X	Tony Horton (Secretary)	X	Kristi Woodwick (Director of Girls Travel)		Vacant (Tourn. Coord.)
X	Cory Ferdig (Director of Operations)	X	Sean McCabe (Director of Peewees)		Carol Horton (Sponsorship Coord.)
X	Jamie Stevens (Director of Hockey)	X	Bob Erickson (Director of Squirts)	X	Brad Wells (Goalies Coord.)
X	Kristy Meyers (Dir. of Volunteers)		Brian Meyer (Director of Learn Hockey)		Vacant (Recruitment)
	Keith Birken (Charitable Gam. Mgr.)	X	Jon Krauth (Director of Revenue)	X	Kent Winkelman (Apparel Coord.)
X	Pat Gelhar (Director Girls 10U)		Vacant (Ice Scheduler)		Luke Fenton (Dryland Coord.)

**Approval of Agenda:**

A motion was made by Bob, seconded by Pat, and carried to approve the amended May 2023 agenda.

**Approval of Minutes:**

A motion was made by Jesse, seconded by Cory, and carried to approve the April 2023 meeting minutes.

Topic	Discussion
<b>Membership Comment</b>	<ul style="list-style-type: none"> <li>• None.</li> </ul>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• President – Curtis Gerrits               <ul style="list-style-type: none"> <li>○ Arena wireless update: working to get approval from the City to install wireless internet</li> <li>○ Raider Wolves meeting report: meeting held at the end of April, true-up finances to make sure the associations paid the same amounts, talked about feedback from coaches and others, need to discuss next steps for the co-op</li> <li>○ Little Wild update: Hastings is hosting again, in September</li> </ul> </li> <li>• Vice President – Dave Fullerton               <ul style="list-style-type: none"> <li>○ District 8 meeting update: some new changes were implemented which will go into effect next year</li> <li>○ Avario update: starting the process of using Avario, meeting with arena folks this week</li> <li>○ District tournaments commitment: we need to host at least one District tournament</li> <li>○ A motion was made by Jesse, seconded by Jon, and carried to approve hosting both the Peewee A and the U10A District tournaments in Hastings.</li> </ul> </li> <li>• Treasurer – Kari Erickson               <ul style="list-style-type: none"> <li>○ A motion was made by Kristy, seconded by Cory, and carried to approve the March 2023 and the April 2023 financial statements.</li> </ul> </li> </ul>
<b>Director Reports</b>	<ul style="list-style-type: none"> <li>• Director of Hockey - Jamie Stevens               <ul style="list-style-type: none"> <li>○ Hockey Operations Committee update: discussed forming a Hockey Development Committee, planning an off-season player development program</li> </ul> </li> <li>• Gambling Manager - Keith Birken               <ul style="list-style-type: none"> <li>○ Gambling Manager presented gambling reports.</li> <li>○ Gambling update: in April we hit \$1,000,000 total sales since start-up, started bingo at Me&amp;Julio 2 weeks ago</li> <li>○ Gambling Committee update: looking to fill two open positions—Bingo Lead, and Game Auditor</li> <li>○ Gambling record keeping documents are available for review--please contact Keith</li> </ul> </li> </ul>

**Hastings Hockey Boosters Meeting Minutes**  
**Meeting Date: May 14, 2023**  
**(continued)**

	Birken or Curtis Gerrits
<b>Coordinator Reports</b>	<ul style="list-style-type: none"> <li>• Apparel Coordinator – Kent Winkelman <ul style="list-style-type: none"> <li>○ Breezer covers, gloves, and helmets: Strauss will hold a fitting on May 23 at the Green Mill, window for placing orders will open soon after that</li> <li>○ 24-hour store: to date, no orders have been placed</li> <li>○ GRIT teeshirts and Fall Clinic teeshirts: working on this year’s GRIT teeshirt design, need more advance notice to print teeshirts for fall clinics</li> </ul> </li> </ul>
<b>Old Business</b>	<ul style="list-style-type: none"> <li>• Tournament Coordinator and Recruiting Coordinator positions <ul style="list-style-type: none"> <li>○ Tara Kochendorfer has volunteered to be the new Recruiting Coordinator</li> <li>○ Searching for new Tournament Coordinator</li> </ul> </li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• 2023-2024 Budget Review –1<sup>st</sup> draft <ul style="list-style-type: none"> <li>○ Shared 1<sup>st</sup> draft budget for each age level</li> <li>○ New this year: team fees will be included in registration cost, not collected at the end of the season</li> </ul> </li> <li>• Raider Wolves discussion for 2023-2024 season <ul style="list-style-type: none"> <li>○ At June meeting, plan to discuss and vote on future of Raider Wolves co-op</li> </ul> </li> </ul>
<b>Board Comment</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>• A motion was made by Cory, seconded by Bob, and carried to adjourn at 9:10 pm</li> </ul>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• Next Meeting: June 11, 2023</li> </ul>

MINNESOTA LAWFUL GAMBLING

**LG1004 Monthly Gambling Report to Members**

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

**The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.**

Organization: Hastings Hockey Boosters Meeting date: May 14<sup>th</sup>, 2023

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following:  LG100A Schedule B2 LG100C LG100F	<ul style="list-style-type: none"> <li>• Gross receipts.</li> <li>• Dollar amount of all prizes paid out.</li> <li>• Total value of all merchandise prizes awarded from each form of gambling conducted.</li> <li>• Lawful purpose expenditures.</li> <li>• Profit carryover reconciliation.</li> </ul>
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents:  Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program	Correspondence sent or received relating to the lawful gambling operations.

**LG1004 Monthly Gambling Report to Members**

**Authorization of Expenditures**

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

**Preapproval: Allowable Expenses**

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		3,000.00	Yes
Compensation and Payroll		\$6,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$6,000.00	Yes
E Pulltabs Equipment		\$5,000.00	Yes
E Linked Binigo		\$1,000.00	Yes
Misc. Services and Supplies		\$2000.00	Yes

**Preapproval: Lawful Purpose Expenditures**

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:

#