



## What's New 2.0 - Club Administration

### INSURANCE

Certificates of Insurance (COI's) for the 2024-2025 season will be available shortly. Please contact [Mylene](#) with your [completed insurance request forms](#) to get your Certificates of Insurance (COIs) processed for your Club's venues for the upcoming season. Insurance request forms will be processed in the order that they are received so feel free to start sending them in now!

### MINIMUM AGE

All coaches and team personnel members that are on the official roster in MRS must be a minimum of 11 years of age.

### CARING FOR YOUNG CHILDREN

Team personnel who are parents of an infant (under the age of 1) will be permitted to have the infant on the bench with them during matches. The infant must be appropriately secured in a hands-free baby carrier or in a stroller directly behind the bench. The team must notify OVA of this occurrence prior to the event to ensure that competition officials are aware. The team may be asked to complete a Risk Acknowledgement form as they are exposing the infant to a higher-risk environment.

Team personnel who are the parent/caregiver to any young children may leave the bench to attend to them during the match provided the referee has been informed in advance. If the parent is the Head Coach, the Assistant Coach could temporarily act as head coach during this time.

### POSTING CLUB TRYOUT INFORMATION TO THE OVA WEBSITE

Clubs can post their tryout information to the OVA website via Google Docs located [HERE](#)

- This is a public document that is editable by anyone with access to the link.
- Please do not edit or delete any information on the spreadsheet that you didn't create and do not alter the format or structure of the document.
- Do not share the link with anyone other than your club administrators.
- When inputting your club's tryout information, please start on the next available row and do not interfere with any other listings.
- You are welcome to edit your own club's information at any time.
- The document will update on the OVA website automatically – you do not need to save or do anything after inputting your club's information.

### MRS OPENING DATE

The MRS system opens on September 1, 2024. On this date, you can register as a member, create your club, fill out your club form and even create your club teams and add team staff to those teams.

MRS How to Guides are also being updated and will be posted on the [Club Resource](#) page by August 29<sup>th</sup>.

**NOTE:** If you are a coach and want to see your roster in MRS, ask your Club Contact to add you as a team contact in MRS. This will allow you to view and edit your roster and register for events. This will come in handy for Ontario Championships roster collections that are due March 1, 2025!

## TOURNAMENT HOSTING DEADLINE

Hosting Bids due on September 5<sup>th</sup>, 2024. Please contact Mark Wiersma ([mwiersma@ontariovolleyball.org](mailto:mwiersma@ontariovolleyball.org)).

## CLUB RESOURCES

As we continue to streamline the OVA website to create a one stop shop for Club Administration documents and tools, please be sure to bookmark the [Club Resources page](#) of the OVA website.

This page will give you and your Club Leaders access to pertinent information for the indoor season including MRS How to Guides, hosting documents, registration information, the youth competitions calendar and manual, governance guides, links to funding opportunities, risk management guides, Town Hall information and recordings, an ONCA Bylaw builder tool, and more!

## PERSON-IN-AUTHORITY & MEMBERSHIP REGISTRATION SYSTEM (MRS) REMINDER

For the 2024-2025 season, when an individual purchases their OVA membership for a membership category requiring Person-in-Authority checks (e.g. Coaches, Referees, Club staff), they will be placed in a “Pending” state until their PIA requirements are verified as completed. At that point their membership status will change to “Approved” and only then will they be able to engage in volleyball activities (including tryouts and OVA Club practices).

**NOTE:** Per the [OVA Coach Eligibility Policy](#), there is a new requirement for coaches for the 2024-2025 season. All coaches must now complete the NCCP [Anti-Racism in Coaching](#) e-learning module in order to be eligible to participate in OVA volleyball activities (including tryouts and OVA Club practices). We will be checking the NCCP locker for this module prior to September 1st and updating coach profiles in MRS. Please have your coaches complete this module as soon as possible to ensure prompt approval of their coach role in MRS in September.

## Membership Fees for 2024-25 Season

Membership Categories	OVA Fee	HST	VC* Fee	Total Fee
Coach	57.00	7.41	36.00	<b>100.41</b>
Indoor Competitive Player	57.00	7.41	36.00	<b>100.41</b>
Beach Competitive Player	57.00	7.41	36.00	<b>100.41</b>
Club Contact	57.00	7.41	36.00	<b>100.41</b>
Team Contact/Staff	57.00	7.41	36.00	<b>100.41</b>
Recreational League Contact	57.00	7.41	36.00	<b>100.41</b>
Recreational Player	7.00	0.91	5.00	<b>12.91</b>
Club Executives/Leaders	57.00	7.41	36.00	<b>100.41</b>
OVA Committee Member	57.00	7.41	36.00	<b>100.41</b>

## 2024-25 SEASON FEES

Club Fee: \$350+HST

### Regular Season and Ontario Championships Entry Fees\*

EVENT	4V4	6V6-15U	16U-18
Regular Season	\$180+HST	\$400+HST	\$425+HST
Fall Classic	-	-	\$850+HST
Grand Prix Qualifier & Grand Prix	-	-	\$775+HST
Ontario Championships	\$995+HST**	\$1480+HST***	\$1605+HST***

\* Pending Board Approval

\*\* 2-day tournament

\*\*\* 3-day tournament

### CLUB CONCUSSION PROTOCOLS & ROWAN'S LAW CONCUSSION REMINDERS

- Your Club should have a Concussion Policy. We ask you to adopt the Ontario Volleyball Concussion Policy and Concussion Code of Conduct.
  - Your Club policy is required to have all the components of the Ontario Volleyball Policy & Procedures.
- Ensure each team has a “Designated Person” to manage the concussion protocols. This is an Individual that has completed the Concussion Awareness Resources within the last twelve months and is required to remove athletes from field of play when a concussion is suspected. This person is also required to receive confirmation from the parent/guardian of medical clearance from a physician or nurse practitioner before the athlete is permitted to return to unrestricted training, practice or competition.
- Each club must have an administrator responsible for recording all concussion-related incidences. Each club team must have a Designated Person onsite for all events, competitions, practices. The team’s coach is the recommended Designated Person.
- To access the OVA Concussion Policy and Medical Clearance letters, please visit:  
<https://www.ontariovolleyball.org/policies>

### INDOOR COMPETITION STAFF & SUPPORT STAFF

A friendly reminder of who the Indoor Competitions and support staff are and their contact details if you need to get in touch with us!

#### **Mylene Andrade, Member Services Coordinator**

MRS, insurance, out of country travel requests, event sanctioning, OVAtion Awards & Hall of Fame.

Phone: 416-426-7132 [mandrade@ontariovolleyball.org](mailto:mandrade@ontariovolleyball.org)

#### **Mark Wiersma, Manager of Indoor Competitions & Special Events**

Phone: 416-426-7428 [mwiersma@ontariovolleyball.org](mailto:mwiersma@ontariovolleyball.org)

Overall Indoor Competitions management, 18U Girls & Boys Indoor Youth Competitions; Facility Partnerships; Convention Centre Events, Ontario Championships; Sport Court rentals, asset management.

**Jacob Barker, Indoor Program Coordinator**

Phone: 416-426-7321 [jbarker@ontariovolleyball.org](mailto:jbarker@ontariovolleyball.org)

15U Girls & 16-18U Indoor Youth Competitions and Ontario Championships; Convention Centre events.

**TBD, Indoor Program Coordinator – Coming September 2024!**

**Phone: TBD**

4V4-TLS & 15U Boys Indoor Youth Competitions and Ontario Championships; Convention Centre events, ADP Support.

**Kelvin Cheng, Manager of Operations**

Phone: 416-426-7233 [kcheng@ontariovolleyball.org](mailto:kcheng@ontariovolleyball.org).

Refereeing Program; Coaching Program; Police Screening Management; Coach Certification; Beach Tour lead.

**Michelle Kozlowskyj, Operations Coordinator**

Phone: 416-426-7316 [mkozlowskyj@ontariovolleyball.org](mailto:mkozlowskyj@ontariovolleyball.org)

Youth Competition Support; Convention Centre events; PIA support, Club Forms; Respect in Sport; Refereeing/Coaching Certification Support; Sitting Volleyball Support; OVA Beach Tour.

**Carrie Campbell, Manager of Club Services**

Phone: 416-426-7433 [ccampbell@ontariovolleyball.org](mailto:ccampbell@ontariovolleyball.org)

Planning, promotion, implementation and evaluation of programs and resources supporting our Member Clubs, New Club applications, Stay to Play Policy, Ontario Championships and Convention Centre event support.

**Dylan Brennand, Digital Media Coordinator**

Phone: 647-277-7965 [dbrennand@ontariovolleyball.org](mailto:dbrennand@ontariovolleyball.org)

Website Maintenance; Communications; Public and Media Relations; Digital and Social Media.

**George Huffman, Communications Coordinator**

[ghuffman@ontariovolleyball.org](mailto:ghuffman@ontariovolleyball.org)

Written and Video Communication; Website Maintenance; Event Coverage; Hall of Fame; AGM, Community Interest Stories.

**Alishia Lidums, Director of Volleyball Operations**

Phone: 416-426-7431 [alidums@ontariovolleyball.org](mailto:alidums@ontariovolleyball.org)

Program Development & Delivery for Indoor, Beach and Sitting; Operational Budgets; Grants, Special Event Management (Convention Centre Events, Ontario Championships, Hall of Fame and OVation Banquet); National Championships Event bid acquisition and hosting.