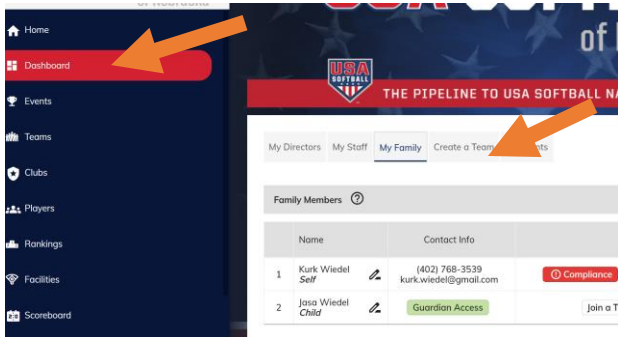
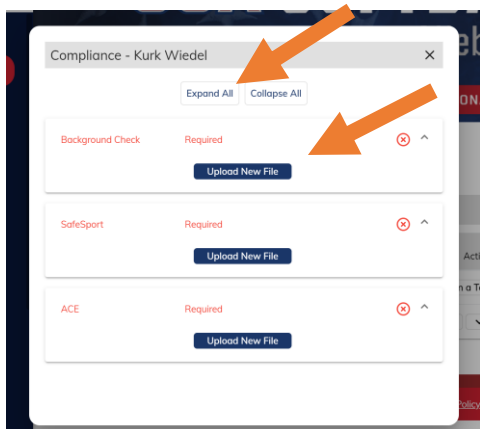


HOW TO UPLOAD BACKGROUND CHECK, SAFESPORT & ACE ON REGISTER PLAY

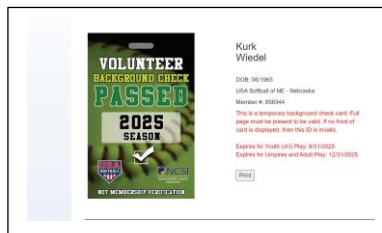
1. Coaches and other bench personnel must complete a Background Check and Safesport. Each team must have one coach complete ACE training. These are completed on the registerUSAsoftball.com site.
2. Once these are complete, they must be uploaded on to the ne.registerplay.com site.
3. On this site, go to DASHBOARD and then to the MY FAMILY tabs. Click on the **COMPLIANCE** link next to your name.



4. Hit the EXPAND ALL tab and then you will be able to see what all you need to upload for compliance. Click Upload New File and upload your certificates or digital cards.



5. Here are examples of the documents you will need to upload:



6. District Commissioners will then approve your documents on Register Play.